

**Georgia Board of Funeral Service
Work Session – November 13, 2017**

Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Bryant Hightower, Chair
- Tom Lord, Vice-Chair
- Joe Westbury
- Michael Fowler
- Nancy Kennedy
- William Bowen

Others Present:

- La Trenda Tyler-Jones, Executive Director
- Reagan Dean, Assistant Attorney General
- Laurie Elander, Licensing Supervisor

OPEN SESSION:

Bryant Hightower, Chair, called the work session to order at 1:05 p.m. and declared the work session to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq. No votes were taken during the work session.

Visitors included Representatives Williams and Bentley, along with members of the Georgia Funeral Directors Association.

The following matters were discussed:

Rules and Policies

- Renewal Dates – 250-5-.09
- Reinstatement Date – 250-5-.10

Continuing Education

- Clarify Requirements
 - 250-5-.12 restructured for clarity

Renewals – Funeral Establishment / Crematory

- Clarify alignment of dates – 250-6-.05
- Crematory repair list

Funeral Establishment Inspections – 250-6-.06 and 250-6-.07

- Sink rule
- Casket rule
- Hearse Rule

Continuing Education Provider – Define

- Board approved instructors for Continuing Education
 - New section added – 250-5-.12 (8)(a)(1), 250-5-.12(8)(a)(2), 250-5-.12(8)(a)(3), 250-5-.12(8)(a)(4), and 250-5-.12(8)(b)

Legislative /Rules / Laws

- Renewal of Registration of Apprenticeship – 250.4-.04
- Display Room Caskets

Representative Williams shared potential upcoming legislation.

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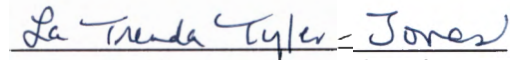
There being no further business, Chair Hightower declared the work session adjourned at 4:49 p.m.

The next board meeting for the Georgia Board of Funeral Service will be held Tuesday, November 14, 2017 at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

Minutes recorded by: Sandy Barboza, Board Support Specialist

Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director


Bryant Hightower, Chair


La Trenda Tyler-Jones, Executive Director

These minutes were approved on: 12/12/2017