

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: December 2, 2004
Minutes Approved by Board on January 28, 2005**

A meeting of the Georgia State Board of Architects and Interior Designers was held Friday, December 2, 2004, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

Anne K. Smith, President and Architect
G. Niles Bolton, Architect
Ivenue Love-Stanley, Architect
David M. G. Maschke, Architect and Interior Designer
Laurie H. McRae, Interior Designer

Others present:

Gwyn H. Ridley, Executive Director
Virginia Hudson, Applications Specialist
Marie S. Urquhart, Board Secretary
Wanda Martin, Investigations Unit
Janet Wray, Board Attorney

President Smith established that a quorum was present at 9:40 a.m. and called the meeting to order.

Ms. McRae made a motion to **approve** the minutes of the October 8, 2004 meeting.
Ms. Love-Stanley seconded the motion. The motion carried unanimously.

Mr. Bolton made a motion to enter into Executive Session in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Mr. Maschke seconded the motion. Voting in favor of the motion were those members present who included Board Members Bolton, Love-Stanley, Maschke, McRae, and Smith. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Applications:

Ms. Love-Stanley made a motion to **approve** the following applications for examination and licensure for Architects that met certification requirements. Mr. Bolton seconded the motion. The motion carried unanimously.

The Board reviewed a list of the following applicants for the Architectural Registration Examination who were **approved** administratively:

Jose Angel Perez Batista
Kristen Brantley Cortopassi
Franklyn R. D'Arcangelo
Chad E. Goehring

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Stephanie J. Heit
Kenan James Hillard
Rhonda Michelle Johnson
Vanessa Ursula Lampe
Kerry Ann McCarty
Atiba Nunnally
Se Hwan Park
Narendra Harkison Ramjee
Brian Stephen Rosen
Mark Tarver Siebert
Jeffrey Stein
J. Todd Stephens, Sr.
A. Brooke Taylor, IV
Danielle D. Williams
Alexander Wu

The following applicants were **approved** to take the Architectural Registration Examination:

Douglas Paul Carey
Michael Scott Jeffries

The following applicant was **approved** to take the Architectural Registration Examination based on having a professional degree in architecture and three years of acceptable practical work experience:

Douglas P. Breaux

The following applicant was **approved** for licensure by reciprocity:

John Martin Wind

The Board considered and deferred action on the following application for Interior Designer registration pending receipt of additional information:

J. Shirlee McKinnon

The Board reviewed and approved the following list of Registered Architects licensed since the last review:

License Number	Name	License Date	License Method
RA011202	Michael R. Arnold	10/08/2004	Reciprocity – PA
RA011203	Robert H. Cox	10/08/2004	Reciprocity – TX
RA011204	Chris Culbertson	10/08/2004	Reciprocity – FL
RA011205	Robert W. Darlington	10/08/2004	Reciprocity – PA
RA011206	Peter A. Dubin	10/08/2004	Reciprocity – IL
RA011207	Michael Thomas Fries	10/08/2004	Reciprocity – AZ

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RA011208	Karen T. Godsey	10/08/2004	Reciprocity – SC
RA011209	Tambra L. Kirkpatrick	10/08/2004	Reciprocity – FL
RA011210	Paul Kyegombe	10/08/2004	Reciprocity – NY
RA011211	Eric W. Lee	10/08/2004	Reciprocity – TN
RA011212	Steven R. Lipschultz	10/08/2004	Reciprocity – MD
RA011213	Gary F. Martinez	10/08/2004	Reciprocity – VA
RA011214	Scott E. Osborn	10/08/2004	Reciprocity – TN
RA011215	Don Rataj	10/08/2004	Reciprocity – MO
RA011216	P. Jovon Rayl	10/08/2004	Reciprocity – IN
RA011217	James Talmadge Reese, III	10/08/2004	Reciprocity – NC
RA011218	Durand Dean Seay	10/08/2004	Reciprocity – AL
RA011219	Bradford M. Winkeljohn	10/08/2004	Examination
RA011220	William S. Rogers, Jr.	10/12/2004	Reciprocity – CO
RA011221	Christian F. Culver	10/13/2004	Examination
RA011222	Zachary Bryans Story	10/19/2004	Examination
RA011223	Jennifer James Maxwell	10/27/2004	Examination
RA011224	Daniel Brian Willham	10/27/2004	Examination
RA011225	Men-Chou Liu	11/03/2004	Examination

The Board reviewed and approved the following list of Registered Interior Designers licensed since the last review:

License Number	Name	License Date	License Method
ID000519	Rebecca Lynn Crosby	10/08/04	Examination
ID000520	James Richard Dent	10/08/04	Examination
ID000521	Casey Lynn Fry	10/08/04	Examination
ID000522	Tom Rehder	10/08/04	Examination
ID000523	George N. Taylor	10/08/04	Examination

Investigative Report:

The Board heard a report from the Investigative Unit on the following enforcement cases:

- **Michael Kent Butler:** Ms. Love-Stanley made a motion to accept a signed Voluntary Cease and Desist Order and to close the case. Mr. Bolton seconded the motion. The motion carried unanimously.
- **Barbaro Ponce:** Mr. Maschke made a motion to accept a signed Voluntary Cease and Desist Order and to close the case. Ms. McRae seconded the motion. The motion carried unanimously.

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- **Kaye Carter:** Mr. Maschke made a motion to accept a signed Voluntary Cease and Desist Order and to close the case. Ms. McRae seconded the motion. The motion carried unanimously.
- **Gail Bowman:** Ms. Love-Stanley made a motion to accept a signed Voluntary Cease and Desist Order. Mr. Maschke seconded the motion. The motion carried unanimously.
- **ARCH00183:** The Board requested further investigation and a copy of the drawings.
- **ARCH030093:** The Board requested further investigation and information.
- **ARCH040003:** Mr. Bolton made a motion to accept respondent's response and close the case with a letter of concern. Ms. Love-Stanley seconded the motion. The motion carried unanimously.

The Board heard reports from the following staff members:

The Board Attorney updated the Board on the status of referred cases.

The Executive Director updated the Board on the following items:

- Number of active licensees
- Licensees can update address information online

Correspondence, Written Requests, Inquiries and Information Items:

Patrick Stout: The Board reviewed correspondence regarding registration requirements. Ms. Love-Stanley made a motion to require applying for registration. Ms. McRae seconded the motion. Mr. Bolton and Mr. Maschke voted no. Ms. Smith voted yes to the motion. The motion carried.

Steven Kippels: The Board reviewed an inquiry regarding three projects. Ms. Love-Stanley made a motion to respond accordingly to the questions presented and refer to the Board Law and Rules. Ms. McRae seconded the motion. The motion carried unanimously.

Quenton Cox: The Board reviewed correspondence regarding clarification of O.C.G.A. 43-4-10. Mr. Maschke made a motion to respond accordingly to the appropriateness of the name. Mr. Bolton seconded the motion. The motion carried unanimously.

Todd O'Dell: The Board reviewed correspondence regarding information on a project in Georgia. Mr. Maschke made a motion to request additional information. Ms. Love-Stanley seconded the motion. The motion carried unanimously.

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John A. Chipman: The Board reviewed correspondence regarding notification of the second architect of record. Ms. Love-Stanley made a motion to request additional information. Mr. Maschke seconded the motion. The motion carried unanimously.

Gene Griffiths: The Board reviewed correspondence regarding architect stamp fonts. The matter is under review.

Richard Thornton: The Board reviewed correspondence regarding continuing education credits. The Board noted that prior approval of continuing education credits is not granted, and documentation is only requested if licensee is randomly selected for an audit.

Donna Richardson/SSOE, Inc.: The Board reviewed correspondence regarding a survey for clarification of regulations. Ms. Love-Stanley will assist in responding to the survey.

Steve Baker: The Board reviewed correspondence regarding O.C.G.A. 43-4-14(4) and the architect seal requirement. Ms. Love-Stanley made a motion to respond yes to the question. Mr. Maschke seconded the motion. The motion carried unanimously.

The Board reviewed correspondence and requests that required no vote or action.

Other Business:

The Board reviewed the following 2005 Board meeting schedule:

January 28, 2005	August 12, 2005
March 11, 2005	October 28, 2005
May 13, 2005	December 16, 2005

Mr. Maschke made a motion to approve the schedule. Mr. Bolton seconded the motion. The motion carried unanimously.

Ms. Smith announced that the January meeting will include a planning session.

There was no further business and the meeting was adjourned at 12:35 p.m.

Marie S. Urquhart
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Anne K. Smith
Chairman

Mollie L. Fleeman
Mollie L. Fleeman
Division Director

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Attachment**

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Anne K. Smith, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On December 2, 2004 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Anne K. Smith
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 2nd day of December, 2004

Marie S. Urquhart
Notary Public