GEORGIA BOARD OF FUNERAL SERVICE
Board Meeting Minutes – May 11, 2021
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:
- William Bowen, President
- Bryant Hightower, Vice President
- Jake Futch *
- Nancy Kennedy
- Joe Westbury
- W.T. Edmondson*

Members Absent:
- Darryl Bentley

Others Present:
- Brad Coman, Executive Director
- Melanie Foster, Licensing Analyst *
- Carla Murray, Licensing Supervisor *
- Alexis Hardy, Board Support Specialist
- Reagan Dean, Assistant Attorney General *
- Tommy McNulty, Assistant Attorney General *

* via teleconference

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

William Bowen, President, noted that a quorum was present, called the meeting to order at 10:14 a.m., and declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda
Joe Westbury moved, Bryant Hightower seconded, and the Board voted to approve the May 11, 2021 agenda.

Minutes
Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the April 13, 2021 Open Session minutes and Executive Session minutes.

Ratification List
Licenses Issued 4/6/2021 through 5/3/2021 (Total – 16)**:** Bryant Hightower moved, W.T. Edmondson seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
EMB005333	Natalia Francine Evelyn Felix
FD005733	Natalia Francine Evelyn Felix
FEST002084	Murphy Mortuary & Cremation Services
FEST002085	Celebration of Life Memorial, LLC
FEST002086	Burden's Funeral Home
FSA006692	Lisa Futch Mako
FSA006693	David Ray Tatum
FSA006694	Christopher George Mills

License #	Licensee
FSA006695	Latonya Nate' Daniels
FSA006696	Lisa Antoinette Goodwin
FSA006697	Jaquan LaRon Lewis
FSA006698	Allan DeWayne Favors
FSA006699	Amy Leann Owens
FSA006700	Bruce Anthony Johnson
FSA006701	April Carmita Murphy
FSA006702	Franchesca Nicole McMillan

EXECUTIVE SESSION`
Joe Westbury moved, W.T. Edmondson seconded and the Board voted to enter into Executive Session at 10:15 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of conducting applicant interviews, discussing and reviewing applications and complaints, and to hear the Attorney General's report.

At the conclusion of Executive Session, William Bowen, President, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 2:37 p.m. No votes were taken during Executive Session.

OPEN SESSION

W.T. Edmondson moved, Joe Westbury seconded, and the motion was carried unanimously by the Board to ratify the following recommendations made during Executive Session:

Appointments

Appearance # 2934165 / 2934163 – SouthCare Cremation and Funeral Society / Cremation Society of the South-Alpharetta – Change of FDFCC to Renee Gazaway – Approved.

Appearance # 2934172 / 2934166 SouthCare Cremation and Funeral Society / Cremation Society of the South – Change of FDFCC from Renee Gazaway to Kecia Davis – Approved.

Appearance # 2934377 – V.B.F.H. – Table – Did not appear. Reschedule to June 15, 2021 Board meeting.

Appearance # 2914140 / 2914143 – I.M. – Funeral Director and Embalmer by Endorsement – Approved with public Consent Agreement to include 6 years' probation and inability to serve as FDFCC during probationary period.

Appearance # 2922974 – Gregory B Levett and Sons – Change of FDFCC from Krystal Hill to Gregory B. Levett, Jr. – Approved pending receipt of 90-Day Grace Period Request.

Appearance # 2937692 – Floral Hills Funeral Home and Cremation Services – Change of FDCCC from Norman F Burkett to Mary Kirk – Approved.

Appearance # 2934375 – Stocks Funeral Home – Change of FDFCC from Kecia Davis to Victor Sparrow – Approved.

Applications

Application # 2936892 – Mallory Bell – Funeral Director and Embalmer by Endorsement – Approved.

Application # 2938438 / 2938440 – Stevie LeAnn Rodriguez – Funeral Director and Embalmer by Endorsement – Approved.

Application # 2928452 – Crematory of Forsyth – Correction of license type – Approved.

Complaints

FUN200075 – Close – Letter of Concern to the facility regarding best practices.

FUN210119 – Table – Refer to Attorney General's office for legal advice.

FUN200090 – Table – Schedule cognizant interview with FDFCC.

FUN210083 – Table – To June 15, 2021 Board meeting.

FUN210102 – Close – Letter of Concern regarding repeat inspection violations. To be re-inspected within six months.

FUN210108 – Table – Refer to inspections to re-inspect and obtain statement from FDFCC.

FUN210043 – Close – Lack of information / no violation.

FUN210082 – Close – No violation.

FUN210121 – Close – No violation.

FUN210099 – Close – No violation.

FUN210092 – Table – Refer to Attorney General's office for revocation hearing for failure to be open or available for inspection.

Attorney General's Report

The Board reviewed and accepted the Attorney General's report, which included information on any cases referred for action and requests for advice.

HB 124 – Refer to Attorney General's office for legal advice.

EXECUTIVE SESSION OTHER BUSINESS

Facility # 2840507 – Table – Peer review conducted. Facility to have repairs completed before next retort inspection.

Facility # 2587597 – Table – Peer review conducted. Facility to have repairs completed before next retort inspection.

Facility # 2610839 – Table – Peer review conducted. Facility to have repairs completed before next retort inspection.

OTHER BUSINESS

Continuing Education – Joe Westbury moved, W.T. Edmondson seconded, and the motion carried unanimously by the Board to accept the Continuing Education Committee's recommendations to approve the following continuing education courses as presented:

Provider	Course	Points
WebCE	Funeral Operations During a Pandemic	3
SCFDA	The Nationalization of State and Local Elections	1
SCFDA	Preparing for the Next Pandemic	1
SCFDA	General Business Session	1
SCFDA	Consolidation & Competition	2
Obiorah Fields, LLC	Conflict Resolution	1

Docketed Orders – Joe Westbury moved, W.T. Edmondson seconded, and the Board voted to accept the docketed orders as presented:

Type	Licensee	License #	Docket #	City
OAFM	Drew Funeral Home	FEST001058	2021-0340	Toccoa
OAFM	Vining Ivy Hill Chapel, Inc.	FEST001499	2021-0355	Eatonton
OAFM	Strong Funeral Home	FEST000341	2021-0354	Albany
OAFM	Floral Hills Funeral Home and Cremation Services	FEST001745	2021-0373	Tucker
Consent Order	Fisher, Joseph William	FD002511	2021-0365	Cochran
Consent Order	Jones Funeral Home	FEST001001	2021-0389	Tunnel Hill

Second 90-Day Grace Period Request

Joe Westbury moved, W.T. Edmondson seconded, and the Board voted unanimously on the following 2nd 90-day grace period request:

Name	Decision	Licensee #	City	Expiration
Community Chapel Funeral Home of Jesup, Inc	Approved	FEST002020	Jesup	August 1, 2021

Correspondence
The Board reviewed correspondence from the International Conference of Funeral Service Examining Boards (ICFSEB) regarding ICFSEB board-approved changes to the retake policy and reschedule/cancellation policy for the National Board Exam, which are effective July 1, 2021.

ABFSE COA Actions April 2021
The Board reviewed the actions taken by the American Board of Funeral Service Education's Committee on Accreditation at their April 13th-14th, 2021 meeting, regarding funeral service and mortuary science education programs.

Executive Director's Report
The Board reviewed the Executive Director's report, which provided the Board with statistical data relevant to the processing of applications and complaints/compliance matters.

There being no further business, William Bowen, President, declared the meeting adjourned at 2:53 p.m.

The next meeting of the Georgia Board of Funeral Service will be held Thursday, June 15, 2021, at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

Minutes recorded by: Alexis Hardy, Board Support Specialist
Minutes reviewed and edited by: Brad Coman, Executive Director Minutes approved on: June 15, 2021

William Bowen Jr.
William Bowen, President

Bradley R. Coman
Brad Coman, Executive Director