

Georgia State Board of Cemeterians
Board Meeting Minutes – December 19, 2017 - 11:00 A.M.
Via Teleconference

Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Clift Dempsey – Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence
- Dan Greene
- Richard Parker – Vice Chair

Others Present:

- La Trenda Tyler-Jones, Executive Director
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Forrest Pearce, Assistant Attorney General
- Josh Waters, Operations Manager
- Jessica Uzzo, Legal Staff

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Call to Order: Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 10:04 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda:

The Board reviewed the Agenda for the December 19, 2017 meeting. Micky Couey moved, Tim Smith seconded, and the Board voted to approve the agenda with amendments to add an item for discussion presented by Josh Waters and Election of the Board Chair and Vice-Chair.

Minutes:

Micky Couey moved, Michael Lawrence seconded, and the Board voted to approve the October 17, 2017 Open Session minutes and Executive Session minutes.

Licenses Issued Report:

The Board reviewed the following Report of Licenses Issued 10-12-2017 thru 12-13-2017 (Total – 14):

License #	Licensee	License #	Licensee
PA003847	Deborah N Robbins	PA003854	Thomas Richard Fox
PA003848	Laverne James	PA003855	Daniel A Thompson
PA003849	Julie Ann Womack	PA003856	Ursula Margarethe Thompson
PA003850	Jeshua Alfredo Perez	PA003857	Jesse Ryan Ramage
PA003851	Rebecca C Kafka	PA003858	Elaine S Clark
PA003852	Elliott James Bayer	PA003859	Robert Willis Jordan
PA003853	Daretta Lynn Lopes	PA003860	Michael H Mastowski

Richard Parker moved, Mike Lawrence seconded, and the Board voted to ratify the licenses issued between meetings in accordance with Board rules and policies.

EXECUTIVE SESSION:

Tim Smith moved, Richard Parker seconded and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, December 19, 2017 at 10:21 a.m. in accordance with O.C.G.A. §§ 43-

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1-19(h), and 43-38 to review and discuss an application and complaints and to hear the Attorney General's report.

At the conclusion of the Executive Session, the Acting declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 11:32 a.m. No votes were taken during Executive Session.

OPEN SESSION:

Tim Smith moved, Emory Lamar seconded, and the motion was carried by the Board to ratify the following recommendations on applications made during Executive Session:

Application:

Application #2698101 – R.B. – table for further review.

Complaints:

ENCE-0145 – refer to the Attorney General for a consent order to issue a \$500 fine for Unlicensed Practice.

ENCE-0173 – close - no jurisdiction.

ENCE-0176 - close - when confirmed deed has been received.

ENCE-0180 – close – resolved.

ENCE-0183 – close – no jurisdiction.

ENCE-0185 – table – refer for re-inspection prior to next meeting.

ENCE-0186 – close – no violations.

ENCE-0191 – close – resolved.

ENCE-0194 – table – refer to Investigations – contact owner and complainant.

ENCE-0195 – table – contact owner and complainant – if resolved close.

ENCE-0196 – table – refer to Investigations for further information; interment order, diagram, and contract.

ENCE-0197 – close – no jurisdiction.

ENCE-0199 – table – refer to Inspections for photographs of cemetery and summary of condition.

ENCE-0200 – table – contact owner for statement.

Attorney General's Report:

The Board heard and accepted the Attorney General's report.

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Other Business:

Addition to agenda:

Inquiry:

Josh Waters presented questions from Attorneys' Broad and Cassel: The Attorney General advised the Board they should not provide legal advice and are not required to do so. However, Broad and Cassel can request a declaratory ruling.

Elections:

Clift Dempsey was nominated to continue as Chair. Richard Parker moved, Tim Smith seconded, and the Board voted to elect Clift Dempsey as Chair of the Georgia State Board of Cemeterians.

Richard Parker was nominated as Vice-Chair. Tim Smith moved, Emory Lamar second, and the Board voted to elect Richard Parker as Vice-Chair of the Georgia State Board of Cemeterians.

The Georgia State Board Cemeterians will hold their next meeting on February 20, 2018 at 10:00 a.m. via teleconference.

There being no further business, Tim Smith moved, Micky Couey seconded and the Board voted to adjourn at 11:52 a.m.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trena Tyler-Jones, Executive Director

Minutes were approved on: February 20, 2018

Clift Dempsey
Clift Dempsey, Chair
with express permission by
LaTrena Tyler-Jones, Executive Director

La Trena Tyler-Jones
La Trena Tyler-Jones, Executive Director

Georgia State Board of Cemeterians
Board Meeting Executive Session Minutes – Not Open to the Public
Via Teleconference
December 19, 2017 – 11:00 A.M.

Members Present:

- Clift Dempsey - Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence
- Richard Parker – Vice Chair
- Dan Greene

Others Present:

- La Trena Tyler-Jones, Executive Director
- Sandy Barboza, Board Support Specialist
- Carla Murray, Licensing Analyst
- Forrest Pearce, Assistant Attorney General
- Josh Waters, Operations Manager
- Jessica Uzzo, Legal Staff

Tim Smith moved, Richard Parker seconded and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, December 19, 2017 at 10:21 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-38 to review and discuss an application and complaints and to and to hear the Attorney General's report.

Tim Smith moved, Richard Parker seconded, and the Georgia State Board of Cemeterians voted to return to Open Session, and Clift Dempsey, Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. at 11:32 a.m. No votes were taken in Executive Session.

Application:

2693464 – R.B.

Complaints:

ENCE-0145	ENCE-0185	ENCE-0196
ENCE-0173	ENCE-0186	ENCE-0197
ENCE-0176	ENCE-0191	ENCE-0199
ENCE-0180	ENCE-0194	ENCE-0200
ENCE-0183	ENCE-0195	

Attorney General:

Board heard and accepted the Attorney General's report.

Meeting Minutes Approved: February 20, 2018
Meeting minutes prepared by Sandy Barboza, Board Support Specialist
Meeting minutes were reviewed by La Trena Tyler-Jones, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **December 19, 2017** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Clift Dempsey
PRESIDING OFFICER
with express permission by
LaTrenda Tyler-Jones, Executive Director

Sworn to and subscribed before me this 19th
Day of December, 2017.
Jenny H Chapman
Notary Public
My Commission Expires: 11/5/21

