

GEORGIA BOARD OF FUNERAL SERVICE
Board Meeting Minutes – November 12, 2019
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- W.T. Edmondson, Chair
- Joe Westbury, Vice Chair
- William Bowen
- Thomas Lord
- Nancy Kennedy

Others Present:

- Brad Coman, Executive Director
- Carla Murray, Licensing Supervisor
- Melanie Foster, Licensing Analyst
- Alexis Hardy, Board Support Specialist
- Bryon Thernes, Senior Assistant Attorney General

Members Absent:

- Bryant Hightower
- Darryl Bentley

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

W.T. Edmondson, Chair, noted that a quorum was present, called the meeting to order at 10:00 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda

Joe Westbury moved, Nancy Kennedy seconded, and the Board voted to approve the November 12, 2019 agenda.

Minutes

Tom Lord moved, Joe Westbury seconded, and the Board voted to approve the October 8, 2019 Open Session minutes and Executive Session minutes.

Ratification List

Licenses Issued 10-3-2019 through 11-7-2019 (Total – 33): Joe Westbury moved, William Bowen seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
EMB005260	Jeb Stuart Turner
EMB005261	Jennifer Narie Manzo
EMB005263	Michael Wayne Hammons
EMB005264	Shelesceyah Chardonae McConnell
EMB005265	Nathan Corey Womack
EMB005266	Alan Dale Anson
EMB005267	Reba Manderia Royer
EMB005268	Hunter Dennis Jerome Maddox
EMB005269	Brianne Renee Finn

License #	Licensee
EMB005270	Joey Richard Taylor
EMB005271	Anna Elise Lavin
FD005660	Jeb Stuart Turner
FD005661	Jennifer Narie Manzo
FD005662	Michael Wayne Hammons
FD005663	Shelesceyah Chardonae McConnell
FD005664	Nathan Corey Womack
FD005665	Alan Dale Anson
FD005666	Reba Manderia Royer

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License #	Licensee
FD005667	Hunter Dennis Jerome Maddox
FD005668	Brianne Renee Finn
FD005669	Joey Richard Taylor
FD005670	Anna Elise Lavin
FEST002047	Beggs Funeral Home and Cremation Services
FEST002048	Celebration of Life Funeral Home
FEST002049	Gatlin Mortuary Inc

License #	Licensee
FEST002050	Hunter Allen Myhand Funeral Home - Higgins Chapel
FSA006497	Xavius Robert Robinson
FSA006498	Robert Joseph Hunt
FSA006499	Rodrick Deshay Bass
FSA006500	Erica La-Tonya Blanding
FSA006501	Tyler Ray Finger
FSA006502	Clay Richard Alexander
FSA006503	Abbygeil Lynn Smith

EXECUTIVE SESSION

Joe Westbury moved, Nancy Kennedy seconded, and the board voted to enter into Executive Session at 10:01 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of conducting applicant appointments, discussing and reviewing applications and complaints, and to hear the Attorney General’s report.

At the conclusion of Executive Session, W.T. Edmondson, Chair, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 1:27 p.m. No votes were taken during Executive Session.

OPEN SESSION

Joe Westbury moved, William Bowen seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

Appointments

Appearance # 2818728 – Did not attend. Rescheduled to December 10, 2019 meeting.

Appearance # 2824764 – M.P. – Funeral Director and Embalmer – Applicant did not submit their application within 6 months of leaving the state in which they had been actively engaged in the active practice of funeral service per Board Rule 250-5-.03(1)(d) and 250-5-.06(3) – Denial upheld.

Appearance # FUN200030 – Cognizant interview conducted with Bryon Thernes, and Tom Lord, Cognizant. Close complaint – No violation.

Appearance # 2834624 – The Paulk Funeral Home – Change of FDFCC from Jacob Jenkins to John Burch Jr. – Approved.

Appearance # FUN200023 – Cognizant interview conducted with Bryon Thernes, and Tom Lord, Cognizant. Table complaint – Owner has 30 days to pay citation.

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Appearance # 2832197 – Southern Cremations and Funerals at Holly Hill – Change of ownership; Change of FDFCC from William House to Carl Powell Jr.; Change of name from Holly Hill Funeral Home to Southern Cremations and Funerals at Holly Hill – Approved, pending receipt of letter from ownership approving designee to appear on behalf of ownership.

Applications

Application # 2828438 – Kacy Morgan – Funeral Service Apprentice – Approved.

Application # 2832313 – J.L.G. – Funeral Service Apprentice – Facility has not been open for 5 years or embalmed 150 bodies – Denied.

Application # 2837647 – Peterson’s Funeral Home – New facility – Approved. Appointment of James Bates as FDFCC – Approved.

Application # 2828445 / 2828448 – C.A. – Funeral Director and Embalmer by endorsement/reciprocity – Georgia does not reciprocate with originating state and applicant does not meet three year employment requirement – Denied.

Application # 2833521 / 2833523 – T.V. – Funeral Director and Embalmer by endorsement/reciprocity – Georgia does not reciprocate with originating state and applicant does not meet three year employment requirement – Denied.

Application # 2833476 – Jones-Wynn Funeral Home and Crematory – Change of FDFCC from Dana Jones Wynn to Jay McBrayer – Approved.

Complaints

FUN190100 – Close – No jurisdiction, civil matter.

FUN200037 – Close – No violation.

FUN200041 – Table – Tom Lord recused – Refer to Investigations to obtain statement from respondent and any supporting documents; obtain statement from complainants and any supporting documents; obtain statement from any associated facilities and any supporting documents.

FUN200027 – Close – Letter of Concern to FDFCC and Funeral Director regarding time taken to file death certificates.

FUN200042 – Table – Refer to Inspections to obtain statement from owner and Statement of Goods and Services.

FUN200043 – Table – Refer to Inspections to obtain statement from respondent.

FUN190125 – Close – Matter resolved.

FUN200444 – Table – Refer to Inspections to conduct a routine inspection.

FUN200445 – Table – Refer to Inspections to conduct a routine inspection.

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Attorney General’s Report

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action.

EXECUTIVE SESSION OTHER BUSINESS

Crematory Inspection

Facility # 2520652 – Close

Facility # 2518666 – Close

Facility # 2503726 – Table – Schedule cognizant interview with owner/FDFCC for the December 10, 2019 Board meeting.

OTHER BUSINESS

Continuing Education – William Bowen moved, Nancy Kennedy seconded, and the motion carried unanimously by the Board to accept the Continuing Education Committee’s recommendations to approve the following continuing education courses as presented:

Provider	Course	Points
NFDA	NFDA Certified Preplanning Consultant (CPC) Program	15
Regulatory Support Services Inc.	OSHA - Workplace Safety: It’s no laughing matter	2
Regulatory Support Services Inc.	FTC - FTC Trivia back to the basics	1
Regulatory Support Services Inc.	Americans with disability act compliance	1
ICCFA	Dead Talks: Focus on Success 2020	12.5

Docketed Orders – Joe Westbury moved, William Bowen seconded, and the Board voted to accept the docketed orders as presented:

Type	Licensee	License #	Docket #	City
OAFM	Ponders Funeral Home, Fairmount Chapel	FEST001503	2019-1857	Fairmount
OAFM	Ingram Brothers Funeral Home	FEST000483	2019-2029	Sparta

Closing Inspection Form

Table to December 10, 2019 Board meeting. Joe Westbury moved, William Bowen seconded, and the motion carried.

Executive Director’s Report

The Board reviewed the Executive Director’s report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters.

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Actions From A.B.F.S.E. Committee on Accreditation

The Board reviewed the actions taken by the American Board of Funeral Service Education's Committee on Accreditation at their October 24th-25th, 2019 meeting, regarding funeral service and mortuary science education programs.

Request to Lift Probation

Board reviewed and approved a request to lift the probation of John Terry (FD003136). Licensee has complied with all Board requirements. Joe Westbury moved, Nancy Kennedy seconded, and the Board unanimously voted to approve the request.

Second 90 Day Grace Period Requests

Joe Westbury moved, Tom Lord seconded, and the Board voted unanimously to approve the following 2nd 90-day grace period requests:

Name	Licensee #	City	Expiration
Hall Jones and Brown	FEST000973	Brunswick	February 12, 2020
Leaf Cremation	FEST002024 / CREM000156	Acworth	February 12, 2020

The next meeting of the Georgia Board of Funeral Service will be held Tuesday, December 10, 2019, at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

There being no further business, Joe Westbury, acting Chair, declared the meeting adjourned at 1:45 p.m. Minutes recorded by: Alexis Hardy, Board Support Specialist
Minutes reviewed and edited by: Brad Coman, Executive Director
Minutes approved on December 10, 2019



W.T. Edmondson, Chair



Brad Coman, Executive Director