

**GEORGIA BOARD OF MASSAGE THERAPY**  
**Board Teleconference Minutes**  
**December 14, 2017 – 3:30 p.m.**

The Georgia Board of Massage Therapy met via teleconference on Thursday, December 14, 2017. The following members were present:

**Board Members Present**

Craig Knowles, Board Chair  
Jennifer Clay, Vice Chair  
Pam Nichols, Board Member

**Administrative Staff Present**

Adrienne Price, Executive Director  
Michelle Foster, Board Support Specialist  
Kathy Osier, Licensing Supervisor

**Visitors Present**

No Visitors Present

**Attorney General's Office Present**

David Stubins, Sr. Assistant Attorney General

**Call to Order** Mr. Knowles established that a quorum was present and called the meeting to order at 3:30 p.m.

**OPEN SESSION**

**Agenda** Ms. Nichols motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion to accept the agenda as presented.

**Open Session Minutes**

**1. December 1, 2017 Open Session Minutes**

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to approve the December 1, 2017 open session Board meeting minutes as presented.

**Petition for Rule Variance**

**1. Rule Variance - BR BR 345-4-.04(4)(a) - Raivon LeToya Lee**

Ms. Nichols motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion to deny the petition for variance of BR 345-4-.04(4)(a) based on submission of an incomplete variance and failure to state cause.

**2. Rule Variance - BR BR 345-4-.05(2)(c)(ii) - Loree Selman**

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to grant the petition for variance of BR BR BR 345-4-.05(2)(c)(ii) based on sufficient evidence to substantiate a unique, substantial hardship.

**Ms. Nichols motioned, Ms. Clay seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19(h) (2) & (4) to receive and review information pertaining to applications. Voting in favor of the motion were those present who included Board members: Craig Knowles, Jennifer Clay and Pam Nichols.**

**At the conclusion of Executive Session on Thursday, December 14, 2017, Mr. Knowles declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during executive session.**

**OPEN SESSION**

**Executive Minutes**

**1. December 1, 2017 Executive Board Teleconference Minutes**

Ms. Clay motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to approve the December 1, 2017 executive session Board teleconference minutes

**Adjournment** With no further business to be discussed, the meeting was adjourned at 3:52 p.m.

**Minutes recorded by:** Michelle Foster, Board Support Specialist  
**Minutes reviewed and edited by:** Kathy Osier, Licensing Supervisor & Adrienne Price, Executive Director  
**Minutes approved on:** January 17, 2018

CRAIG KNOWLES  
**BOARD CHAIR**

ADRIENNE PRICE  
**EXECUTIVE DIRECTOR**