

Georgia State Board of Funeral Service

Board Meeting

May 10, 2011

A meeting of the Georgia State Board of Funeral Service was held on May 10, 2011 via teleconference. Vice Chair Terry Daviston called the meeting to order at 1:00 p.m. Chairman Lauren McDonald joined the meeting shortly after the call to order.

A quorum was established with members present being: Lauren McDonald, Chairman; Terry Daviston, Vice Chair; Draper Watson, David Roach, Thelon Hamby and Linda Ware.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General and Melanie Brown, Board Support Specialist.

Approval of Minutes:

Linda Ware moved, David Roach seconded, and the Board voted to approve the minutes of the April 12, 2011 meeting.

Executive Session:

Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Linda Ware seconded the motion. The motion was carried by Lauren McDonald, Chairman; Vice Chair, Terry Daviston; Draper Watson, Linda Ware, David Roach, and Thelon Hamby. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Thelon Hamby moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the April 12, 2011 meeting:

1.	CREM000091	Berry Funeral Home & Crematory	Crematory	Elberton	GA
2.	EMB004717	Garrett, Marshall Arnold, Jr	Embalmer	Snellville	GA
3.	EMB004718	Files, Walter Dion, Sr	Embalmer	Ellenwood	GA
4.	EMB004719	Anglyn, Derrell Winsor, III	Embalmer	McDonough	GA
5.	EMB004720	Holloway, Cordarial O'Brien	Embalmer	Dawson	GA
6.	EMB004721	Hendrix, Joshua Douglas	Embalmer	Tifton	GA
7.	FD005126	Garrett, Marshall Arnold, Jr	Funeral Director	Snellville	GA
8.	FD005127	Files, Walter Dion, Sr	Funeral Director	Ellenwood	GA
9.	FD005128	Anglyn, Derrell Winsor, III	Funeral Director	McDonough	GA
10.	FD005129	Holloway, Cordarial O'Brien	Funeral Director	Dawson	GA
11.	FD005130	Hendrix, Joshua Douglas	Funeral Director	Tifton	GA
12.	FEST001787	Heritage Cremation Service	Funeral Establishment	Jasper	GA
13.	FEST001788	McCrae Godfrey Mortuary Services of Valdosta LLC	Funeral Establishment	Valdosta	GA

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14.	FEST001789	Watson-Tante Funeral Home	Funeral Establishment	Ellaville	GA
15.	FEST001790	Watkins, Watkins, & Watkins LLC dba Watkins Funeral Home	Funeral Establishment	Carrollton	GA
16.	FSA005239	Layton, Jeffery Wayne	Funeral Service Apprentice	Tallapoosa	GA
17.	FSA005240	Watson, Joseph Barry	Funeral Service Apprentice	Canton	GA
18.	FSA005241	Montfort, Quenton Vernard	Funeral Service Apprentice	Warner Robins	GA
19.	FSA005242	Smalls-Scott, Toya Cherise	Funeral Service Apprentice	Atlanta	GA
20.	FSA005243	Moye, Blake Hartley	Funeral Service Apprentice	Sandersville	GA
21.	FSA005244	Henderson, Wesley Macon	Funeral Service Apprentice	Rome	GA
22.	FSA005245	Conger, Cason Blake	Funeral Service Apprentice	Jonesboro	GA
23.	FSA005246	Carter, Edna Rhena	Funeral Service Apprentice	Oxford	GA

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following requests for appointment as Funeral Director in Full & Continuous Charge:

- 1283068 Oconee Chapel Watkinsville, GA
FDFCC: James Johnson
- 1286493 Bobby Glover Mortuary Perry, GA
FDFCC: Lossie Glover
- 1288156 Hicks Funeral Home Elberton, GA
FDFCC: Steven Phillip Pierce
- 1287255 Ferguson Brothers Funeral Home Rochelle, GA
FDFCC: Eric V. Glover

Linda Ware moved, Draper Watson seconded, and the Board voted to approve the following requests for appointment as Funeral Director in Full & Continuous Charge, Thelon Hamby recused:

- 1289033 Parkway Garden Chapel Forest Park, GA
FDFCC: Gregory Martin

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following request for a change of name for the following funeral establishments:

- 1286026 Hicks Funeral Home and Cremation Elberton, GA
Services

From: Hicks Funeral Home

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- 1278453 Joiner-Anderson-Saxton-Prescott Waynesboro, GA

From: Joiner-Anderson-Saxton

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following applicants for licensure:

- Ingram, Ronnie, Jr. 1283375 Embalmer Loganville, GA
1287597 Funeral Director
- Williams, Derwin 1220647 Funeral Service Decatur, GA
Apprentice
- Alexander, Kayla Keshawn 1274351 Embalmer Sanford, FL
1274357 Funeral Director

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following requests for licensure pending a passing exam:

- 1274216 Embalmer Newnan, GA
1274218 Funeral
Director
Reinstatement
- 1276455 Embalmer Toledo, OH
1276457 Funeral
Director
By
Endorsement

Thelon Hamby moved, Draper Watson seconded, and the Board voted to approve the following requests for licensure pending a passing exam and a clear GCIC:

- 1284832 Embalmer Atlanta, GA
1284835 Funeral
Director
Reinstatement

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Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the report of pending cases presented by the Attorney General.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept a consent agreement with the following licensee:

- Manry Jordan Hodges Funeral Home Funeral Establishment Blakely, GA

The Consent Order provides for a \$3,000.00 fine and a public reprimand with 24 months probation.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept a consent agreement with the following licensee:

- Steven Joel Manry, Sr. Embalmer Blakely, GA
 Funeral Director

The Consent Order provides for a \$3,000.00 fine and a public reprimand with 24 months probation.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept a consent agreement with the following licensee:

- Billy Joe Jordan Embalmer Blakely, GA
 Funeral Director

The Consent Order provides for a \$250.00 fine and a public reprimand with 24 months probation.

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept a consent agreement with the following licensee:

- Carlton Danny Hodges Embalmer Blakely, GA
 Funeral Director

The Consent Order provides for a \$250.00 fine and a public reprimand with 24 months probation.

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Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to accept upon receipt, a consent agreement with the following licensee:

- Wingfield Funeral Home Funeral Establishment Cedartown, GA

The Consent Order provides for a \$500.00 fine and a public reprimand with 24 months probation.

Draper Watson moved, Thelon Hamby seconded, and the Board voted to accept the Cognizant Member's recommendations on the following cases:

- FUN110040 Accept cease and desist order and close case
- FUN110058 Close
- FUN110074 Close and send letter of concern that death certificates be sent in a timely manner and re-inspect in 30 days, to confirm caskets.
- FUN110066 Close
- FUN110085 Close
- FUN110089 Refer to Enforcement to obtain more information
- FUN110076 Close
- FUN110094 Refer to Attorney General for further action
- FUN110090 Refer to Enforcement to obtain itemized contract and statement from FDFCC
- FUN110086 Close
- FUN100109 Close
- FUN110059 Refer to Enforcement
- FUN110068 Close
- FUN110064 Refer to the Attorney General's Office
- FUN110079 Close
- FUN110080 Close

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- FUN110090 Refer to Enforcement to obtain an itemized contract and statement from FDFCC

Draper Watson moved, Thelon Hamby seconded, and the Board voted to accept the following orders to receive fine money for inspection violations:

- Hall's Funeral Home of Fitzgerald, GA: \$200 for failure to have a card or brochure in each casket stating the price of the casket.
- Sylvania Funeral Home of Sylvania, GA: \$50 for failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.
- McLendon Memorial Funeral Home of Washington, GA: \$50 for failure to conspicuously display a current biennial renewal license for the establishment, embalmer, funeral director and any apprentices.

Terry Daviston moved, Thelon Hamby seconded, and the Board voted to approve the following continuing education courses:

Program Provider/Sponsor	Course Title	HRS Requested	HRS Approved
Georgia Funeral Directors Association Alysia McDonald P.O. Box 1865 Roswell, GA 30077 770-592-8002 770-592-3686 fax	2011 GFDA Convention	7	7
NFDA Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 3005-6607 800-228-6332 262-789-6977 fax	Green Funeral Trends	1	1
	Handling Resistance & Objections	2	2

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	The Making of a Funeral Professional and the Trend of the Pre-Need Market	1	1
	New Invention of Interactive and Information Technology	1	1
	AFF Cemetery Forum: Extending the Life of the Cemetery	2	2
	Stone Memorial Marketing Analysis and Development Trends	1	1
	Technical Session: Embalming and Restoration	1	1
	Focus Region, Taiwan: Culture and Practice Sharing	1	1
	Cremation Technology and Trends	1	1
	Exhibits	1	1
2011 Leadership Conference	Welcome and National/State Emerging Issues in Funeral Service	1	1
	Breakout by Office	2	2
	ABFSE and ICFSEB: What You Need to Know	1	1
	Education and Licensing: Coast to Coast	2	2
	The Six Manuals for Effective Association Management	2	2
	Avoiding Risks in Managing a Nonprofit Organization	1	1
	Hot Technologies for Marketing Your Funeral Home: From Social Media to Smart Phones		
	Old Name: Web Rx for Your Funeral Home	1	1
	When Accounts Receivables Start to Age...What Next?	1	1

Terry Daviston moved, Thelon Hamby seconded, and the Board voted to deny the following request to waive the statutory requirements for licensure:

- Desaray Wilson Beaumont, TX

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Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve the following request for a grace period to replace the facility's Funeral Director in Full and Continuous Charge:

- Carter Funeral Home Hinesville, GA

Lauren McDonald moved, Thelon Hamby seconded, and the Board voted to approve a second request for a grace period to replace the facility's Funeral Director in Full and Continuous Charge from the following establishments:

- Evans-Skipper Funeral Home Donalsonville, GA
- Parnick Jennings Funeral Home Cartersville, GA
- Guyton Brothers Funeral Home Bainbridge, GA
- Ronnie L. Stewart Family Funeral Service Glenwood, GA

Thelon Hamby moved, Lauren McDonald seconded, and the Board voted to approve a second request for a grace period to work from a temporary location until repairs are complete at the approved establishment location:

- Melton Funeral Home Tifton, GA

Thelon Hamby moved, Terry Daviston seconded, and the Board received the following correspondence as information:

- The Conference 2011 Budget notification
- WebCE Notice of change in company structure, will continue to provide continuing education
- Ronnie L. Stewart Funeral Service, LLC Notice of change in ownership for:
 - Stewart Funeral Home, FEST001052
Glenwood, GA
 - Stewart Funeral Home, FEST000734
Vidalia, GA
 - Jones-Stewart Funeral Home, FEST001212
Lyons, GA

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Thelon Hamby moved, David Roach seconded, and the Board voted to send a rule revision request, for Board Rule 250-4-.06(1)(b), to the Attorney General's Office for review and posting.

New officers were elected as follows:

- Douglas Terry Daviston, Chair Newnan, GA
- Terrell Draper Watson, Vice Chair Perry, GA

The next meeting of the Board will be June 14, 2011, at 10:00 a.m., at the Professional Licensing Board office located in Macon, GA.

There being no further business, the meeting was adjourned at 4:09 p.m.

Minutes were approved at the July 12, 2011 board meeting.