

**GEORGIA BOARD OF FUNERAL SERVICE**  
**Teleconference Board Meeting Minutes – October 13, 2020**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Joe Westbury, President
- Bryant Hightower
- Thomas Lord
- W.T. Edmondson
- Nancy Kennedy

**Others Present:**

- Brad Coman, Executive Director
- Melanie Foster, Licensing Analyst
- Carla Murray, Licensing Supervisor
- Alexis Hardy, Board Support Specialist
- Bryon Thernes, Senior Assistant Attorney General
- Tommy McNulty, Assistant Attorney General

**Members Absent:**

- Darryl Bentley
- William Bowen, Vice President

*Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.*

Joe Westbury, President, noted that a quorum was present, called the meeting to order at 10:00 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION**

**Agenda**

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the October 13, 2020 agenda.

**Minutes**

Tom Lord moved, Bryant Hightower seconded, and the Board voted to approve the September 8, 2020 Open Session minutes and Executive Session minutes.

**Ratification List**

Licenses Issued 9/3/2020 through 10/8/2020 (Total – 29): Tom Lord moved, Nancy Kennedy seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
EMB005299	Criston Carter Clark
EMB005300	Casey Cofer Connell
EMB005301	Duran Moses Jones
EMB005302	David Andrew Oberley
EMB005303	John Bradley Kile
EMB005304	Serena Avery Brown
EMB005305	Melda Michelle Gilliam
FD005698	Criston Carter Clark
FD005699	Casey Cofer Connell
FD005700	Duran Moses Jones
FD005701	Timotheous Antwon DeVoze' Springer, Sr
FD005702	David Andrew Oberley
FD005703	John Bradley Kile
FD005704	Serena Avery Brown

License #	Licensee
FD005705	Melda Michelle Gilliam
FEST002071	Stan Henderson and Sons
FEST002072	White Funeral Home
FSA006622	Esther Anne Hayes
FSA006623	Artez Jerome Kelly
FSA006624	Angeline M Mauro
FSA006625	Lauren McKinsey Abernathy
FSA006626	Angelina Griff Stowe
FSA006627	Janice Copeland
FSA006628	Jeremy Dion Satterwhite
FSA006629	Mark Grenard Bynum
FSA006630	Jamey Patrice Rogers Patrick
FSA006631	Michaela Lashae Hudson
FSA006632	Darrell Maurice McQueen

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<b>License #</b>	<b>Licensee</b>
FSA006633	Tylor Kasey Pate

**The Conference Training**

Dalene Paull and Lauren Thomas from The International Conference of Funeral Service Examining Boards (“The Conference”) appeared before the Board to invite Board members and staff for free training that The Conference is hosting on October 28-29 from 1-3pm. The training will provide a comprehensive perspective of why and how government regulates the funeral industry and the essential role of regulatory boards and board members.

**EXECUTIVE SESSION**

Tom Lord moved, Bryant Hightower seconded, and the Board voted to enter into Executive Session at 10:11 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of conducting applicant interviews, discussing and reviewing applications and complaints, and to hear the Attorney General’s report.

At the conclusion of Executive Session, Joe Westbury, President, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:43 p.m. No votes were taken during Executive Session.

**OPEN SESSION**

W.T. Edmondson moved, Tom Lord seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

**Appointments**

Appearance # 2888777 / 2888778 – Christopher Jordan – Funeral Director and Embalmer by reciprocity – Approved.

Appearance # 2889840 – Tara Garden Chapel – Change of FDFCC from Jeffrey Tatum to Tonya Jenkins – Approved.

Appearance # 2892014 / 2892017 – SouthCare Cremation and Funeral Society / Cremation Society of the South - Eagles Landing – Change of FDFCC from Danielle Mauzy to Terrica Shields – Approved.

Appearance # 2896564 – Beggs Funeral Home and Cremation Services – Change of FDFCC from Keith Beggs to Spencer Wood – Approved.

Appearance # 2896553 – Peachtree Corners Johns Creek Crematory – Change of FDFCC from Christopher Daniel Miller to Cody Crowell – Approved.

Appearance # 2892218 – Starling Funeral Home – Change of FDFCC from Spencer Wood to Teelisha Jones – Approved.

Appearance # 2885815 – N.C.S.C. – Change of FDFCC – Did not appear. Denied, criminal probation and failure to disclose arrest history.

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Appearance # 2796019 – A.C. – Cognizant interview conducted with Tom Lord and Bryon Thernes. Table to November 10, 2020 Board meeting. Facility has until the next Board meeting to provide the Board with an update on the retort maintenance.

Appearance # 2894321 – McDowell’s Funeral Home – Change of FDFCC from John McDowell to Johnnie McDowell, Jr. – Approved.

**Applications**

Application # 2896532 – Norman Medford Peden Funeral Home – Change of FDFCC from Carl Steiger to Dorsey Thomas – Approved.

Application # 2894709 – Flanders Powell Funeral Home and Crematory – Change of name from Flanders Morrison Funeral Home to Flanders Powell Funeral Home – Approved.

Application # 2893488 – Watkins Funeral Home – Change of location – Approved.

**Complaints**

FUN210002 – Close – No violation.

FUN210010 – Close – Letter of Concern regarding time to file death certificates and unprofessional conduct.

FUN210016 – Close – No violation.

FUN210025 – Close – No violation.

FUN210023 – Table – Refer to Inspections to obtain statement from FDFCC and any supporting documents.

FUN210024 – Table – Refer to Inspections to obtain statement from FDFCC.

FUN210029 – Table – Refer to Inspections to obtain statement from FDFCC and verify that repairs have been made.

FUN210017 – Table – To November 10, 2020 Board meeting.

FUN210022 – Close – No violation.

FUN210030 – W.T. Edmondson recused. Table – Refer to Inspections to obtain statement form FDFCC.

FUN200102 – Close – Lack of information.

FUN210036 – Table – Refer to Inspections to obtain statement from FDFCC.

FUN200098 – Close – No violation.

FUN210042 – Table – Refer to Attorney General’s office for legal advice.

FUN210043 – Table – Refer to Inspections to obtain statement from FDFCC.

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FUN210048 – Table – Refer to Attorney General’s office for public Consent Order to include \$500 fine and probation to run concurrent with criminal probation for failure to disclose arrest on renewal application.

**Attorney General’s Report**

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action and requests for advice.

**EXECUTIVE SESSION OTHER BUSINESS**

Facility # 2889850 – Table – Schedule cognizant interview FDFCC.

Facility # 888235 – Table – To November 10, 2020 Board meeting. Pending additional information.

Facility # 1759403 – Table – To November 10, 2020 Board meeting. Pending additional information.

Facility # 889582 – Tom Lord recused. Table – To November 10, 2020 Board meeting. Pending additional information.

Application # 2759685 – The Board received a request for apprentice hours to be accepted in the case where the supervising licensee is deceased. The Board voted to accept the hours completed prior to the passing of the supervising licensee if the application can be signed by a Power of Attorney. Hours completed under another supervising licensee who has not been approved by the Board cannot be accepted.

Complaint # FUN2000090 – The Board reviewed a request from Law Enforcement for an investigative file. The Board voted to release the investigative file to law enforcement with appropriate redactions made.

**OTHER BUSINESS**

**Continuing Education** – Bryant Hightower moved, W.T. Edmondson seconded, and the motion carried unanimously by the Board to accept the Continuing Education Committee’s recommendations to approve the following continuing education courses as presented:

<b>Provider</b>	<b>Course</b>	<b>Points</b>
KAVOD Independent Jewish Funeral Chapels	The Devil's in the Details: Customer Loyalty Is Not Built From 30,000 Feet	1.5
KAVOD Independent Jewish Funeral Chapels	The Results of The Foresight Companies 2020 Funeral and Cemetery Consumer Behavior Study	1.5
NFDA	The Relevance of Restorative Art	1
NFDA	All Stressed Out and Ready to Blow	1
NFDA	Defusing Conflict in the Arrangement Office	1
NFDA	Supporting Survivors of Suicide Loss: A Guide for Funeral Directors	1
ICCFA	2020 ICCFA Virtual Seminar Series: Fiscal Management	4
Academy of Graduate Embalmers of Georgia	Cavity Treatment	1
Academy of Graduate Embalmers of Georgia	Drug Overdoses and Chemotherapeutic Cases	1
Academy of Graduate Embalmers of Georgia	Restricted Cervical of Injection Method (RCI)	1

**Docketed Orders** – Tom Lord moved, W.T. Edmondson seconded, and the Board voted to accept the docketed orders as presented:

<b>Type</b>	<b>Licensee</b>	<b>License #</b>	<b>Docket #</b>	<b>City</b>
OAFM	Andrews Chennault Funeral Home	FEST001889	2020-1021	Atlanta
OAFM	Warren Brothers Mortuary	FEST001141	2020-1020	Sparta

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OAFM	Carl M Williams Funeral Directors	FEST000198	2020-1054	Atlanta
Consent Order	Cagle Funeral Home Inc	FEST000390	2020-1031	Jasper
Consent Agreement	White Funeral Home	N/A	2020-1052	Commerce
Consent Order	In Their Honor of Jasper Funerals and Cremations	FEST002045	2020-0989	Jasper
Consent Order	McQueen, Darrell Maurice	FSA006632	2020-1019	Tifton
Consent Order	Wigington, James Luke	FD002736	N/A	Jasper


**Executive Director’s Report**

The Board reviewed the Executive Director’s report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters.

There being no further business, Joe Westbury, President, declared the meeting adjourned at 2:45 p.m.

The next meeting of the Georgia Board of Funeral Service will be held Thursday, November 10, 2020, at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

Minutes recorded by: Alexis Hardy, Board Support Specialist  
Minutes reviewed and edited by: Brad Coman, Executive Director  
Minutes approved on: November 10, 2020

  
Joe Westbury, President

  
Brad Coman, Executive Director