

GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS
Meeting Minutes – July 19, 2013

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, July 19, 2013, at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Tommy Black, LPC, Chair
Steve Livingston, MFT, Vice-Chair
William C. Bacon, MFT
Richard Long, MFT
Ben P. Marion, CSW
Robert King, CSW
Tonya Barbee, CSW
Arthur Williams, LPC

BOARD MEMBERS ABSENT:

Jack Perryman, LPC
Eunice Mixon, Consumer Member

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Tricia Downing, Senior Assistant Attorney General
Hope Harrison, Board Support Specialist, HC 1
Serena Gadson, Licensure Analyst Supervisor
Amanda Allen, Licensure Analyst

GUEST ATTENDEES:

Mark Zuccolo, Executive Director, GAMFT

Tommy Black, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:03 a.m.

Agenda:

Mr. Bacon motioned, Mr. Williams seconded, and the Board voted to approve the agenda as presented. None opposed, motion carried.

Minutes:

Mr. Bacon motioned, Mr. Livingston seconded, and the Board voted to approve the following meeting minutes as presented. None opposed, motion carried.

- June 7, 2013

Board Chair Report: No report presented.

Executive Director's Report:

Board rules discussion tabled and referred to the Rules Sub-committee for further review and discussion. Mr. Williams requested a Rules Sub-committee conference call meeting be scheduled for Monday, July 29, 2013 at 11:00 a.m. Administrative staff to arrange and post public conference call for the rules committee this date to discuss rules.

- **Board Policies:**

- **V. APC Applicants:**

If an application for APC is complete except for the Contract Affidavit, then the applicant can be approved to sit for the exam but will NOT receive a license until the Contract Affidavit is received and approved by the Board, even if the exam is passed.

After one year, pursuant to rule 135-3-.01(3)(b), an incomplete application will be withdrawn and the individual will need to submit a new application and fee (transcripts, exam scores etc....from first application will be retained, used for new application).

- **VI. Reinstatement of Lapsed APC/AMFT Licenses:**

APC/AMFT licenses are only valid for a five (5) year period. An associate license that lapses for failure to renew may be reinstated once with the remaining time period of the initial five (5) years. Example: Issued APC/AMFT 1-1-11; Lapses 9-30-2012 = 21 months or 1 year and 9 months. The one time reinstatement would be granted giving the associate license a balance of 39 months or 3 years and 3 months left before expiration.

An associate level license that lapses a second time shall not be reinstated.

Mr. Long motioned, Mr. Williams seconded, and the Board voted to adopt Board Policies V. APC Applicants and VI. Reinstatement of Lapsed APC/AMFT Licenses, as shown above. None opposed, motion carried.

Mr. Williams motioned, Mr. Long seconded, and the Board voted to approve the Executive Director's report as presented. None opposed, motion carried.

Correspondences:

Correspondences received between scheduled Board meetings were reviewed and discussed.

- 2012 ASWB Exam Pass Rates
- D. Baker – LPC – Approval Request to Supervise APC
- C. DeSa – CSW – Supervision
- R. Duttlinger – LPC – Job Change Notification
- N. Fox – LPC – Supervision Requirement
- E. Gilcrest – MSW – CSW Licensure Questions
- K. Anderson – LPC – Records Request
- L. Kvam – CSW – Scope of Practice
- S. Sharpley – LPC – Records Request

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.

Mr. Williams motioned, Mr. Livingston seconded, and the Board voted to authorize the staff to release the records for S. Sharpley as requested. None opposed, motion carried.

Mr. Long motioned, Mr. King seconded, and the Board voted to authorize the staff to release the records for K. Anderson as requested. None opposed, motion carried.

Petition for Variance/Waiver Requests:

- Wendell, Johanna – 135-5-.02 Professional Counselors

Mr. Long motioned, Ms. Barbee seconded, and the Board voted to deny the petition; a substantial and verifiable hardship was not proven. None opposed, motion carried.

Associations – Board Update:

Mr. Mark Zuccolo, Executive Director of The Georgia Association for Marriage and Family Therapy, notified the Board that the Association just launched a new website, www.gamft.org. A list of frequently asked questions, and summary of rules and regulations for Marriage and Family Therapy licensure was added as a courtesy to members.

Miscellaneous Board Discussion Items: No additional items were discussed.

Mr. Livingston motioned, Mr. Williams seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General’s, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Black, Williams, Livingston, Long, Bacon, Marion, King, and Barbee.

At the conclusion of Executive Session on Friday, July 19, 2013, Mr. Black declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to accept the following recommendations on the Marriage & Family Therapists applications. None opposed, motion carried.

ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:

- | | |
|----------|--------------------------|
| 1. J. A. | Approved to sit for exam |
| 2. H. C. | Approved to sit for exam |
| 3. D. M. | Approved to sit for exam |
| 4. J. P. | Approved to sit for exam |

ASSOCIATE MARRIAGE & FAMILY THERAPIST CONTRACT AFFIDAVIT CHANGE:

- | | |
|-------------------------|---------------------------|
| 1. Maxwell, Heidi | Contract changes approved |
| 2. Newman, Amanda | Contract changes approved |
| 3. Williams-Bey, Porsha | Contract changes approved |

MARRIAGE & FAMILY THERAPISTS EXAM RECOMMENDATIONS:

- | | |
|----------|---|
| 1. G. C. | Approved to sit for exam |
| 2. J. K. | Pending receipt of additional information |
| 3. H. S. | Approved to sit for exam |

MARRIAGE & FAMILY THERAPISTS EXAM WAIVER RECOMMENDATIONS:

- | | |
|---------------------|------------------------|
| 1. Chapman, Kristin | Approved for licensure |
| 2. Hocutt, Jessica | Approved for licensure |
| 3. Quamme, Ashley | Approved for licensure |
| 4. Reed, Elizabeth | Approved for licensure |

MARRIAGE & FAMILY THERAPISTS ENDORSEMENT RECOMMENDATIONS:

- | | |
|----------------------|---|
| 1. Ellisor, Michelle | Approved for licensure |
| 2. P. G. | Pending receipt of additional information |
| 3. Pena, Carma | Approved for licensure |
| 4. West, Gretchen | Approved for licensure |

MARRIAGE & FAMILY THERAPISTS BY REINSTATEMENT RECOMMENDATIONS:

- | | |
|-------------------|------------------------|
| 1. Rehberg, Alisa | Approved for licensure |
|-------------------|------------------------|

ASSOCIATE PROFESSIONAL COUNSELORS – CONTRACT AFFIDAVIT CHANGE:

- | | |
|--------------------------|---------------------------|
| 1. Black, Denise | Contract changes approved |
| 2. Lunt, Jason | Contract changes approved |
| 3. McDonald, Tamela | Contract changes approved |
| 4. Newman, Amanda | Contract changes approved |
| 5. Prevette, Marcus | Contract changes approved |
| 6. Sears, Maxwell | Contract changes approved |
| 7. Taylor, Ashley Nicole | Contract changes approved |
| 8. Utey, Erika | Contract changes approved |

ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM RECOMMENDATION:

- | | |
|-----------|--|
| 1. L. B. | Pending receipt of additional information |
| 2. C. B. | Approved to sit for exam |
| 3. F. C. | Pending receipt of additional information |
| 4. M. C. | Approved to sit for exam; need contract |
| 5. W. C. | Approved to sit for exam; correct contract |
| 6. C. D. | Approved to sit for exam; 4 yrs. Needed |
| 7. V. G. | Approved to sit for exam |
| 8. L. H. | Pending; correct contract |
| 9. D. K. | Approved to sit for exam; need contract |
| 10. M. R. | Approved to sit for exam |
| 11. B. W. | Approved to sit for exam |

12. T. W. Approved to sit for exam; need contract

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER
RECOMMENDATIONS:**

1. Anderson, Brittany	Approved for licensure; need contract
2. Bynum, Candace	Approved for licensure
3. J. D.	Pending; correct contact; request a LOE
4. Gerteis, Christina	Approved for licensure
5. Jaynes, Amy	Approved for licensure
6. Lee, Misoon Shin	Approved for licensure
7. McGruder, Wyllie	Approved for licensure
8. Miller, Nicholas	Approved for licensure
9. Nevins, Whitney	Approved for licensure; correct contract
10. L. P.	Pending; request a LOE
11. Rhoads, Jason	Approved for licensure
12. S. R.	Denied; unrecognized exam
13. Smith, Crystal	Approved for licensure
14. Thomas, Pamela	Approved for licensure; correct contract
15. VanZant, Mark	Approved for licensure
16. Watkins, Taquitta	Approved; correct practicum
17. Weinrich, Diane	Approved; correct contract

LICENSED PROFESSIONAL COUNSELOR BY EXAM RECOMMENDATIONS:

1. A. A.	Pending receipt of additional information
2. F. C.	Pending receipt of additional information
3. S. D.	Approved to sit for exam
4. J. F.	Approved to sit for exam; no practicum
5. M. H.	Pending receipt of additional information
6. E. R.	Approved to sit for exam
7. C. S.	Approved to sit for exam
8. S. S.	Denied; supervision excessive
9. A. S.	Pending receipt of additional information
10. D. S.	Pending receipt of additional information
11. T. T.	Pending receipt of additional information

**LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER
RECOMMENDATIONS:**

1. Bower, Melissa	Approved for licensure
2. Brannon, Brenda	Approved for licensure
3. J. B.	Pending receipt of additional information
4. E. B.	Pending receipt of additional information
5. Champ, Elizabeth	Approved for licensure
6. Crafton, Andrea	Approved for licensure; no practicum
7. Crete, Gerald	Approved for licensure
8. K. D.	Pending; correct supervision
9. Giglio, William	Approved for licensure
10. T. G.	Pending

11. Hunter, Matthew	Approved for licensure
12. Jackson, Shereka	Approved for licensure
13. P. J.	Pending
14. P. J.	Pending; lack hours of work experience
15. M. J.	Pending; no internship
16. Lee, Katherin	Approved for licensure
17. S. L.	Pending; need transcript
18. McAllister, Michael	Approved for licensure
19. E. M.	Pending
20. T. M.	Pending
21. Palmer, Kathryn	Approved for licensure
22. A. R.	Pending
23. G. S.	Pending
24. L. S.	Pending
25. Sullivan, Tiffany	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT
RECOMMENDATIONS:**

1. Black, Robert	Approved for licensure
2. Davenport, Tyra	Approved for licensure
3. Haberler, Cassi	Approved for licensure
4. Hazlett, Naomi	Approved for licensure
5. Howard, Rose	Approved for licensure
6. Mayer, Felicia	Approved for licensure
7. McAlpine, Othea	Approved for licensure
8. Miller, Caroine	Approved for licensure
9. Nelson, Elizabeth	Approved for licensure
10. Parks, Glenn	Approved for licensure
11. B. S.	Denied; needs LPC supervision
12. Waters, Christopher	Approved for licensure
13. Williams, LaKeba	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY REACTIVATION
RECOMMENDATIONS:**

1. Kral, Elizabeth	Approved for licensure
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**LICENSED PROFESSIONAL COUNSELOR BY REINSTATEMENT
RECOMMENDATIONS:**

1. Calhoun, Karen	Approved for licensure
2. D. E.	Issue with Public Consent Order

CLINICAL SOCIAL WORKER BY EXAM RECOMMENDATIONS:

1. Benton, West	Approved to sit for exam
2. Bloechl Rutherford, Tammy Jo	Approved to sit for exam
3. K. B.	Pending receipt of additional information
4. Brown, Milton	Approved to sit for exam

5. Browner, Sandra	Approved to sit for exam
6. Bryant, Patrick	Approved to sit for exam
7. Cage, Ebony	Approved to sit for exam
8. Carloto, Amanda	Approved to sit for exam
9. Cooper, Miranda	Approved to sit for exam
10. Cross, Joseph	Approved to sit for exam
11. K. E.	Denied; Clinical supervision requirement not met
12. Farnum, Giovanna	Approved to sit for exam
13. Fiddes, Christina	Approved to sit for exam
14. J. F.	Pending receipt of additional information
15. Galeas, Jennifer	Approved to sit for exam
16. Gohde, Seri	Approved to sit for exam
17. Grandy, Latoya	Approved to sit for exam
18. K. G.	Pending receipt of additional information
19. T. H.	Denied; Clinical supervision requirement not met
20. Hardeman, Christi	Approved to sit for exam
21. Hodgson, Kathleen	Approved to sit for exam
22. N. H.	Pending receipt of additional information
23. C. J.	Pending receipt of additional information
24. S. J.	Pending receipt of additional information
25. M. K.	Pending receipt of additional information
26. T. L.	Pending receipt of additional information
27. Maass, Jennifer	Approved to sit for exam
28. P. M.	Pending receipt of additional information
29. M. M.	Pending receipt of additional information
30. Noiri-Schoen, Maiko	Approved to sit for exam
31. Oropeza, Georgia	Approved to sit for exam
32. A. P.	Pending receipt of additional information
33. T. P.	Pending receipt of additional information
34. Powers, Belinda	Approved to sit for exam
35. Rawle, Karen	Approved to sit for exam
36. Roberts, Bibi	Approved to sit for exam
37. Roth, Megan	Approved to sit for exam
38. H. S.	Pending receipt of additional information
39. Stringer, Dorothy	Approved to sit for exam
40. Walls, Darlene	Approved to sit for exam
41. E. W.	Pending receipt of additional information
42. S. W.	Pending receipt of additional information
43. Wisenbaker, Regina	Approved to sit for exam

CLINICAL SOCIAL WORKER BY EXAM WAIVER RECOMMENDATIONS:

1. Beyer, Andrew	Approved for licensure
2. Callahan, Susan	Approved for licensure
3. L. E.	Pending receipt of additional information
4. Jackson, Jerrold	Approved for licensure
5. W. M.	Pending receipt of additional information
6. Owe, Monique	Approved for licensure
7. Prizer, Lindsay	Approved for licensure

CLINICAL SOCIAL WORKER BY REINSTATEMENT RECOMMENDATIONS:

- | | |
|-------------------|---|
| 1. S. D. | Pending receipt of additional information |
| 2. Thompson, Gary | Approved for reinstatement |
| 3. J. W. | Pending receipt of additional information |

MASTER SOCIAL WORKER BY EXAM RECOMMENDATIONS:

- | | |
|-----------|--------------------------|
| 1. B. A. | Approved to sit for exam |
| 2. S. A. | Approved to sit for exam |
| 3. B. A. | Approved to sit for exam |
| 4. C. A. | Approved to sit for exam |
| 5. A. A. | Approved to sit for exam |
| 6. K. B. | Approved to sit for exam |
| 7. M. B. | Approved to sit for exam |
| 8. K. B. | Approved to sit for exam |
| 9. L. B. | Approved to sit for exam |
| 10. J. B. | Approved to sit for exam |
| 11. A. B. | Approved to sit for exam |
| 12. W. B. | Approved to sit for exam |
| 13. T. B. | Approved to sit for exam |
| 14. H. C. | Approved to sit for exam |
| 15. J. C. | Approved to sit for exam |
| 16. Y. C. | Approved to sit for exam |
| 17. L. C. | Approved to sit for exam |
| 18. C. C. | Approved to sit for exam |
| 19. K. C. | Approved to sit for exam |
| 20. K. C. | Approved to sit for exam |
| 21. F. D. | Approved to sit for exam |
| 22. J. D. | Approved to sit for exam |
| 23. B. D. | Approved to sit for exam |
| 24. N. D. | Approved to sit for exam |
| 25. L. E. | Approved to sit for exam |
| 26. S. E. | Approved to sit for exam |
| 27. N. G. | Approved to sit for exam |
| 28. G. E. | Approved to sit for exam |
| 29. C. G. | Approved to sit for exam |
| 30. T. G. | Approved to sit for exam |
| 31. A. H. | Approved to sit for exam |
| 32. G. H. | Approved to sit for exam |
| 33. P. H. | Approved to sit for exam |
| 34. K. H. | Approved to sit for exam |
| 35. C. H. | Approved to sit for exam |
| 36. A. H. | Approved to sit for exam |
| 37. A. H. | Approved to sit for exam |
| 38. K. H. | Approved to sit for exam |
| 39. D. H. | Approved to sit for exam |
| 40. M. J. | Approved to sit for exam |
| 41. L. J. | Approved to sit for exam |
| 42. M. J. | Pending; request a LOE |

43. H. J.	
44. E. J.	Approved to sit for exam
45. C. K.	Approved to sit for exam
46. E. K.	Approved to sit for exam
47. R. K.	Approved to sit for exam
48. M. L.	Approved to sit for exam
49. S. L.	Approved to sit for exam
50. A. M.	Approved to sit for exam
51. L. M.	Approved to sit for exam
52. V. M.	Approved to sit for exam
53. S. N.	Approved to sit for exam
54. C. P.	Approved to sit for exam
55. E. P.	Approved to sit for exam
56. B. R.	Approved to sit for exam
57. S. R.	Approved to sit for exam
58. L. R.	Approved to sit for exam
59. J. R.	Approved to sit for exam
60. N. R.	Approved to sit for exam
61. R. S.	Approved to sit for exam
62. A. S.	Approved to sit for exam
63. J. S.	Approved to sit for exam
64. J. S.	Approved to sit for exam
65. N. S.	Approved to sit for exam
66. D. S.	Approved to sit for exam
67. L. S.	Approved to sit for exam
68. D. T.	Approved to sit for exam
69. A. T.	Approved to sit for exam
70. K. T.	Approved to sit for exam
71. J. T.	Approved to sit for exam
72. M. T.	Approved to sit for exam
73. I. T.	Approved to sit for exam
74. S. V.	Pending; request LOE
75. T. W.	Approved to sit for exam
76. C. W.	Approved to sit for exam
77. B. W.	Approved to sit for exam

MASTER SOCIAL WORKER BY EXAM WAIVER RECOMMENDATIONS:

1. Barreau, Jessica	Approved for licensure
2. Gross, Cindy	Approved for licensure
3. Harriott, Laura	Approved for licensure
4. Laing-Green, Jayce	Approved for licensure
5. Rawlins, Treena	Approved for licensure
6. Shelton, Timothy	Approved for licensure
7. Silva, Gabriel	Approved for licensure
8. Taylor, Amanda	Approved for licensure

MASTER SOCIAL WORKER BY REINSTATEMENT RECOMMENDATIONS:

1. Alfred, Margie	Approved for reinstatement with appropriate fees
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- | | |
|-------------------------|----------------------------|
| 2. Hart-Chisolm, Connie | Approved for reinstatement |
| 3. D. G. | Denial stands |
| 4. McKnight, Jacqueline | Approved for reinstatement |
| 5. Wilson, Felicia | Approved for reinstatement |

RENEWAL/REINSTATEMENT ISSUES:

Ms. Barbee motioned, Mr. King seconded, and the Board voted refer J. D. to the Attorney General's Office for issuance of a Public Consent Order to mirror the probationary period, terms and conditions of the criminal probation. None opposed, motion carried

Mr. Long motioned, Mr. Livingston seconded, and the Board voted to refer M. P. to Investigations to confirm contact information and obtain arrest record information. None opposed, motion carried

Mr. Bacon motioned, Mr. King seconded, and the Board voted to refer D.E. to the Legal Division for issuance of a Public Consent Order for Reinstatement of Licensure to include a public reprimand and fine for unlicensed practice in the amount of \$500.00. None opposed, motion carried

APPLICANT INTERVIEWS:

Mr. Livingston motioned, Mr. Long seconded, and the Board voted to authorize staff to correspond with N. B. and L. N. as discussed. None opposed, motion carried

[Note: A. F. did not appear for scheduled applicant interview]

Professional Practices Committee Report:

Complaint Cases Closed:

- COMP120010, COMP120064, COMP120112, COMP130008, COMP130026, COMP130040, COMP130063, COMP130064, COMP130066, COMP130070, COMP130072, COMP130073, COMP130075, COMP130076, COMP130077, COMP130080, COMP130084, COMP130088, COMP130089, COMP130090, COMP130092, COMP130096, COMP130097, COMP130098, and COMP140001

Mr. Livingston motioned, Ms. Barbee seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, one recused, motion carried.

Assistant Attorney General's Report:

Mr. Bacon motioned, Ms. Barbee seconded, and the Board voted to accept the Attorney General's written report as presented. None opposed, motion carried.

Executive Session Misc. Board Discussion Items:

- June 7, 2013 Executive Session Minutes

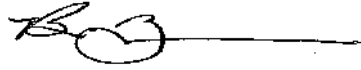
Mr. Livingston motioned, Mr. Bacon seconded, and the Board voted to approve the June 7, 2013 Executive Session Minutes as presented. None opposed, motion carried.

With no additional Board business requiring discussion, Mr. Livingston motioned, Ms. Barbee seconded, and the Board voted to adjourn today's scheduled meeting at 2:28 p.m.

Minutes recorded by: Hope Harrison, Board Support Specialist, HC1
Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC 1

Tommy Black

Tommy Black, Chair



Brig Zimmerman, Executive Director HC1

These minutes were approved on: August 9, 2013