

**GEORGIA BOARD OF MASSAGE THERAPY**  
**Board Teleconference Minutes**  
**Friday, June 8, 2018 – 2:30 p.m.**

The Georgia Board of Massage Therapy met via teleconference on Friday, June 8, 2018. The following members were present:

**Board Members Present**

Craig Knowles, BCTMB, LMT, CNMT, Chair  
Jennifer Clay, LMT, CNMT, Vice Chair  
Cindy King, LMT, CMT, NMT, Board Member

**Administrative Staff Present**

Adrienne Price, Executive Director  
Michelle Foster, Board Support Specialist  
Kathy Osier, Licensing Supervisor

**Board Members Absent**

Pam Nichols, LMT, CNMT, HNC, Board Member  
Kelly Teague, Consumer Member

**Attorney General's Office Present**

Wylencia Monroe, Senior Assistant Attorney General

**Visitors Present**

No visitors present.

**Call to Order** Mr. Knowles established that a quorum was present and called the meeting to order at 2:35 p.m.

**OPEN SESSION**

**Agenda** Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to accept the meeting agenda as presented.

**Open Session Minutes**

**1. May 17, 2018 Board Teleconference Minutes**

Ms. King motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion to approve the May 17, 2018 open session Board teleconference minutes as presented.

**Education Report – C. Knowles**

**1. Altierus Atlanta**

Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to grant Board recognition status to the massage therapy education program at Altierus Atlanta Campus effective June 8, 2018 to March 31, 2020 contingent upon the program submitting within ten (10) days of this notification a copy of the current NCBTMB School Provider Number certificate which includes the expiration date of the code. Notify the program that recognition status is not retroactive; thus, only applicants who enroll in and complete the massage therapy education program as recognized by the Board after June 8, 2018, and meet the requirements for licensure as established in O.C.G.A. § 43-24A-8 and Board Rules Chapter 345-8 may be considered as candidates for licensure.

**2. Altierus Norcross**

Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to grant Board recognition status to the massage therapy education program at Altierus Norcross Campus effective June 8, 2018 to March 31, 2020 contingent upon the program submitting within ten (10) days of this notification a copy of the current NCBTMB School Provider Number certificate which includes the expiration date of the code. Notify the program that recognition status is not retroactive; thus, only applicants who enroll in and complete the massage therapy education program as recognized by the Board after June 8, 2018, and meet the requirements for licensure as established in O.C.G.A. § 43-24A-8 and Board Rules Chapter 345-8 may be considered as candidates for licensure..

**Ms. Clay motioned, Ms. King seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2(k) (4), O.C.G.A. § 43-1-19(h) (2) & (4) to receive and review information pertaining to applications. Voting in favor of the motion were those present who included Board members: Craig Knowles, Jennifer Clay and Cindy King.**

At the conclusion of Executive Session on Friday, June 8, 2018, Mr. Knowles declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during executive session.

**OPEN SESSION**

**Executive Session Minutes**

**1. May 17, 2018 Board Executive Teleconference Minutes**

Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to approve the May 17, 2018 executive session Board teleconference minutes as presented.

**Executive Discussion**

**1. MT180109**

Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to close the case and recommend that the applicants withdraw their applications for licensure prior to July 31, 2018. If the applicant fails to notify the Board of a desire to withdraw the application by the deadline, the applications will be denied based on failure to meet qualifications as codified in O.C.G.A. § 43-24A-8(a)(6) and Board Rule 345-8-.03.

**2. MT180116**

Ms. King motioned, Ms. Clay seconded and the Board voted unanimously in favor of the motion to refer Respondent to O.C.G.A. § 43-24A-8(a)(6) and Board Rule 345-8-.03 as they relate to the requirements for licensure of all graduates of massage therapy education programs and close the case. Notify any pending applicants that the Board recommends that the applicants withdraw their applications for licensure prior to expiration date of the application. If the applicants fail to notify the Board of a desire to withdraw the application by the deadline or meet the necessary requirements, the applications will be denied based on failure to meet qualifications as codified in O.C.G.A. § 43-24A-8(a)(6) and Board Rule 345-8-.03.

**3. Board Member Participation**

Ms. Clay motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to refer to Legal Services to draft a petition or pleading out of necessity for the removal of the Consumer Board Member for neglect of duty.

**Adjournment** With no further business to be discussed, the meeting was adjourned at 4:05 p.m.

**Minutes recorded by:** Michelle Foster, Board Support Specialist  
**Minutes reviewed and edited by:** Kathy Osier, Licensing Supervisor, Adrienne Price, Executive Director  
**Minutes approved on:** June 22, 2018

**CRAIG KNOWLES**  
**BOARD CHAIR**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**