

Georgia State Board of Funeral Service

Board Meeting

December 10, 2013

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, December 10, 2013 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:01 a.m.

A quorum was established with members present being: Thelon Hamby, Chairman; Bryant Hightower, David Roach, Terry Daviston and Michael Fowler.

Others present were as follows: Steve Lindsey, Executive Director, and Amantha Lovett, Board Support Specialist and Reagan Dean, Assistant Attorney General.

Executive Session:

Bryant Hightower moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). David Roach seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Bryant Hightower, and Michael Fowler.

Public Hearing:

A public hearing was held by the Georgia Board of Funeral Service on December 10, 2013, to consider whether disciplinary actions should be taken against Williams Funeral Home of Eatonton and Arnett Hollis Harrison. The hearings were held at the office of the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, GA. The Board chairman, Thelon Hamby, called the hearings to order at 12:45 p.m. A quorum was established with members present being: Chairman Thelon Hamby, Terry Daviston, Michael Fowler, Bryant Hightower and David Roach.

Executive Session:

Terry Daviston moved to enter back into Executive Session to obtain legal advice from its attorney Bryant Hightower seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Bryant Hightower, and Michael Fowler. The Board concluded Executive Session in order to continue with the hearing in public session.

Executive Session:

At the conclusion of the testimony and closing arguments, David Roach moved to enter into Executive Session to deliberate on the matters heard. Bryant Hightower seconded the motion. The motion was carried by Thelon Hamby, David Roach, Terry Daviston, Michael Fowler, and Bryant Hightower. The Board concluded Executive Session in order to announce its decision regarding the public hearing.

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Williams Funeral Home: Final Decision will be presented within 30 days of the closing of evidence.

Executive Session:

Bryant Hightower moved to re-enter into Executive Session to complete deliberation on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). David Roach seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Terry Daviston, Bryant Hightower, and Michael Fowler. The Board concluded Executive Session in order to vote on matters discussed in Executive Session and to complete other Board business.

Applications:

David Roach moved, Bryant Hightower seconded, and the Board voted to approve the following applications for a change of Funeral Director in Full & Continuous Charge:

- 1856713 Davenport-McLendon Mortuary Inc.- **Craig Ramono Wright**
- 2302736 Watkins Funeral Home– **Kristian Ellis Watkins**
- 2294833 Hutcheson's Funeral Home & Cremation Service. – **Samuel Chase Croft**
- 2304577 Evans-Skipper Funeral Home– **Samuel Allen Brown**

David Roach moved, Bryant Hightower seconded, and the Board voted to approve the following application for licensure as a Funeral Director & Embalmer:

- 2301548 & 2301553 Jacinda R Baptiste

David Roach moved, Bryant Hightower seconded, and the Board voted to table the following applications for Funeral Service Apprentice:

- 2302017 B M S

David Roach moved, Bryant Hightower seconded, and the Board voted to deny the following applications for Funeral Service Apprentice:

- 2304263 J R T

David Roach moved, Bryant Hightower seconded, and the Board voted to deny the following application for reinstatement:

- 2093606 W F H

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David Roach moved, Bryant Hightower seconded, and the Board vote deny the following applications for licensure as a new Establishment:

- 2092619 P F H
- 2284556 R C & F S

Bryant Hightower moved, David Roach seconded, and the Board vote approve the following applications for licensure as a new Establishment:

- 2302734 Willie A Watkins Funeral Home - Riverdale Chapel
- 2294833 Hutcheson's Funeral Home & Cremation Service

Bryant Hightower moved, David Roach seconded, and the Board voted to accept the Attorney General's report.

Bryant Hightower moved, David Roach seconded, and the Board voted to accept the Cognizant's recommendations on the following cases:

FUN140053	Refer to Enforcement for further investigation.
FUN140058	Close
FUN110119	Close, civil matter
FUN140072	Refer to Attorney General's Office for Consent Order with Fine of \$250/months from 04/13 to 11/13 on the establishment; fine FDFCC \$250/month from 4/13 to 11/13. 2 years' probation for both and public Consent Order.

Bryant Hightower moved, David Roach seconded, and the Board voted to ratify the following orders to accept fine money for inspection violations:

- J Mellie Nesmith Funeral Home \$ 50 Claxton
- Towns Funeral \$ 100 Almo
- Rinehart & Sons Funeral Home Inc. \$ 200 Jesup
- Rinehart & Sons Funeral Home Inc. \$ 50 Lithonia
- Hamilton Mill Memorial Chapel Inc \$200 Gwinnett

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Approval of Minutes:

Michael Fowler moved, Terry Daviston seconded, and the Board voted to approve the Official Minutes from the November 12, 2013 meeting.

Michael Fowler moved, Terry Daviston seconded, and the Board voted to approve the Executive Session minutes from the November 12, 2013 meeting.

Terry Daviston moved, Bryant Hightower seconded, and the Board voted to ratify the following licenses issued since the November 12, 2013 Board meeting.

License No	Licensee	Profession
EMB004882	Holbrook, Paul Wesley	Funeral Service
EMB004883	Kelly, Ryan Jonathan	Funeral Service
EMB004884	Watkins, Claudia Lee	Funeral Service
EMB004885	Jones, Banitta	Funeral Service
EMB004886	Walker, Matthew Leon	Funeral Service
FD005287	Holbrook, Paul Wesley	Funeral Service
FD005288	Kelly, Ryan Jonathan	Funeral Service
FD005289	Jones, Banitta	Funeral Service
FSA005604	Irvin, Auston Brian	Funeral Service
FSA005605	McCloud, Charles Alvin	Funeral Service
FSA005606	Roberts, Margarite Lee	Funeral Service
FSA005607	Lee, Riley Clarke	Funeral Service
FSA005608	Wiley, Jimmie	Funeral Service
FSA005609	Levett, Gregory Bernard, Jr	Funeral Service
FSA005610	Henry, Kyle Douglas	Funeral Service

Michael Fowler moved, Terry Daviston seconded, and the Board voted to accept the Cognizant's recommendations on the following continuing education courses:

Regulatory Support Services Twila Dickerson	Understanding The New Safety Data Sheets and Infectious Disease	2	2	

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South Carolina Funeral Directors Association Mike Squires	27 th Mid-Winter Conference			
	Embalming Standards of Care	2	2	
	The Good Funeral	2	2	
	Greif In The White House Family	1.5	1.5	
	Cremation Marketing and Liability	1.5	1.5	
The Dodge Institute For Mortuary Services Debbie Dodge	2014 Dodge Seminar	2	2	
NFDA Kathleen Walczak	NFDA Certified Crematory Operator Seminar	7	7	
	Update on the Affordable Care Act For Small Businesses	2	2	
	The Art Of Cremation Phone Inquiries: 3 Steps to Better Client Decisions	1	1	
	Pet Loss Services and Your Funeral Home: Cobranding to Create Success	1	Denied	

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GFDA Alysia English	“Crematory Certification Class from Matthews Cremation”	6	6	

Other Business:

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the following requests for a 90 day grace period:

- FEST001779 Miller & Richards Funeral & Cremation Services Oaknoll Chapel
- FEST001743 Bradley B Anderson Funeral Home
- FEST001818 Dalton Funeral Home
- FEST000150 Grooms Funeral Home
- FEST001591 Towns Funeral Home

David Roach moved, Bryant Hightower seconded, and the Board voted to lift the probation status on the following:

- FD002901 William James Collins
- FEST000089 1 Collins Funeral Home

David Roach moved, Bryant Hightower seconded, and the Board voted to deny the request for open records made by The Helms Law Firm.

David Roach moved, Bryant Hightower seconded, and the Board voted to approve the request for change of ownership pending receipt of document signed by both parties for the following:

- FEST00341

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There being no further business, the meeting adjourned at 8:08 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, January 14, 2014 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.