

**Georgia Registration of Immigration Assistance
Teleconference – August 18, 2020**
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Present

La Trenda Tyler-Jones, Division Director
Wanda Jaffe, Licensing Director

Sandy Barboza, Administrative Analyst
Jessica Uzzo, PLB Staff Attorney

OPEN SESSION:

La Trenda Tyler-Jones called the public meeting to order at 10:16 a.m. and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

Agenda:

Wanda Jaffe moved, Jessica Uzzo seconded, and the Committee voted unanimously to approve the August 18, 2020 meeting agenda.

Minutes:

Wanda Jaffe moved, Jessica Uzzo seconded and the Committee voted unanimously to approve the following meeting minutes as amended:

- June 23, 2020

Other Business:

A meeting will be scheduled for the Committee to address a procedure for Wanda Jaffe to process complaints related to cease and desist orders at a date to be determined. All other complaint issues may be processed.

There being no further business, the meeting adjourned at 10:21 a.m.

Minutes recorded by: La Trenda Tyler-Jones, Division Director

La Trenda Tyler-Jones, Division Director

These minutes were approved on: _____