

GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS,
SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS
Board Meeting Minutes – September 7, 2018 8:30 AM

The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met Friday, September 7, 2018 at 237 Coliseum Drive, Macon, Georgia with the following members present:

MEMBERS PRESENT:

Steve Livingston, MFT, Chair
Endsley Real, CSW, Vice-Chair
Kathryn Klock-Powell, MFT
Gerri Ann Robbins, MFT
Jacqueline Brown, CSW
Bonnie Barker, LPC

MEMBERS ABSENT:

Tommy Black, LPC
Ben Marion, CSW/MFT
Jack Perryman, LPC
(Consumer Member-VACANT)

ADMINISTRATIVE STAFF PRESENT:

Brig Zimmerman, Executive Director, HC 1
Linsey Brookins, Board Support Specialist

ATTORNEY GENERAL'S OFFICE:

Betsy Cohen, Esq., AAG

VISITORS PRESENT: (Open Session)

During Executive Session, visitors are excused unless scheduled for a personal appearance.

Sherri Rawsthorn, GSCSW
Sam Maddox, Clayton State University
Kareem Hodrick, Visitor
C. Napoleon Barnwell, Visitor

Steve Livingston, Chair established that a quorum was present and called the sitting committee of the Board meeting to order at 9:04 a.m.

Agenda: Approved as presented

Ms. Klock-Powell motioned, Ms. Robbins seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications, conduct applicant interviews, review prior meeting executive session meeting minutes, receive reports from the Boards Assistant Attorney General, the Professional Practices (Complaints) and the Professional Standards (Applications) Committees. Voting in favor of the motion were Board members present: Livingston, Klock-Powell, Robbins, Real, Brown, and Barker.

At the conclusion of Executive Session on Friday, September 7, 2018, Mr. Livingston, Chair, declared the meeting in "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken in Executive Session.

Applications:

The separate Professional Standards Committees reviewed and made recommendations on all applications presented by the administrative staff.

Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to accept the recommendations of the Associate and Professional Counselor applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of an official exam score report of passage of the exam if all other requirements for licensure have been met. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to accept the recommendations of the Clinical and Master Social Worker applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of an official exam score report of passage of the exam if all other requirements for licensure have been met. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Robbins seconded and the Board voted to accept the recommendations of the Associate and Marriage and Family Therapy applications as presented. In addition, the Board voted that the licenses can be issued upon the receipt of an official exam score report of passage of the exam if all other requirements for licensure have been met. None opposed, motion carried.

PSC Committee: Applicant Interviews:

- A.M.
- T.W.
- L.C.
- M.J.
- T.H.

Recommendation:

Cancelled
Approve
Cancelled
Approve
Approve-Pending receipt of additional information

Ms. Real motioned, Ms. Robbins seconded, and the Board voted to accept the recommendations proposed by the committees for the Applicant Interviews as presented. None opposed, motion carried.

Compliance:

- B.A.

Recommendation:

Refer to AG's office

Ms. Barker motioned, Ms. Real seconded, and the Board voted to accept the recommendation for B.A. for referral to the AG's office as presented. None opposed, motion carried.

Renewal/Compliance:

- M.F.

Recommendation:

Refer to AG's office

Ms. Barker motioned, Ms. Real seconded, and the Board voted to accept the recommendation for M.F. for referral to the AG's office as presented. None opposed, motion carried.

Professional Practices Committee/Complaints:

Recommend Closure:

COMP170071, COMP180006, COMP180008, COMP180029, COMP180032, COMP180042, COMP180045, COMP18047, COMP180077, COMP180107, COMP180109, COMP180123, COMP180136, COMP180159, COMP108172 and COMP190012

Recommend an Investigative Interview be Scheduled:

COMP180129, COMP180137 and COMP180178

Recommend a Peer Review

COMP180088

Ms. Klock-Powell motioned, Mr. Black seconded, and the Board voted to accept the recommendations for COMP180088 and refer the case for a peer review as presented. None opposed, motion carried.

Ms. Barker motioned, Ms. Klock-Powell seconded, and the Board voted to accept the recommendations of the Professional Practices Committee report as presented. None opposed, motion carried.

Assistant Attorney General's Report:

Betsy Cohen, Assistant Attorney General provided a status report which included information on any cases referred for action, requests for advice and /or requests for authority for proposed rules.

Ms. Real motioned, Ms. Robbins seconded, and the Board voted to accept the Assistant Attorney General's report as presented. None opposed, motion carried.

Executive Session Minutes:

- August 9, 2018 PPC Meeting
- August 10, 2018 Board Meeting - No Quorum
- August 16, 2018 Conf. Call

Recommendation:

Accept as Presented
Accept as Presented
Accept as Presented

Ms. Robbins motioned, Ms. Real seconded, and the Board voted to approve the August 9, 2018 Executive Session Professional Practices Committee Meeting Minutes as presented. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to approve the August 10, 2018 Executive Session Meeting Minutes as presented. None opposed, motion carried.

Ms. Real motioned, Ms. Robbins seconded, and the Board voted to approve the August 16, 2018 Conference Call Executive Session Meeting Minutes as presented. None opposed, motion carried.

Board Chair Report: Steve Livingston, MFT

Mr. Livingston had no report to present to the Board during today's meeting.

Full Board Appearances (Open):

- Pamela Brown
- Kendra Lewis
- Priscilla Agosto

- Janice Barnwell
- Vonya Hodrick

- Troy Law

Recommendation:

Rescind Denial; Approve for Exam Only
Rescind Denial; Approve for Exam Only
Denial Stands; Board may reconsider if requested information is Received and approved on or before next meeting
Rescind Denial; Approve for Exam Only
Denial Stands; Board may reconsider of supervision is verified On or before next meeting.
Cancelled

Ms. Klock-Powell motioned, Ms. Real seconded, and the Board voted that the denial stands for the applications of P. Agosto and V. Hodrick as presented. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Real seconded, and the Board voted to rescind the previous denial of P. Brown, K. Lewis and J. Barnwell application for licensure and approve the applicant to sit for the national exam only. None opposed, motion carried.

Correspondence:

- Carl Stark – Re Volunteer Work for Church
- Kellie Middleton – RE Supervising Interns
- Melissa Hall – Re Rule 135-5-.04
- Geraldine White – Re Directed Work Experience
- Lisa Pennington – RE Diagnosis Rule for LPC
- GA LPCA Monthly Report to Board – *Board Information Only*
- Ohio State – RE MSW Program
- Applications File Requests for the release of contents to a third party:
 - Cecelia Dixie (CSW005169) Release of supervision documents to AL
 - Meghan Brown (LPC010251) Release of application file to MS
 - Samantha Lawson (CSW006268) Release of reference forms
 - Allison Spargo (LPC005614) Release of application file to TX

- Open Records Request – Wesley Woolf-Woolf Law Firm RE J. McGowan – Deny

Ms. Robbins motioned, Ms. Klock-Powell seconded, and the Board voted to approve for Board Staff to respond as directed to correspondences listed above. None opposed, motion carried.

Ms. Real motioned, Ms. Klock-Powell seconded, and the Board voted to approve the release of the file contents for all requests referenced above as presented. None opposed, motion carried.

Ms. Real motioned, Ms. Klock-Powell seconded, and the Board voted to deny the Open Records Request of J. McGowan to the requesting law firm as presented. None opposed, motion carried

Petitions for Waiver/Variance:

- Emily Hinds – Rule 135-5-.01
- Kevin Wilbanks – Rule 135-9-.01
- Angela Porter – Rule 135-5-.02

Recommendation:

- Deny
- Grant
- Deny

Ms. Klock-Powell motioned, Ms. Robbins seconded and the Board voted to deny the petition request for E. Hinds due to a unique, substantial and verifiable hardship was not demonstrated by supporting documentation as required by law. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Real seconded and the Board voted to grant the petition request for K. Wilbanks as presented. None opposed, motion carried.

Ms. Klock-Powell motioned, Ms. Robbins seconded, and the Board voted to deny the petition request for A. Porter due to a unique, substantial and verifiable hardship was not demonstrated by supporting documentation as required by law. None opposed, motion carried.

Associations – Board Update: Association updates were provided by Sherri Rawsthorn with GSCSW

Application Ratify List: Tabled; to be presented and ratified during the October 12, 2018 Board meeting.

Meeting Minutes:

- August 10, 2018 Board Meeting - No Quorum
- August 16, Conference Call

Recommendation:

- Accept as Presented
- Accept as Presented

Ms. Brown motioned, Ms. Robbins seconded, and the Board voted to approve the August 10, 2018 Board Meeting Minutes as presented. None opposed, motion carried.

Ms. Brown motioned, Ms. Robbins seconded, and the Board voted to approve the August 16, Conference Call Board Meeting minutes as presented. None opposed, motion carried.

Ms. Real motioned, Ms. Klock-Powell seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to applications, conduct applicant interviews, review prior meeting executive session meeting minutes, receive reports from the Boards Assistant Attorney General, the Professional Practices (Complaints) and the Professional Standards (Applications) Committees. Voting in favor of the motion were Board members present: Livingston, Klock-Powell, Robbins, Real, Brown, and Barker.

At the conclusion of Executive Session on Friday, September 7, 2018 , Mr. Livingston, Chair, declared the meeting in “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken in Executive Session.

Ex. Misc. Discussion Items:

- L.C.

Recommendation:

Refer to AG for expedited service of NOH

- G.R. Approve Request
- L.P. Approve as presented
- M.Y. Approve Renewal; Interview to be conducted in October

Ms. Klock-Powell motioned, Ms. Real seconded, and the Board voted to accept the recommendation for L.C. for referral to the AG's office for NOH as presented. None opposed, motion carried.

Ms. Real motioned, Ms. Robbins seconded, and the Board voted to approve the request of G.R. as presented. None opposed, motion carried.

Ms. Brown motioned, Ms. Klock-Powell seconded, and the Board approved the ADA accommodation request for L.P. upon receipt of appropriate documentation as presented. None opposed, motion carried.

Committee Meetings:

The Georgia Composite Board's Professional Standards Committee will continue to meet in person, Executive (Closed) Session, on the Thursday prior to the scheduled Friday full Composite Board Meetings to review complaint cases and conduct investigative interviews through December 2018. The committee will meet in the Board offices beginning at 10:00 am.

With no additional Board business requiring discussion, the Board adjourned today's meeting at 3:28 p.m.

Minutes recorded by: Linsey Brookins, Board Support Specialist, HC-1
 Minutes reviewed and edited by: Brig Zimmerman, Executive Director, HC-1

STEVE LIVINGSTON
 Chair

BRIG ZIMMERMAN
 Executive Director HC1

These minutes were approved on: **October 12, 2018**