



STATE CONSTRUCTION INDUSTRY LICENSING BOARD
DIVISION OF CONDITIONED AIR CONTRACTORS
Division Meeting
February 26, 2020
Open Session Minutes

The State Construction Industry Licensing Board, Division of Conditioned Air Contractors met on Wednesday, February 26, 2020, at the Professional Licensing Board Division, 237 Coliseum Drive, Macon, Georgia, for the purpose of conducting Division business.

Division Members Present

Johnny Lyons, Division Chairman
Rudy Weaver
Elaine Powers

Division Members absent

Kevin Green

Staff Present

Deborah Beard, Executive Director
Laura Fremont, Board Support Specialist
Ken English, Licensure Supervisor
Bryon Thernes, Senior Assistant Attorney General
Tommy McNulty, Assistant Attorney General

Visitors

None

Call Meeting to Order:

At 9:09 a.m., Division Chairman, Lyons, established a quorum was present and called the meeting to order.

Open Session:

Open Session Minutes Review:

A motion was made by Lyons, seconded by Powers, and the Division voted to approve the minutes from the December 9, 2019. None opposed, motion carried.

Open Session Correspondence Review:

The open session correspondence was reviewed by the Division. A motion was made by Lyons, seconded by Weaver, and the Division voted to accept the following recommendation. None opposed, motion carried.

- Chappell, Chris – A Conditioned Air Contractor license would not be required for duct cleaning provided that you do not modify the duct system or touch the furnace/air handler in any way. Please note that if you remove or detach any duct work during the cleaning process, a licensed Conditioned Air Contractor would be required to reinstall and reconnect the duct work to the HVAC system.

Proposed Legislation:

Multiple House and Senate bills have been introduced during the Georgia Legislative Session that would affect the licenses issued by the State Construction Industry Licensing Board. As such, the Division was made aware of HB773, HB914, SB275, and SB316.

Executive Session:

At 9:32 a motion was made by Lyons, seconded by Weaver, and the Division members present voted unanimously to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) to review executive



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session minutes, conduct applicant appearances, review the attorney general's report, applications, and complaints. None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, February 26, 2020, Chairman Lyons declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

Open Session:

Executive Session Minutes:

A motion was made by Lyons, seconded by Powers, and the Division voted to approve the executive minutes from the December 9, 2019 meeting. None opposed, motion carried.

Applications Review:

A motion was made by Lyons, seconded by Powers, and the Division voted to accept the following recommendations from executive session. None opposed, motion carried.

Recommend to deny the following applicant(s) licensure by exam for failure to meet experience qualifications for licensure.

2838464 2838772

Recommend to send a deficiency letter to the following applicant(s) for additional information.

2815415 2816066

Renewal Review:

A motion was made by Lyons, seconded by Powers, and the Division voted to accept the following recommendations from executive session. None opposed, motion carried.

Recommend to approve the following renewal applications.

1793603 2772296

Complaints Review:

A motion was made by Lyons, seconded by Powers, and the Division voted to accept the following recommendations from executive session. None opposed, motion carried.

Recommend to close the following complaint(s) with no action.

160012	170081	180043	180111
170006	180032	180044	180126
170057	180034	180051	

Recommend to close the following complaint due to insufficient evidence.

150012	160107	170086	180047	180083
160058	170005	170110	180059	180084



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190020 190075 190081
190046 190078 190086

Recommend to close the following complaint(s) due to no jurisdiction.

180012 180105 190029 190080
180019 190007 190035 190083
180075 190019 190077

Recommend to close the following complaint(s) due to no violation.

170083 180002 190033 190045
170098 180011 190037 190052

Recommend to close the following complaint(s) and send a letter to the local authority having jurisdiction.

180041 180060

Recommend to close the following complaint(s) and send a letter of concern.

180101

Recommend to close the following complaint(s) and accept the Cease and Desist Order.

170045 180063 190016

Recommend to refer the following complaint(s) to Investigations to offer a Cease and Desist Order.

180020 180046 180085 180107 190029

Recommend to refer the following complaint(s) to Investigations to obtain additional information.

180013 180058 180071 190021 190059
180045 180066 180086 190030 190082

Recommend to refer the following complaint(s) to the Attorney General's office to offer a Cease and Desist Order.

180114

Recommend to refer the following complaint(s) to the Attorney General's office to offer a Public Consent Order including a fine for violation Board law and/or rules.

170079 180057

Recommend to request additional documentation from the complainant and/or the respondent on the following complaint(s).

180064 190026 190084

Attorney General's Report:

A motion was made by Lyons, seconded by Powers, and the Division voted to accept the status report as presented by the Senior Assistant Attorney General, Bryon Thernes. None opposed, motion carried.



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The next Division meeting is scheduled for Wednesday, April 1, 2020 at 9:00 a.m.

With no other business to discuss, the meeting adjourned at 3:35 p.m.

Minutes prepared by:
Minutes reviewed/edited by:

Laura Fremont, Board Support Specialist
Deborah Beard, Executive Director

Johnny Lyons
Division Chairman

Deborah Beard
Executive Director

These minutes were approved on May 7, 2020.