

# Georgia Board of Architects and Interior Designers

## June 8, 2016

### Open Session Minutes

A meeting of the Georgia Board of Architects and Interior Designers was held on **Wednesday, June 8, 2016** at the Professional Licensing Boards Office in Macon, GA for the purpose of conducting Board business.

**The following members were present:**

Anne Smith, Registered Architect, Chairperson (via Teleconference)  
David Maschke, Registered Architect, Interior Designer, Vice Chairperson  
Melissa Cantrell, Registered Architect  
Janice Wittschiebe, Registered Architect  
Carole Pacheco, Registered Architect  
Susan Watts, Interior Designer  
Cindy Trimble, Interior Designer

**The following members were absent:**

Andrew Pace, Consumer Member  
Craig Buckley, Registered Architect

**Staff present were:**

Darren Mickler, Executive Director  
Charlotte Mason, Licensing Supervisor  
Regina Saponari, Board Support Specialist  
Ava Walker, Licensure Analyst

**Attorney General present:**

Janet Wray, Senior Assistant Attorney General (via Teleconference)

**Open Session**

At 9:38 a.m., Vice Chairperson David Maschke established that a quorum was present and called the meeting to order.

**Approval of Open Session Minutes**

Vice Chairperson David Maschke presented a draft of the April 29, 2016 Open Session minutes and asked for any additions or deletions. Cindy Trimble moved to approve the minutes as presented. Melissa Cantrell seconded. The motion carried unanimously.

**Executive Session:**

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At 9:40 a.m. Janice Wittschiebe moved to enter into Executive Session to deliberate on applications, complaints, and to receive the Attorney General Report, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Susan Watts seconded the motion. Voting in favor of the motion were those members present who included: Chairperson Anne Smith, Vice Chairperson David Maschke, Melissa Cantrell, Cindy Trimble, and Carol Pacheco.

The Executive Session of the Georgia State Board of Architects and Interior Designers meeting was closed at 10:11 a.m. and Vice Chairperson David Maschke declared the Georgia State Board of Architects and Interior Designers to be “open” pursuant to the Open Meetings Act, O.C.G.A. §§ 50-14-1 et seq. The following Board Members were present: Chairperson Anne Smith, Melissa Cantrell, Janice Wittschiebe, Cindy Trimble, Susan Watts, and Carole Pacheco. No votes were taken in Executive Session.

#### **Open Session**

#### **Applications:**

Janice Wittschiebe motioned, Cindy Trimble seconded, and the Board voted to approve the following applications to take the Architectural Registration Examination:

- J.B.P.
- M.M.G.
- F.D.B.
- P.J.H.
- M.W.D.
- B.R.P.
- M.J.S.
- J.C.H.
- D.H.
- W.R.B.

Janice Wittschiebe motioned, Cindy Trimble seconded, and the Board voted to approve the following application for licensure reciprocity as a Registered Interior Designer:

- Applicant No. 2621147 John Perez

Janice Wittschiebe motioned, Cindy Trimble seconded, and the Board voted to approve the following application for licensure as a Registered Interior Designer:

- Applicant No. 2623271 Frankie Lynn Earle Hare

Janice Wittschiebe motioned, Susan Watts seconded, and the Board voted to deny the fee waiver request from the following application for reinstatement as a Registered Architect:

- Applicant No. 2620810 M.C.J.

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#### **Attorney General Report:**

Senior Assistant Attorney General Janet Wray presented the report and updated the Board on current/pending cases.

- ARCH150009 – Susan Watts made a motion, Carole Pacheco seconded, and the Board voted to notify the Attorney General that the applicant has not submitted a reinstatement application and to issue a Cease and Desist Order with a \$5,000 fine.

#### **Complaints:**

**ARCH160016** - This complaint involves allegations of unlicensed practice as a Registered Architect. Janice Wittschiebe made a motion, Susan Watts seconded, and the Board voted to table the case until the next Board meeting.

**ARCH160014** - This complaint involves allegations of unlicensed practice as a Registered Architect. Susan Watts made a motion, Janice Wittschiebe seconded the motion, and the Board voted to close the following case. The case is not relevant to the Board's jurisdiction.

**ARCH160015** - Janice Wittschiebe made a motion, Carole Pacheco seconded, and the Board voted to refer the following complaint to the Georgia State Board of Registration for Professional Engineers and Land Surveyors. The case is not relevant to the Board's jurisdiction.

**ARCH140001** - This complaint involves allegations of unlicensed practice as a Registered Architect. Janice Wittschiebe made a motion, Carole Pacheco seconded the motion, and the Board voted to accept the recommendation to refer the case to Secretary of State Investigations (SSI).

#### **Approval of Executive Session Minutes:**

Vice Chairperson David Maschke presented a draft of the April 29, 2016 Executive Session minutes and asked for any additions or deletions. Cindy Trimble moved to approve the Executive Session minutes with edits. Melissa Cantrell seconded. The motion carried unanimously.

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#### **Licenses Issued:**

The Board reviewed a list of applicants that have been previously reviewed and approved. Melissa Trimble made a motion, Janice Wittschiede seconded, and the Board voted to ratify licenses issued from April 29, 2016 – June 7, 2016.

<b><u>License No.</u></b>	<b><u>Name</u></b>	<b><u>License No.</u></b>	<b><u>Name</u></b>
ID000877	Christina M. Schmitt	RA014560	Molly Herlong Cannady
RA014541	Timothy M. Rommel	RA014561	Brandon Lee Godwin
RA014542	Theodore Alexander Hendry	RA014562	Enrique Castel
RA014543	Maurice Carroll Walters, III	RA014563	John Howard Caveney
RA014544	Charles A. Mazzola, Jr.	RA014564	Thomas E. Hurst
RA014545	Steven H. Coe	RA014565	Michael Krawiec
RA014547	Walter Eckenhoff	RA014566	Anthony Joseph Cissell
RA014548	Christopher P. Collins	RA014567	Eduardo G. Guerra, Jr
RA014549	Brian Court	RA014568	Timothy Arnold Aho
RA014550	Kelly Marie Farrell	RA014569	Yasmin Bhombal
RA014551	Paul Gregory Mussman	RA014570	Jacob Steven Vagts
RA014552	Denise Marie Breunig	RA014571	Stuart Marshall Barber
RA014553	Richard Dennis Oehler	RA014572	Paul A. Udris
RA014554	Philip Anderson	RA014573	David C. Miller
RA014555	Erin Moran-Hook	RA014574	Steven Robert Zoerner
RA014556	Dennis G. Gaffney	RA014575	Michael Barrett Graham
RA014557	Jonathan Davis Gould	RA014576	Brian E. Fergon
RA014558	Richard Albert Ashworth	RA014577	Melissa Jane Tertichny
RA014559	Edye Conkerton	RA014578	David Galante

#### **Other Business:**

##### **National Council of Architectural Registration Board (NCARB) Annual Business Meeting**

Chairperson Anne Smith updated the Board on the current voting status and resolutions to be acted upon at the meeting. The NCARB Annual Business Meeting will be from June 16<sup>th</sup> - June 18<sup>th</sup> in Seattle, Washington. Chairperson Anne Smith and Susan Watts will attend.

##### **NCARB National Executive Directors Meeting**

Executive Director Darren Mickler updated the Board on the outcomes from the NCARB National Executive Directors meeting in New York.

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#### Professional Development Unit (PDU)/ Continuing Education Unit (CEU) Audit Report

Janice Wittschiebe presented the Board the edited draft of the *Georgia State Board of Architects and Interior Designers Professional Development Unit (PDU)/ Continuing Education Unit (CEU) Audit Report*. The Board suggested additional edits. Janice Wittschiebe will update the report with the recommended edits.

#### Professional Development Unit (PDU)/ Continuing Education Unit (CEU) Reinstatement Report

Janice Wittschiebe presented the Board the edited draft of the *Georgia State Board of Architects and Interior Designers Professional Development Unit (PDU)/ Continuing Education Unit (CEU) Reinstatement Report*. The Board suggested additional edits. Janice Wittschiebe will update the report with the recommended edits.

#### The Georgia Association of Fire Safety Equipment Dealers Event

Vice Chairperson David Maschke confirmed the he and Janice Wittschiebe will participate in the upcoming event on June 23<sup>rd</sup>, 2016 in Forsyth, Georgia.

The next meeting of the Board will be held on August 17<sup>th</sup>, 2016 at 9:30 a.m. at the Professional Licensing Boards Office in Macon, Georgia.

There being no further business, the meeting was adjourned at 10:57 a.m.

Minutes recorded by: Regina Saponari, Board Support Specialist  
Minutes reviewed and edited by: Darren Mickler, Executive Director

**David Maschke**  
David Maschke, Vice Chairperson

**Darren Mickler**  
Darren Mickler, Executive Director

These minutes were approved on: 08/17/2016