

Georgia State Board of Funeral Service Minutes

January 11, 2005

Minutes Approved at the March 8, 2005 Meeting

The Georgia State Board of Funeral Service held its regular meeting on January 11, 2005 at 237 Coliseum Drive, Macon, Georgia. H E. Shelton, Chairman, called the meeting to order at 10:00 a.m.

Members present were: H. E. Shelton, Chairman, Lauren McDonald, David Roach, Draper Watson and Thelon Hamby.

Others Present were: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, Janice Ross, Board Secretary, Robert Renjel, Assistant Attorney General, John Massey, Inspector, and Howard Fields, Inspector.

Mr. Hamby moved to approve the minutes of the December 14, 2004 meeting and December 29, 2004 conference call meeting. Mr. Watson seconded the motion. Motion carried.

Executive Session

Mr. Shelton moved to enter into Executive Session to deliberate on applications, investigations, and complaint cases. Mr. Watson seconded the motion. Motion carried by Mr. Hamby, Mr. McDonald, and Mr. Roach.

Appointments

The Board interviewed applicants for new funeral establishments, changes of funeral director in full and continuous charge, and approval as apprentice supervisor by trade embalmer.

Complaints

Mr. Hamby, Cognizant Member, presented complaints to the Board.

Investigations

Agent Chuck Miller of the Enforcement Section presented investigative findings on cases to the Board.

Open Session

Mr. McDonald, at the request of Mr. Shelton, who had to briefly leave the meeting, declared the meeting open. Mr. Shelton returned to the meeting during open session.

Appointments:

Mr. Hamby moved to approve the change of name of Hamm's Funeral Home to Hamm's & Trice Funeral Home. Motion seconded by Mr. Roach. Motion carried.

Mr. Hamby moved to approve the change of name of A-Banks Funeral Services to Metro Embalming and Removal Service. Motion seconded by Mr. Roach. Motion carried.

Mr. Hamby moved to approve Faye Kennedy as the Funeral Director in Full and Continuous Charge of Kennedy – Morgan Funeral Home in Metter, Georgia and to approve Travis Spivey as Funeral Director in Full and Continuous Charge of Kennedy-Morgan Funeral Home in Cobbtown. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Eugene Johnson as the Funeral Director in Full and Continuous Charge of Crawley Funeral Home in Pembroke, Georgia. Mr. McDonald seconded. Motion carried.

Mr. Hamby moved to approve Paul Steven Smith as the Funeral Director in Full and Continuous Charge of Callaway Funeral Home in Union Point, Georgia. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Henry Thomas Wages, Jr. as the Funeral Director in Full and Continuous Charge of Wages & Sons Stone Mountain Chapel in Stone Mountain, Georgia. Mr. Roach seconded. Motion carried.

Mr. Roach moved to approve Marion C. Mullis as the Funeral Director in Full and Continuous Charge of Atlanta Crematory, Inc. in Stone Mountain, Georgia. Mr. Hamby seconded. Motion carried.

Mr. McDonald moved to approve James T. Jamerson as the Funeral Director in Full and Continuous Charge of Braswell Funeral Home in Pelham, Georgia. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Clemons Mortuary in Eatonton, GA. as a new establishment with Regina McDonald as the Funeral Director in Full and Continuous Charge. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve Thomas Bailey as a trade embalmer for Clarence Carvel Lewis. Mr. Roach seconded. Motion carried.

Mr. Hamby moved to approve the new location of The Cremation Society of the South from 5754B-Harrison Avenue to 595 Franklin Road, Suite B, Marietta, GA. Mr. Roach seconded. Motion carried.

Appeals

Mr. Hamby moved to deny Gamble Funeral Home permission to open before inspection, due to a passing inspection being a pre-requisite for licensure. Mr. Roach seconded. Motion carried.

Mr. Roach moved to approve Willie G. Jones for his funeral director and embalmers license. Mr. Hamby seconded. Motion carried.

Mr. Hamby moved to deny waiving the re-instatement fee of Robert Parks and to send a request to investigations for follow-up on how many death certificates were signed since his license lapsed on April 1, 2004. Mr. Parks will also be required to hire a Funeral Director in Full and Continuous Charge for his funeral home, since he does not have a license. Mr. Roach seconded. Motion carried.

Complaints

FUN050022

Mr. Watson moved to close this complaint. Mr. Roach seconded. Motion carried

FUN050025

Mr. Watson moved to close this case. Mr. Roach seconded. Motion carried.

FUN050032

Mr. Roach moved to turn this complaint over to the inspector for an unannounced inspection to check for cleanliness. Mr. Watson seconded. Motion carried

FUN050033

Mr. Watson moved to allow Mr. Hamby to interview the FDFCC. Mr. Roach seconded. Motion carried.

FUN050036

Mr. Roach moved to refer this complaint to the Security Division and to Investigations. Mr. Watson seconded. Motion carried.

FUN050012

Mr. Roach moved to close this case. Mr. Watson seconded. Motion carried.

FUN0220033

Mr. Roach moved to forward the case to the Attorney General's Office for revocation of licenses of the involved funeral directors and embalmers. Mr. Hamby seconded. Motion carried.

FUN040076

Mr. Roach moved to close this case. Mr. Hamby seconded. Motion carried.

Applications:

Mr. Roach moved to accept the applications as presented. Mr. McDonald seconded the motion. Motion carried.

All issued licenses are listed as follows:

License No

FSA004427
FSA004428
FSA004429

Apprentice Name

Smith, Randy Alan
McBrayer, Jay Scott
Jones, Gwynn David

FSA004430	Sharpston, Billy
FSA004431	Long, Michael William
FSA004432	Heard, Andrew Kyle
FSA004433	Gibbs, Jessica Elizabeth
FSA004434	Ellison, Hope A
FSA004435	Jordan, Georgiana Matrice
FSA004436	King, Ayana Zakiya
FSA004437	Brown, Benjamin Glenard
FSA004438	Staton, James Andrew
FSA004439	Lewis, Carvel Clarence

License No

EMB004390
EMB004391
EMB004392
EMB004393
EMB004394
EMB004395
EMB004396

Embalmers Name

Rogers, Ronald Dale, Jr.
Filson, Traci Michele
Sheffield, Matthew Daniel
Higgins, Jeffrey Glenn
Pinkston, Robert V, Jr.
Hancock, Bryan Keith
Jones, Willie G

License No

FD004800
FD004801
FD004802
FD004803
FD004804
FD004805
FD004806

Funeral Director Name

Rogers, Ronald Dale, Jr.
Filson, Traci Michele
Sheffield, Matthew Daniel
Higgins, Jeffrey Glenn
Pinkston, Robert V, Jr.
Hancock, Bryan Keith
Jones, Willie G

Continuing Education:

Mr. Roach moved to approve the following continuing education requests.

Alderwoods Group, Inc.	Management Development – Feedback & Coaching	January 25 – 28, 2005	4
Alderwoods Group, Inc.	Alderwoods Room	January 25 – 28, 2005	8
In-Sight Institute	Funeral Celebrants	Various Dates in 2005	10
Continental Computer	The Director's Assistant – Regional Training	Various Dates	8
Continental Computer	The Director's Assistant – Reports and Forms	Various Dates	8.5
Epsilon Nu Delta Mortuary Fraternity, Inc.	An Overview of Mortuary Programs and Affiliated Organizations	February 5, 2005	2
National Funeral Directors and Morticians Association	"FTC – Are you in Compliance?"	February 5-7, 2005	1
National Funeral Directors and Morticians Association	"Pre-Needs – is it right for me?"	February 5-7, 2005	1
National Funeral Directors and Morticians Association	OSHA – It's Alive and Doing Well?	February 5-7, 2005	3
National Funeral	Greeting, Coaching and Directing	February 5-7, 2005	2

Directors and Morticians Association	Your Families?		
National Funeral Directors and Morticians Association	Embalming Technique's – Testing Your Knowledge	February 5-7, 2005	1
International Order of the Golden Rule	Guiding You Away from Cookie-Cutter Eulogies	January 20, 2005	1.0
	Reconstruction Tips Following Biological Donations & Trauma	February 17, 2005	1.0
	Low-Cost Ways to Add Value to Funerals	March 17, 2005	1.0
		April 21, 2005	1.0
		May 19, 2005	1.0
	Protecting Families; Privacy in the Age of Technology	June 16, 2005	1.0
	Responding to Shifting Expectations of Today's Funeral Professional Proactive Measures That Protect Funeral Professionals from Liability		
International Order of the Golden Rule	2005 Special Purpose Symposium Workshop	February 7, 2005	4.0
International Order of the Golden Rule	2005 Annual Conference	April 13 – 17, 2005	18.25
The York Group	Fresh Look At the Future	January 19, 2005	8
The York Group	Focus on Your Future	February 16, 2005	14
The York Group	Focus on Your Future	February 9, 2005	14
The York Group	Focus on Your Future	January 28 2005	14
The York Group	Fresh Look At the Future	January 20, 2005	8
MJK Marketing	Winds of Change	February 28 – March 3, 2005	14
MJK Marketing	Winds of Change	March 14 – March 16, 2005	14
Alderwoods Group, Inc.	Management Development – Feedback & Coaching	January 25 – 28, 2005	4
Alderwoods Group, Inc.	Alderwoods Room	January 25 – 28, 2005	8
In-Sight Institute	Funeral Celebrants	Various Dates in 2005	10
Continental Computer	The Director's Assistant – Regional Training	Various Dates	8
Continental Computer	The Director's Assistant – Reports and Forms	Various Dates	8.5
Epsilon Nu Delta Mortuary Fraternity, Inc.	An Overview of Mortuary Programs and Affiliated Organizations	February 5, 2005	2
National Funeral Directors and Morticians Association	"FTC – Are you in Compliance?"	February 5-7, 2005	1
National Funeral Directors and Morticians Association	"Pre-Needs – is it right for me?"	February 5-7, 2005	1
National Funeral Directors and Morticians Association	OSHA – It's Alive and Doing Well?	February 5-7, 2005	3
National Funeral Directors and Morticians Association	Greeting, Coaching and Directing Your Families?	February 5-7, 2005	2
National Funeral Directors and Morticians Association	Embalming Technique's – Testing Your Knowledge	February 5-7, 2005	1

Mr. McDonald seconded the motion. Motion carried.

New Business / Old Business / Correspondence

Mr. Roach moved to approve a 90 day grace period for the Crematory of Forsyth. Mr. Hamby seconded. Mr. McDonald recused himself. Motion carried.

Mr. Hamby moved to approve a 90 day grace period for Jones-Stewart Funeral Home. Mr. Roach seconded. Motion carried.

Mr. Roach moved to suspend the license of Community Funeral Home for failure to obtain an FDFCC. Mr. Hamby seconded. Motion carried.

Mr. Lindsey reminded all board members about the financial disclosure forms required of all members. All members stated that they had received their forms, and Mr. Lindsey asked that the members submit the forms by the deadline, in order to comply with the legal requirements of detailed in the disclosure form package.

Mr. Lindsey discussed with board members the need to refer anyone who contacts an individual member to the full board with questions or problems. He reminded the members that any decision requires the full board to vote, and individual members who are contacted concerning application or licensure issues should request that the caller make their request or question in writing to the full board for discussion at the next scheduled meeting.

Adjournment

There being no further business, the meeting adjourned at 2:00 p.m.