

FY2017 September Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	119,672	118,344	104,535	118,553	329,336	22,779	813,220
Annual Leave Pay Out	7,166		2,696	1,249	2,022		13,133
Board Member Per Diem					12,495		12,495
Other Supplemental Pay	1,488		50		210		1,748
Overtime							-
Temporary Labor			67,778	15,233	11,217	1,723	95,950
FICA	9,425	8,565	7,894	8,890	24,151	1,703	60,629
Retirement	38,411	28,949	25,477	29,267	79,917	5,504	207,526
Health Insurance	39,081	36,041	32,809	36,484	100,912	6,937	252,263
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check		9					9
Total Personal Services	215,243	191,907	241,239	209,676	560,259	38,646	1,456,972
Total Postage	15,236	-	-	24,240	(1,230)	-	38,246
Employee Postage Reimbursement							
Metered Postage	15,032				718		15,751
Reminder/Certificate Postage					(2,250)		(2,250)
UPS Shipping	203			24,240	302		24,745
Total Motor Vehicle Expense	58	1,215	-	5	50	-	1,328
Fuel for Agency Vehicles							-
Repairs/Maintenance	58	815		5	50		928
Tags/Decals		400					400
Total Printing and Publications	-	-	82,374	65,516	2,368	59	150,317
Envelopes, Letterhead, Business Cards			250	413	2,368	59	3,090
Reminder Postcards, Certificate, and Letters			82,124	48			82,172
Voter Registration Applications, Precinct Cards				65,055			65,055
Total Supplies and Materials	3,753	996	2,425	29,466	2,619	-	12,411
General Office Supplies	3,753	996	1,072	3,931	1,887		11,641
Maintenance/Lavatory/Cleaning Services				39	44		83
Light Bulbs							-
Outreach			1,353	25,497			-
Postage Machine Ink					688		688
Total Repairs and Maintenance	2,362	74	5,633	480	20,335	-	28,884
Elevator Inspection/Maintenance					873		873
Equipment Maintenance							-
Fire Alarm Monitoring							-
Repairs/Moving	1,084	74	333				1,491
Ground Maintenance					533		533
HVAC Maintenance					3,221		3,221
Janitorial Services	1,278		5,300	480	4,062		11,120
Maintenance Building Fund							-
Pest Control					65		65
Security System Maintenance					11,580		11,580
Supplemental Cooling							-
Total Equipment < \$5000	-	-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	1,222	-	1,233
Total Energy	-	-	209	1,213	31,194	-	32,616
Georgia Building Authority-After Hours Utilities			209				209
Natural Gas				141			141
Power				1,072	31,194		32,267
Total Rents - Other than Real Estate	-	-	-	-	-	-	-
Agency Parking							-
Mail Meter Rent							-
Post Office Box							-
Printer/Copier							-

Total Insurance and Bond	-	-	-	-	-	-	-
Flood Insurance							-
Property Insurance							-
Auto Insurance							-
Total Freight	225	-	-	-	-	-	225
Total Other Operating Expense	6,180	1,355	158	10	2,724	-	10,377
Cable	353						353
Document Destruction							-
Fire System Monitoring							-
Mailing & Postage							-
Garbage Collection	(158)		158				-
GPS Vehicle Monitoring Service		1,227					1,227
Investigations							-
Legal Organ Call				10	40		-
LexisNexis Legal Subscription					1,248		1,248
Meeting Expenses							-
National Professional Dues	5,984				450		6,434
Notary Renewals							-
Professional Subscriptions		128					128
Secretary of State - Record Center Storage							-
Security System							-
US Citizenship Immigration Services					986		986
Water Service							-
Total Employee Travel	1,294	55	869	673	40	-	-
Total Board Member Travel	-	-	451	-	11,116	-	11,567
Total Regular Operating Expenses	29,108	3,696	92,118	121,614	70,438	59	317,033
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	-	150	1,016	-	2,153	-	3,318
IT Materials					2,153		2,153
Printer Toner		150	1,016				1,166
Total IT Repairs and Maintenance	6,985	10,926	10,105	7,053	30,992	2,238	68,298
Phone System Maintenance							-
Network Updates	6,985	10,926	10,105	7,053	30,992	2,238	68,298
Total IT Equipment	-	806	-	2,668	132	-	3,606
Computer Supplies		806		2,668	132		3,606
Total Centralized Accounting Systems Fees	3,704	5,482	5,334	3,704	16,297	1,185	35,705
PeopleSoft	3,704	5,482	5,334	3,704	16,297	1,185	35,705
Total Software - Non Capitalized	-	-	-	-	-	-	-
Annual Microsoft Enterprise Agreement							-
Service Agreements							-
Total IT Maintenance and Support	-	-	57,726	105,431	5,481	-	168,637
Software Maintenance/Service Agreements			57,726	105,431	5,481		168,637
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	10,689	17,364	74,180	118,855	55,054	3,423	279,565
Board of Regents - Record Center Storage							-
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse				7,719			7,719
Lee Building Partners - Tifton Office			950				950
City of Macon					8,091		8,091
Total Real Estate	-	-	950	7,719	8,091	-	16,760
Total Infrastructure - GTA	1,184	1,127	1,035	9,800	3,512	258	16,917
Telecommunications/Data	1,184	1,127	1,035	9,800	3,512	258	16,917

Total Data/Voice - Non GTA Vendors	1,441	3,809	1,413	1,406	3,456	513	12,038
Cell/Blackberry Service	804	2,741	289	685	282	231	5,031
Non-Voice Lines	637	1,068	1,124	722	3,175	282	7,006
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	2,625	4,936	2,447	11,206	6,969	771	28,954
Total Per Diem & Fees	83	-	-	3,432	13,121	-	16,636
Adjudication Services							-
Courier Services							-
Court Reporting/Transcription Services					13,121		13,121
Exam Proctor							-
Legal Services				3,432			3,432
Legislative Consultant							-
Peer Reviews							-
Site Evaluations							-
Travel Report	83						83
Witness Expenses							-
Total Other Contract Svcs	15,293	-	7,202	3,506	-	-	26,001
Consulting Services	15,293		7,202				22,496
IT Services							-
Voter ID Cards				3,506			3,506
Total Contracts - State	-	-	-	132,064	-	-	132,064
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support				132,064			132,064
Total Professional/Technical Services - IT	-	-	16,437	-	11,490	-	27,927
IT Support			16,437		11,490		27,927
Total Contractual Svcs	15,376	-	23,640	139,001	24,611	-	202,628
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	273,042	217,904	434,574	608,072	725,421	42,900	2,301,912