

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Division of Low Voltage Contractors

October 10, 2019 Meeting

Open Session Minutes - Teleconference

A meeting of the Georgia State Construction Industry Licensing Board, Division of Low Voltage Contractors was held on Thursday, October 10, 2019, via teleconference at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

Members present via teleconference:

Randy Zimler, Chairman
Bruce Bowman
Counte Cooley

Members absent:

Randy Locklear

Staff present:

Deborah Beard, Executive Director
TiAndria Burke, Board Support Specialist
Laura Fremont, Licensure Analyst
Maximillian Changus, Assistant Attorney General

Visitors present:

Jessica Uzzo, Attorney-Legal Services Dept.
(Professional Licensing Boards Division)

Call to Order:

At 9:06 a.m., Board Chairman Zimler established a quorum was present and called the meeting to order.

Approval of Open Session Minutes:

A motion was made by Cooley, seconded by Bowman, and the Board voted to approve the minutes of the July 9, 2019 meeting. None opposed, motion carried.

Ratifications:

The Division of Low Voltage Contractors reviewed the list of applicants which were previously reviewed and administratively approved by Cognizant Board Members. A motion was made by Bowman and seconded by Cooley and the Board voted to ratify 2 Low Voltage-Unrestricted and 1 Low Voltage-Alarm issued from July 1, 2019 – September 30, 2019. None opposed, motion carried.

Low Voltage Unrestricted

LVU406839 Brian Keith Isom
LVU406841 Vernon Crealion Sullivan

Low Voltage Alarm

LVA206118 Robby Lee Parsons

Discussion of Joint Secretary Licensing Rules:

Jessica Uzzo, Attorney with the Professional Licensing Boards Division, Legal Services Department discussed the Joint Secretary of State late renewal period for the Division of Low Voltage Contractors. The Division Director and Legal Services have been reviewing the rules and the Division Director is considering making all renewals consistent in that there is a three-month renewal period and one-month late renewal period as long as it doesn't conflict with any board laws. This would change the Division of Low Voltage Contractors late renewal period from September odd year to February even years (six months) to a one month late renewal of September odd years to October odd years. Licensees who renew during the late renewal period have an expired license and according to Board law should not be practicing. The change would not affect the three months licensees currently have to renew, prior to the expiration date of the license. The change would be more efficient for the Division and for board staff who are constantly in renewals due to extended late renewal periods.

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A motion was made by Bowman, seconded by Cooley, and the Board voted to approve moving forward with the suggested recommended changes by the Professional Licensing Boards Division Director.

Review of Proposed 2020 Board Meeting Dates:

A motion was made by Bowman, seconded by Zimler, and the Board voted to approve the following 2020 board meeting dates. None opposed, motion carried

- February 19, 2020 – 9:00 a.m. at the Professional Licensing Boards Division, Macon, GA 31217
- June 24, 2020 - 9:00 a.m. at the Professional Licensing Boards Division, Macon, GA 31217
- October 21, 2020 – 9:00 a.m. at the Professional Licensing Boards Division, Macon, GA 31217

Board Chairman, Randy Zimler, suggested hosting all the 2020 meeting via teleconference. The Board also granted staff administrative authority to administratively approve applications to sit for exam and ratify at the upcoming meetings if the applicant applications meet the required qualifications. All denials, convictions and applications that are full board review will be brought back to the Division of Low Voltage meeting to be discussed.

Executive Director's Report:

The Executive Director, Deborah Beard, provided the Division of Low Voltage Contractors an update regarding the discussion with the testing vendor AMP/PSI as it relates to on-demand testing. Beard discussed with the Board about granting staff administrative authority for Low-Voltage General exam applicants. Beard explained applicants with a conviction or disciplinary action by another state would be forwarded for Cognizant review and not administratively approved by staff. Also, applicants in which staff had concerns regarding the experience provided would be forwarded to a Cognizant for review and not administratively approved. The Board considered the request; however, the Board did not feel comfortable granting staff administrative authority at this time. Staff was informed to evaluate applications and provide an analysis of what staff considers acceptable and the Board would review the information at their next meeting. Beard informed the board the department hired two new licensure analysts in August and the department is fully staffed.

Beard updated the Board on the number of active licensees as of today (October 10, 2019). There are four hundred and seventy-six (476) Low Voltage - General licensees, four hundred and eighty-one (481) Low Voltage - Telecommunication licensees, nine hundred and forty-seven (947) Low Voltage – Alarm licensees, and one thousand seven hundred and sixteen (1,716) Low Voltage – Unrestricted licensees as of today. The number of active licensees is available on the Board website.

Executive Session:

At 9:34 a.m. a motion was made by Bowman seconded by Cooley, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) to review and approve executive session minutes, review applications, review complaints, renewal applications and review the Attorney General's Report. None opposed, motion carried.

At the conclusion of the Executive Session on Thursday, October 10, 2019 Zimler declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session

Approval of Executive Session Minutes:

A motion was made by Bowman, seconded by Cooley, and the Board voted to approve the Executive Session minutes of July 9, 2019 meeting. None opposed, motion carried.

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Applications Report:

A motion was made by Cooley, seconded by Bowman, and the Board voted to accept the following recommendations as discussed:

Approve the following applicant(s) to sit for the exam and upon passing exam, may issue license.

2815436	2786928	2789023	2830790
2820235	2814840	2830568	2813208
2817433	2831079	2813003	2814836
2815457	2814857	2815598	2793362
2814197	2803164	2816196	2815138
2811217	2816136	2783998	2772419
2815024	2783997	2815090	2785526
2815095	2815086	2793758	2815142

Approve the following applicant to sit for the exam and upon passing, bring back to the Board for further review.

2820646 2815082

Approve the following applicant to sit for the exam and upon passing, schedule applicant interview.

2815453

Ratify administrative approval of the following applicants for licensure by reinstatement.

2830997	2830997	2833138
2819512	2817427	

Approve the following applicant(s) for licensure by reciprocity.

2815440

Send the following applicant(s) a deficiency letter for additional information.

2815093 2831302

Deny the following applicant(s) for failure to meet qualifications for licensure, due to lack of experience per board rules.

2794033

Case Review: (Legal and Discipline cases)

(LV= Low Voltage Contractors Investigative Case Number)

A motion was made by Bowman, seconded by Cooley and the Board voted to accept the recommendations on the cases reviewed. None opposed, motion carried.

Close the following case(s) with no action.

LV200004	LV170007	LV170006	LV190002
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Close the following case(s) with no violation.

LV190003	LV190014	LV190023
LV190013	LV190016	

Close the following case with no violation and combine with LV170019.

LV170028

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Close the following case(s) with no jurisdiction.

LV190018

Refer the following case(s) to Investigations for a Cease and Desist Order.

LV190001

LV190025

LV200002

LV180029

LV200001

LV200003

Schedule the following cases(s) for an Investigative Interview.

LV190020

Send for peer review. Cognizant to provide staff with name and contact information for peer reviewer.

LV180009

Table the following case(s) for further review.

LV170016

LV190006

LV180031

Review Renewal Applications:

A motion was made by Cooley, seconded by Bowman, and the Board voted to accept the following recommendations. None opposed, motion carried.

936515 – Approve renewal.

833040 - Approve renewal with a letter of concern.

734699 – Verify if additional requested documents have been received.

Attorney General Status Report:

No action required.

Discussion Item:

A motion was made by Zimler, seconded by Cooley, and the Board voted to send a letter to the Governor’s Office to inform him of an issue pertaining to the current composition of the Division.

With no other business to discuss, the meeting adjourned at 10:42 a.m.

The next meeting will be held at 9:00 a.m. on February 19, 2020.

Minutes recorded by:

TiAndria Burke, Board Support Specialist

Minutes edited and reviewed by:

Deborah Beard, Executive Director

RANDY ZIMLER

Division Chairman

DEBORAH BEARD

Executive Director

These minutes were approved on February 19, 2020.