

**Georgia State Board of Cemeterians**  
**Teleconference Board Meeting Minutes – December 17, 2019 - 10:00 A.M.**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Clift Dempsey, Chair
- Richard Parker, Vice Chair
- Cassius Butts
- William “Micky” Couey\*
- Mike Lawrence
- Tim Smith

**Others Present:**

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Jeff Stump, Assistant Attorney General
- Cheryl Parker, Paralegal, Attorney General’s Office

**Members Absent:**

- Dan Greene

\*in-person

**Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.**

Clift Dempsey, Chair, noted a quorum was present, called the meeting to order at 10:02 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION:**

**Agenda:**

Tim Smith moved, Cassius Butts seconded, and the Board voted to approve the December 17, 2019 agenda.

**Minutes:**

Tim Smith moved, Cassius Butts seconded, and the Board voted to approve the October 15, 2019 Open Session and Executive Session minutes.

**Licenses Issued Report:**

Tim Smith moved, Richard Parker seconded, and the Board voted to ratify the licenses issued 10-9-2019 through 12-12-2019 (Total – 12) in accordance with Board rules and policies.

License #	Licensee
PA004095	Avery Demetrius Niles
PA004096	Constance L. Deja
PA004097	Michael Anthony Johnson
PA004098	Justin Lynn
PA004099	Sandy Michelin
PA004100	Brandlynn Nicole Glaze

License #	Licensee
PA004101	Sergio Acevedo-Ramon
PA004102	Tianna Simone Ligon-Peters
PA004103	Michael D Ashby
PA004104	Charlie Joseph Singleton, Jr
PA004105	Griselda Martinez
PA004107	Mary Margaret Hazelrig

**EXECUTIVE SESSION:**

Richard Parker moved, Micky Couey seconded, and the Georgia State Board of Cemeterians voted to enter into Executive Session on Tuesday, December 17, 2019, at 10:06 a.m. in accordance with O.C.G.A. §§ 43-1-19(h), and 43-8B, for the purpose of conducting interviews, discussing complaint cases, and to hear the Attorney General’s report.

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At the conclusion of Executive Session, Clift Dempsey, Chair, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 12:52 p.m. No votes were taken during Executive Session.

**OPEN SESSION:**

Mike Lawrence moved, Micky Couey seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

**Appointments:**

ENCE-0233, 0185, 0251, 0252 – Close – Matter resolved.

ENCE-0282 – Did not appear – Table – To February 18, 2020 Board meeting. Board approves request for extension. Licensee must submit fine payment within 10 days of receipt of letter.

ENCE-0289 – Did not appear – Table – To February 18, 2020 Board meeting. Board approves request for extension. Licensee must submit signed public Consent Order and fine payment within 10 days of receipt of letter.

**Complaints:**

ENCE-0199 – Close – Matter resolved.

ENCE-0249 – Close – Matter resolved.

ENCE-0316 – Close – No jurisdiction.

ENCE-0317 – Table – Refer to Inspections to obtain statement from owner and copy of purchase agreement.

ENCE-0228 – Table – Board approved a payment plan of \$1,500 due by January 31, 2020 and \$1,000 due each consecutive month until fine is paid in full.

ENCE-0288 – Table – To February 18, 2020 Board meeting.

ENCE-0226 – Close – Complied with Board Order.

ENCE-0275 – Table – To February 18, 2020 Board meeting.

ENCE-0319 – Table – Refer to Inspections to obtain statement from respondents.

ENCE-0305 – Table – To February 18, 2020 Board meeting.

ENCE-0313 – Close – Matter resolved.

**Attorney Generals’ Report:**

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action.

**EXECUTIVE SESSION OTHER BUSINESS:**

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**Request to Release Property from Statutory Requirements:**

The Board reviewed a request regarding cemetery property. The Board noted they are not opposed to releasing the property, so long as the cemetery remains in compliance with the minimum acreage requirement, as well as other requirements under the Board's law and rules.

**Cemeterian Renewals:**

Refer to Attorney General's office for Public Consent Order to include renewal fee, as well as \$500 penalty fee.

**OTHER BUSINESS:**

**Joint Secretary Rules:**

Professional Licensing Boards Division staff attorney, Jessica Uzzo, spoke with the Board about the agency's interest in updating the Joint Secretary rules so that, where possible, each license type would have a one-month late renewal period. Tim Smith moved, Mike Lawrence seconded, and the Board unanimously voted to approve a one-month late renewal period.

**Board Elections:**

Tim Smith moved, Mike Lawrence seconded, and the Board unanimously voted elect Richard Parker as Board Chair, and elect Tim Smith as Vice Chair.

There being no further business, Clift Dempsey, Chair, declared the meeting adjourned at 1:03 p.m.

The Georgia State Board Cemeterians will hold their next meeting on February 18, 2020, at 10:00 a.m.

Minutes recorded by: Alexis Hardy, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes were approved on: February 18, 2020



Richard Parker, Chair



Brad Coman, Executive Director