

**Georgia State Board of Cemeterians**  
**Board Meeting Minutes – December 18, 2018 - 10:00 A.M.**  
**via Teleconference**

Professional Licensing Boards Division of the Secretary of State  
 237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Clift Dempsey, Chair
- William (Micky) Couey
- Emory Lamar
- Tim Smith
- Mike Lawrence
- Richard Parker, Vice Chair

**Others Present:**

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Penny Noland, Licensing Analyst
- Melanie Foster, Board Support Specialist
- Forrest Pearce, Assistant Attorney General

**Members Absent:**

- Dan Greene

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 10:08 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION:**

**Agenda:**

Mike Lawrence moved, Micky Couey seconded, and the Board voted to approve the December 18, 2018 agenda.

**Minutes:**

Emory Lamar moved, Mike Lawrence seconded, and the Board voted to approve the October 16, 2018 Open Session and Executive Session minutes.

**Licenses Issued Report:**

Mike Lawrence moved, Micky Couey seconded, and the Board voted to ratify the licenses issued 10-12-2018 through 12-13-2018 (Total – 27) in accordance with Board rules and policies.

License #	Licensee
MD000236	Hopson's Monument Co
PA003963	Michael Eugene Taylor
PA003964	Patricia Garland
PA003965	Jack Sanders, Sr
PA003966	Rachel Rowell
PA003967	Esther Tamar Love
PA003968	Judith H Patterson
PA003969	Willie Chisholm, Jr
PA003970	Kenya LaShaun Woods
PA003971	Christina Lynn Washburn
PA003972	Marilyn Otero Beteta
PA003973	William Frank Toney

License #	Licensee
PA003974	Anthony Montel Jones
PA003975	John Edward Zwicky
PA003976	James Lester Killgore
PA003977	Shirley Elaine Cobb
PA003978	Emily Kemp Davis
PA003979	Jerry Lee Cox
PA003980	Suzanne Turkiewicz
PA003981	Jody Stephenson Cagle
PA003982	Nydia R Kercado
PA003983	Dekia Jackson Alcindor
PA003984	Obmara Leon
PA003985	Dwight Paul Gardner

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License #	Licensee
PA003986	Charles Kessler
PA003987	Marshall Wayne Liptak

License #	Licensee
PC000704	Yonah Memorial Gardens

**EXECUTIVE SESSION:**

Mike Lawrence moved, Emory Lamar seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, December 18, 2018, at 10:11 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of reviewing complaint cases, and to hear the Attorney General’s report.

At the conclusion of Executive Session, Clift Dempsey, Chair declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. § 50-14-1 et seq., at 11:15 a.m. No votes were taken during Executive Session.

**OPEN SESSION:**

Micky Couey moved, Mike Lawrence seconded, and the motion was carried by the Board to ratify the following recommendations made during Executive Session:

**Applications:**

No applications were presented.

**Complaints:**

- ENCE-0241 - table – Refer to Inspections to obtain photos and statement from owner.
- ENCE-0242 - table – Refer to Inspections to obtain photos and statement from owner.
- ENCE-0224 – table – Clift Dempsey recused. Refer to Inspections to obtain statement from owner and ascertain if issue has been resolved.
- ENCE-0245 - table – Refer to Inspections to obtain statement from owner.
- ENCE-0194 - table – Refer to Inspections to determine if memorial has been installed.
- ENCE-0226 - table – Owner to appear at the February meeting.
- ENCE-0246 - table – Micky Couey recused. Refer to Inspections to obtain photos of mausoleum and statement from owner.
- ENCE-0247 - table – Refer to Inspections to obtain statement from owner and copy of Rules and Regulations.
- ENCE-0228 - table – Refer to Investigations to obtain statement from owner, with another inspection in 90 days.
- ENCE-0248 - table – Refer to Inspections to obtain statement from owner.
- ENCE-0243 - table – Clift Dempsey recused. Refer to Inspections to obtain statement from owner.
- ENCE-0250 - close – No violations found.
- ENCE-0249 - table – Refer to Investigations to obtain statement from Area Manager.
- ENCE-0251 - table – Owner to appear at the February meeting.
- ENCE-0252 - table – Owner to appear at the February meeting.

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**Attorney General's Report:**

None.

**Other Business:**

**FARB Training Overview**

The Board reviewed the training documents from the October FARB training.

**Preneed Questions**

The Board reviewed preneed questions submitted by a licensee. The Board voted unanimously to refer the questions to the Funeral Service Board.

**Mission Statement**

Mike Lawrence moved, Micky Couey seconded and the Board voted to adopt a proposed Mission Statement submitted by Board staff.

**Annual Report List**

Board staff presented the Board with a list of facilities that have failed to submit annual reports for the last two years. The Board voted unanimously to send letters to the facilities advising that if the required information is not submitted within 30 days, they will be subject to a \$500 fine.

**Board Elections**

Richard Parker moved, Micky Couey seconded, and the Board voted to re-elect Clift Dempsey as Board Chair.

Tim Smith moved, Emory Lamar seconded, and the Board voted to re-elect Richard Parker as Vice Chair.

There being no further business, Emory Lamar moved, Tim Smith seconded, and the Board voted to adjourn at 11:35 a.m.

The Georgia State Board of Cemeterians will hold their next meeting on February 19, 2019, at 11:00 a.m.

Minutes recorded by: Melanie Foster, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: February 19, 2019



Clift Dempsey, Chair



Brad Coman, Executive Director

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Clift Dempsey, the Chairman identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cemeterians.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **December 18, 2018** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants; information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Clift Dempsey  
 PRESIDING OFFICER  
 with express permission by  
**Bradley Coman**  
 Executive Director

Sworn to and subscribed before me this 18<sup>th</sup>  
 Day of December, 2018  
Deborah A. Horton  
 Notary Public  
 My Commission Expires: JAN. 18, 2021

