

**Georgia Registration of Immigration Assistance
Investigative Committee – September 29, 2021, 2021**

Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

OPEN SESSION:

Present

Gabriel Sterling, Interim Division Director
Wanda Jaffe, Licensing Director

Sandy Barboza, Administrative Analyst
Laurie Elander, Renewal Coordinator

Absent

Jessica Uzzo, PLB Staff Attorney

Call to Order:

Gabriel Sterling called the public meeting to order at 10:12 a.m. and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

Agenda:

Wanda Jaffe moved, Laurie Elander seconded, and the Committee voted unanimously to approve the September 29, 2021 meeting agenda.

Minutes:

Wanda Jaffe moved, Laurie Elander seconded, and the Committee voted unanimously to approve the May 6, 2021 Investigative Committee meeting minutes as presented.

Wanda Jaffe moved, Laurie Elander seconded, and the Committee voted unanimously to move into Executive Session for the purpose of reviewing pending complaints and recommend course of action.

Executive Session:

Wanda Jaffe moved, Laurie Elander seconded, and the committee voted to enter into Executive Session at 10:14 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of reviewing complaints.

At the conclusion of Executive Session, Gabriel Sterling, Interim Division Director, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 10:19 a.m. No votes were taken during Executive Session.

Open Session:

Wanda Jaffe moved, Laurie Elander seconded, and the motion was carried unanimously by the Committee to ratify the following recommendations made during Executive Session:

Complaints:

- IAP210008 - Close complaint with a letter of concern due to lack of evidence
- IAP210005 - Close complaint – no action
- IAP210011 - Close complaint – no further action

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IAP120001 - Close complaint – no further action
IAP120003 - Close complaint – no further action
IAP120004 - Close complaint – no further action
IAP120005 - Close complaint – no further action
IAP130002 - Close complaint – no further action
IAP160002 - Close complaint – no further action
IAP160003 - Close complaint – no further action

Minutes:

Wanda Jaffe moved, Laurie Elander, seconded and the Committee voted unanimously to approve the September 29, 2021 Investigative Committee meeting minutes as prepared and presented at the end of Open Session.

The next meeting date is to be determined.

There being no further business, the meeting adjourned at 10:23 a.m.

Minutes recorded by Sandra Barboza, Administrative Analyst



Gabriel Sterling, Interim Division Director

These minutes were approved on:

9/29/2021