

GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS
Meeting Minutes – February 3, 2017

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met Friday, February 3, 2017 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Kathryn Klock-Powell, MFT
Ben Marion, CSW/MFT
Gerri Ann Robbins, MFT
Karen Warren-Rosas, MSW
Jack Perryman, LPC
Tommy Black, LPC
Bonnie Barker, LPC

MEMBERS ABSENT:

Endsley Real, CSW, Vice-Chair

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Linsey Brookins, Board Support Specialist
Amanda Allen, Licensing Supervisor
Hope Harrison, Licensing Analyst

ATTORNEY GENERAL'S OFFICE:

Betsy Cohen, Esq., AAG

VISITORS PRESENT:

Gale Macke, LPCA Executive Director
Monika Hayes, LPC
Sherri Rawsthorn, GSCSW
Karen Starks, NASW
Marsha Sauls, President of Psychology Board
William Buchanan, Psychologist
Lisa Morris, Metropolitan Counseling Services
Kimberly Grace, LPC

Steve Livingston, Chair, established a quorum of the Board was present and called the Board meeting to order at 8:38 a.m.

Agenda: Approved as presented with one late agenda item: Jurisprudence Exam

Mr. Black motioned, Ms. Robbins seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, conduct applicant and investigative interviews, receive reports from the Boards Assistant Attorney General, the Professional Practices (Complaints) and the Professional Standards (Applications) Committees. Voting in favor of the motion were those present who included Board members: Livingston, Klock-Powell, Marion, Robbins, Warren-Rosas, Perryman, Barker, and Black

At the conclusion of Executive Session on Friday, February 3, 2017, Mr. Livingston declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

The separate Professional Standards Committees reviewed and made recommendations on all applications presented by the administrative staff.

Ms. Warren-Rosas motioned, Mr. Marion seconded, and the Board voted to accept the recommendations of the Clinical and Master Social Worker applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

Ms. Barker motioned, Mr. Black seconded, and the Board voted to accept the recommendations of the Associate and Professional Counselor applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

Mr. Black motioned, Ms. Robbins seconded, and the Board voted to refer the Associate and Professional Counselor applications of A.R.J and V.W.R. to legal as recommended by the Board. None opposed, motion carried.

Ms. Robbins motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Associate and Marriage and Family Therapy applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of a passing exam score report. None opposed, motion carried.

Renewal Issues:

- R.H.

Recommendation:

Schedule for Interview

Professional Practices Committee/Complaints:

Recommend Closure:

COMP160104, COMP160127, COMP160149, COMP170022, COMP170034, COMP170077, COMP170078, COMP170079, COMP170081, COMP170082

Recommend Referral to AG's Office:

COMP170024, COMP170071

Investigative Interviews Conducted:

COMP170071

Recommendation:

Refer to AG

Recommend referral to Investigations:

COMP160044, COMP170061 and COMP170083

Recommend Investigative Interview:

COMP170073

Pending Receipt of Additional Information:

COMP160110, COMP170004, COMP170039, COMP170048, COMP170052, COMP170085, COMP170086

Miscellaneous:

COMP160147

Recommendation:

Rescind previous correspondence

Ms. Robbins motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Professional Practices Committee report as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Written status and activity report presented for Board review.

Ms. Warren-Rosas motioned, Ms. Robbins seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Pending Application:

- S.L.

Recommendation:

Approve; Issue license

Mr. Black motioned, Ms. Robbins seconded, and the Board voted to issue the PC license to S.L. None opposed, motion carried.

Executive Session Minutes:

- January 5, 2017 LPC-PSC & Rules Committee
- January 6, 2017

Ms. Robbins motioned, Mr. Black seconded, and the Board voted to approve the January 5, 2017 Executive Session LPC-PSC Rules Committee meeting minutes as presented. None opposed, motion carried.

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to approve the January 6, 2017 Executive Session Board meeting minutes as presented. None opposed, motion carried.

Full Board Applicant Appearances (Open):

- Monika Hayes – K. Klock-Powell recused
- Kimberly Grace

Recommendation:

Pending receipt of additional information
Denial Stands; Reapply with a new application and documents

Mr. Black moved, Ms. Barker seconded, and the Board voted to accept the recommendations proposed for the above Applicant Appearances as presented. None opposed, motion carried.

Meeting Minutes:

- January 5, 2017 LPC-PSC & Rules Committee
- January 6, 2017
- January 27, 2017 Joint Boards Rule Committee
- February 1, 2017 Conference Call

Ms. Barker motioned, Mr. Black seconded, and the Board voted to approve the January 5, 2017 LPC-PSC & Rules Committee Board Meeting minutes as presented. None opposed, motion carried.

Mr. Black motioned, Ms. Robbins seconded, and the Board voted to approve the January 6, 2017 Board Meeting minutes as presented. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to approve the January 27, 2017 Joint Boards Rules Committee Board Meeting minutes as presented. None opposed, motion carried.

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to approve the February 1, 2017 Conference Call Board Meeting minutes as presented. None opposed, motion carried.

Correspondence:

- Application File Requests: Documents requesting to be released
 - Kimberly Dalgety (LPC009341) – Supervision documents to SC Board
 - Laura Imperial (MFT000956) - Exam Scores to LA Board
 - Mahogany LaCour (CSW005926) – Supervision documents to AWSB
 - Mahogany LaCour (CSW005926) – Supervision documents to VA Board
 - Michelle Branton (CSW003117) – Exam Scores to NY Board
 - Odetta Smiley (LPC004492) – Application file to VA Board
- Correspondence:
 - Cecotto, Christina (MSW007043) - Rule 135-5-.04
 - Ferrio, Meghan – Counselor Accreditation Requirements
 - Gabbidon, Lorraine (APC005295) DWE at Crisis Line for VABB
 - Hollandsworth, Carol – PC – Request to provide online services to client in GABB
 - Smith, Scott – PC – Re DWE as Family Service Worker
 - Walz, Chene (LPC003898) Telemental Health CE Question

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to approve the release of the file contents for K. Dalgety, L. Imperial, M. Lacour, M. Branton, and O. Smiley as presented. None opposed, motion carried.

Ms. Black motioned, Ms. Robbins seconded, and the Board voted to approve the Board Staff to respond as directed to all other correspondences listed above. None opposed, motion carried.

Petitions for Waiver/Variance:

- V. Ford
- T. Frye
- M. Shelton

Recommendation:

Denied
Denied
Approved

Ms. Warren Rosas motioned, Mr. Marion seconded, and the Board voted to deny the petition request for V. Ford and T. Frye for failure to substantiate a verifiable and demonstrable hardship as required by law. None opposed, motion carried.

Mr. Marion motioned, Ms. Warren Rosas seconded, and the Board voted to grant the petition request for M. Shelton. None opposed, motion carried

Policies Discussion:

- **IV. APC Applicants – Contract Affidavits:**

If an application for APC is complete except for the Contract Affidavit, and approved by two of the three members of the PSC, then the applicant can be approved to sit for the exam and the approval letter sent out. The approvals will be ratified at the next scheduled Board meeting. The applicant will **NOT** receive a license until the Contract Affidavit is received and approved by the Board, even if the exam is passed

After one year, pursuant to rule 135-3-.01(3)(b), an incomplete application will be withdrawn and the individual will need to submit a new application, fee and all supporting documents - ONLY the transcripts from first application will be retained, used for new application

Ms. Barker motioned, Mr. Black seconded and the Board voted to amend the above proposed policy on for associate counselor applicants as presented. None opposed, motion carried.

- **XI. Withdrawn, Expired or Denied Applications:**

Applicants whose applications for licensure have been withdrawn, or expired (applications are only valid for a one-year period from date of receipt in the Board office) shall submit a new application, fee and all original supporting documentation, except for the official educational transcript(s) and official exam score reports.

Applicants whose applications have been denied by the Board, and whom have had the denial upheld by the Board after an appearance before the Board pursuant to Georgia law, shall also be required to submit a new application, fee and all original supporting documentation, except for the official educational transcript(s) and official exam score reports.

Ms. Barker motioned, Ms. Robbins seconded and the Board voted to adopt the above proposed policy as presented. None opposed, motion carried.

- **XII. Extension Requests for Registration and sitting for the required Licensure Exams:**

There shall be **no** further extensions for the registration and sitting for the required licensure exams past the one-year, initially granted by the Board. After one year, if the exam has not been passed, a new application, fee and all supporting documents shall be required. ONLY the educational transcripts(s) shall be carried over by staff to this new application, ALL other application forms and original supporting documents shall be required to be re-submitted.

Mr. Marion motioned, Ms. Warren-Rosas seconded and the Board voted to adopt the above proposed policy as presented. None opposed, motion carried.

- **XIII. Inactive Status Request Fee: \$25.00**

Applications for Inactive status received on or before September 30th of each even numbered year will be considered for inactive status. Only an active status license can be placed on inactive status. Inactive status requests received after the September 30th expiration date will not be approved. Please see Board Rule 135-6-.06 Inactive Status on the requirements that must be met in order to place a license back in active status.

Ms. Klock-Powell motioned, Mr. Black seconded and the Board voted to adopt the above proposed policy as presented. None opposed, motion carried

Rules Discussion:

Proposed Rule 135-12 Testing and Assessments

The Board tabled this discussion for further review by the Committees. An additional face to face Rules Committee meeting is scheduled for February 24, 2017 at 10:00 am.

Application Ratify List: Issued Date: 1/5/2017 - 2/2/2017

license No	Licensee
AMFT000468	Sherrí Lynn Buckley
AMFT000469	Krista Nicole Clark
AMFT000470	Kirby Janae Davis
AMFT000471	Felicia Danielle Harris
AMFT000472	Samantha Elizabeth Heuwagen
AMFT000473	Victoria Marie Maynez
AMFT000474	Cecilia Marie Villagomez
APC005788	Kelly Thompson Barnard
APC005789	Lynn Paige
APC005790	Chantill Caprice Harvey
APC005791	Brian Anthony Buchanan
APC005792	Lynda Marie Carpenter
APC005793	Naomi Christa Davis
APC005794	Rachel Suzanne Harris
APC005795	Auntery Tykwiece Malcom
APC005796	Baylee Ann Mammenga
APC005797	Stefanie Miller Moore
APC005798	Anna-Maria Borcean Scheidt
APC005799	Jenina Rossi Smith
APC005800	Mackenzie Grey Suttles
APC005801	Jatawn Ariette Tickle
APC005802	Lizbeth Diaz Yabuku
APC005803	Betty Jean James
APC005804	Erica Nicole Atkinson
APC005805	Hope Shanell Beard
APC005806	Travis Jamal Crafter
APC005807	Anna Dolly Glisson
APC005808	Kierra Sade Grable
APC005809	Kara Joy Hicks
APC005810	Laura Frances Knizley
APC005811	Marcus Dwain Lusk
APC005812	Jean Fraser Mills
APC005813	Felicia Marcel Smith
APC005814	Christina Margart McClain
APC005815	Lisa Guest
CSW005986	Brittany Renee Jones
CSW005987	Amy Hackman Smith

CSW005988	Tammy LaShona Austin
CSW005989	Otis Odell Chandler
CSW005990	Kirsten Yolanda Infinger

CSW005991	Carla Denise Ray
CSW005992	Abby Elizabeth Rising
CSW005993	Keshia Latrice Stanley
CSW005994	Lauren Margaret Kraemer
CSW005995	Pamela R Saxena
CSW005996	Courtney Rae Daniels
CSW005997	Linda Jane Davis
CSW005998	Erin Odair Edgeworth
CSW005999	Ashley Marie Semerenko
CSW006000	Tonya Evett Vinson

LPC009383	Patricia Ann Northcutt
LPC009384	Robin Adair Anderson
LPC009385	Natasha Elaine Goodman
LPC009386	Joanne Mensalvas Requiyo
LPC009387	Martha Lynne Earley
LPC009388	Tali Anne Boots
LPC009389	Tenethrea Michelle Buffington
LPC009390	Thomas M Dale
LPC009391	Deborah K Dyer
LPC009392	Cynthia Rene'a Harris
LPC009393	Antonietta A Hassed
LPC009394	Paula M Porterfield-Izzo
LPC009395	Cynthia Rogers
LPC009396	Nichole Marie Ross
LPC009397	Krista Meghan Chick
LPC009398	Brittney Corall King
LPC009399	Alfonza Allen King
LPC009400	Jocelyn M Lang
LPC009401	Mariann Michele Main
LPC009402	Lashaundra Denise Nash
LPC009403	Benjamin Lee Thompson
LPC009404	Lauren Alicia Alexander
LPC009405	Austen Glenn Bingham
LPC009406	Amy Lee Bradshaw
LPC009407	Nena Nashal Brown
LPC009408	Shelia Joy Key
LPC009409	Akia Shauaan Maddox
LPC009410	Kelly M Roark
LPC009411	Teresa Cipriana Ruiz
LPC009412	Jamilah Tetterton
LPC009413	Kyla Susan Ward
LPC009414	Kendra Shavon Webb Muhammad
LPC009415	Michelle P Reviere

LPC009416	Ivelisse Lacen-Rivera
LPC009417	Pauline Maxwell
LPC009418	Jason Price Patterson
LPC009419	Farren Ayeisha Stackhouse
LPC009420	Connie Jacqueline Young Gibraltarik
LPC009421	Laurie Wells Carlton
MFT001522	Joseph Keith Brewton
MFT001523	Ashley Nicole Miller
MFT001524	Meghan Danielle Ready
MFT001525	Jennifer Holz Robinson
MFT001526	Sumi Hong
MSW007697	Kay L.H. Butler
MSW007698	Katrina A Crider
MSW007699	Robine Philomena Padberg Hill
MSW007700	Michael Dewayne Porterfield
MSW007701	Courtney Elaine Buck
MSW007702	Sarah Pearson Chambers
MSW007703	Melanie Doctor
MSW007704	Laura Ann Morrison
MSW007705	Michael Steiner Cabot
MSW007706	Aneesah El-Amin
MSW007707	Tessa Nicole Gilmore
MSW007708	Janaye Shekara Harris
MSW007709	Ashley Elaine Johnson
MSW007710	Zenia Negrón Vega
MSW007711	Louisa Josephine Peluso
MSW007712	Staci Marie Pyle
MSW007713	Lauren Elizabeth Reed
MSW007714	Teri Monwonda Ayewoh
MSW007715	Media Leigh Bragg
MSW007716	Erika Danielle Cuttray
MSW007717	Linda Mackenzie Derst
MSW007718	Anastasia Victoria Leggett

Mr. Black motioned, Ms. Klock-Powell seconded, and the Board voted to accept the Application Ratify List of licenses issued between Board meetings as presented. None opposed, motion carried.

Associations – Board Update

Association updates were provided by Ms. Gale Macke, Executive Director of LPCA and Karen Starks with NASW.

Board Chair Report:

Steve Livingston, Chair, would like to express gratitude to all participating parties that have been involved with the formation and development of the new Composite Chapter regarding SB319/Act377.

With no additional Board business requiring discussion, Mr. Black motioned, Ms. Robbins seconded, and the Board voted to adjourn today’s meeting at 3:45 p.m.

Minutes recorded by:

Linsey Brookins, BSS, HC1

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director, HC 1

STEVE LIVINGSTON

BRIG ZIMMERMAN

Chair

Executive Director HC1

These minutes were approved on: **March 10, 2017**