

**GEORGIA BOARD OF MASSAGE THERAPY**  
**Board Meeting Agenda**  
**Professional Licensing Boards**  
**237 Coliseum Drive, Macon, GA**  
**Friday, April 26, 2019 - 9:00 a.m.**

The Georgia Board of Massage Therapy met on Friday, April 26, 2019. The following members were present:

**Board Members Present**

Craig Knowles, BAS, LMT, BCTMB, CNMT, Chair  
Pam Nichols, LMT, CNMT, HNC, Board Member  
Cindy King, LMT, CMT, NMT, Board Member

**Administrative Staff Present**

Adrienne Price, Executive Director  
Michelle Hornaday, Board Support Specialist

**Board Members Absent**

Jennifer Clay, LMT, CNMT, Vice Chair

**Attorney General's Office Present**

Melissa Tracy, Assistant Attorney General  
Kirsten Daughdril, Senior Assistant Attorney General

**Visitors Present**

Margaret Sharenko, Director, Atlanta School of Massage  
Judy LaFave  
Libby Eason, Rolf Institute  
Jane Johnson  
Matt Keels, Augusta School of Massage  
Robert D. Lamar, Sr.

**Call to Order** Mr. Knowles established that a quorum was present and called the meeting to order at 9:15 a.m.

**OPEN SESSION**

**Agenda** Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the meeting agenda as amended.

**Open Session Minutes**

**1. April 10, 2019 Board Teleconference Minutes**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to approve the April 10, 2019 open session Board teleconference minutes as presented.

**Licenses to Ratify: February 8, 2019 – April 19, 2019**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with Board Rules and Policies between Board meetings.

**Correspondence – CMS Strategies for Non-Opioid Pharmacologic & Non-Pharmacologic Chronic Pain Management**

The Board accepts the correspondence regarding CMS Strategies for Non-Opioid Pharmacologic & Non-Pharmacologic Chronic Pain Management as information.

**Correspondence – Jeannine Reins MT000511**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to notify the writer that in accordance with O.C.G.A. 43-1-19(h)(1-2) complaint investigation information shall not be released or be subject to subpoena. In regards to the question on Continuing Education, the Board approves courses that include subject matter which falls within the scope of practice of massage therapy in the state of Georgia and that do not fall within the exemptions listed on the Board website, Board Rules, Policy and statute. The course title is not the basis for approval. The modalities issue raised in the correspondence is addressed within the statute whereby the Board has no discretion. The statute determines the scope of practice of massage therapy in the state of Georgia. As of

November 1, 2016, the Board voted to clearly post on the website that continuing education courses which do not fall within the scope of practice of massage therapy as codified in O.C.G.A. § 43-24A-3(8) will not be accepted by the Board. Courses which are not accepted would include courses relevant to the professions and modalities referenced in O.C.G.A. § 43-24A-19, identified in Board Policy Statement A9 and listed in the Education & Other Information portion of the Board website under the section entitled "Continuing Education Courses Not Accepted By the Board." To address the issue of unlicensed practice that was raised, the Board has no jurisdiction over business licenses and cannot regulate nor sanction massage businesses.

**Correspondence – May MTs Use Hemp Based or CBD Oils in Massage – CeWyon Chandler-Ward**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to notify the writer that the administrative staff nor the Board members themselves are able to interpret Georgia law and rules for any third party and to consult legal counsel of their choosing to assist them in an interpretation of the professions practice act as well as abide by all federal, state and local laws regarding use of CBD oils.

**Discussion – TITLE 43 CHAPTER 24A – HB 242 – Georgia Massage Therapy Practice Act – 04012019**

The Board received notification that the amendments to the practice act passed in the Georgia General Assembly and has been forwarded to the Governor's desk for signature or veto. The Board accepts the correspondence relevant to the TITLE 43 CHAPTER 24A – HB242 – Georgia Massage Therapy Practice Act as information.

**Discussion – CE Broker – Georgia Board of Massage Therapy Semi-Annual Report – 03082019**

The Board accepts the correspondence regarding CE Broker – Georgia Board of Massage Therapy Semi-Annual Report as information.

**Discussion – National Certification Board for Therapeutic Massage and Bodywork (NCBTMB)**

1. **04-01-19 Approved Provider Disciplinary Actions by State**
2. **04-01-19 Certificant Disciplinary Actions by State**
3. **04-01-19 School Compliance Report**

The Board accepts the correspondence relevant to the April 2019 NCBTMB Approved Provider Disciplinary Actions by State, Certificant Disciplinary Actions by State and the School Compliance Report as information.

**Discussion – Federation of State Massage Therapy Boards (FSMTB)**

1. **FSMTB – In Touch Newsletter – April**
2. **FSMTB – In Touch Newsletter – May**

Ms. Price attended the FSMTB Member Board Executive Summit to represent the Georgia Board of Massage Therapy last month in Cleveland, Ohio. She relayed information on several of the hot topics presented to include fraud and human trafficking and provided examples of actions or occurrences that may be indicative of fraudulent and human trafficking activities.

She explained that many states are currently facing the deregulation of massage therapy and they have had to provide the value of regulation for massage therapists as it relates to promoting the health, safety and welfare of the public to include providing examples of cases that have resulted in injury.

Ms. Price reported that there was much discussion about establishment licensing and how some city and county governments are barriers to establishment licensing. She went on to point out that there is good communication in Georgia when problems arise as our city and county officials are cooperative. Best practices and standardized language is being considered and developed to optimize the process regarding the establishment licensing.

She continued that English proficiency standards was another hot topic for states and it was discussed whether the MBLEx should be offered in other languages in addition to English and Spanish. A crucial point was made when the facilitator provided an example of a client who presented with a significant shoulder injury and attempted to inform the massage therapist, who had a language barrier, not to massage that specific area. However, the massage therapist misunderstood the verbal and physical cues and caused injury to the client. She posed the question as to what responsibility, if any, does the schools, Boards and/or FSMTB have in addressing the language barriers or in providing interpreters.

Mr. Knowles added to the FSMTB report that the fee to take the MBLEx is increasing from \$195 to \$265, and will go into effect April 2020. He stated this is the first increase since the test was implemented in 2007 and the purpose is to cover the cost of inflation, psychometricians, extra proctors and the cost of using Pearson Vue test sites. He explained that the exam questions are constantly being replenished because of exam fraud and this alone is an extremely time consuming and costly process.

The Board accepts the correspondence and report about the FSMTB Executive Summit as information.

**Petition for Rule Variance & Waiver – BR 345-4-.02 – Mary Seana Cantwell – MT006963**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to deny the petition for variance of BR 345-4-.02 due to the fact that that the petitioner is not subject to the rule for variance as the license has lapsed by operation of law. Alternatively, to the extent that the petitioner is subject to the rule, the variance is denied due to insufficient evidence to demonstrate a substantial hardship. The applicant does not meet statutory requirements for endorsement and the Board cannot waive the statute [O.C.G.A. § 43-24A-13(4)]. The applicant must apply by reinstatement.

**Petition for Rule Variance**

**1. Rule Variance – BR 345-4-.05(2)(c)(ii) – Kristina Powell**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to deny the petition for variance of BR 345-4-.05(2)(c)(ii) based on insufficient evidence to substantiate a substantial hardship.

**2. Rule Variance – BR 345-4-.02(1) – Kelly Shaffrey Mallory**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to deny the petition for variance of BR 345-4-.02(1) based on insufficient evidence to substantiate a substantial hardship.

**3. Rule Variance – BR 345-4-.05 – Katherine Myers**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to deny the petition for variance of BR 345-4-.05 based on insufficient evidence to substantiate a substantial hardship.

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to grant the petition to extend the application for licensure to February 1, 2020 to allow time to take exam.

**4. Rule Variance – BR 345-5-.01 – Paulo A. Torres Colon**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to grant the petition for variance of BR 345-5-.01 based on sufficient evidence to substantiate a substantial hardship.

**Petition for Rule Waiver**

**1. Rule Waiver – BR 345-4-.05 & BR 345-4-.02 – Sherita Danielle Bond (Munroe)**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to deny the petition to waive BR 345-4-.05 & BR 345-4-.02 based on insufficient evidence to substantiate a substantial hardship.

**2. Rule Waiver – BR 345-4-.02 & BR 345-4-.04 – Gabrielle Toles**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to deny the petition to waive BR 345-4-.02 & BR 345-4-.04 based on insufficient evidence to substantiate a substantial hardship.

**3. Rule Waiver – BR 345-3-.02 – Brenda P. Farley**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to deny the petition to waive BR 345-3-.02 based on inability to meet minimum requirements for licensure in accordance with the statute.

**4. Rule Waiver – BR 345-4-.02 – Geneva Chennault – MT004356**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to grant the petition to waive BR 345-3-.02 based on sufficient evidence to substantiate a substantial hardship.

**5. Rule Waiver – BR 345-8-.03(1)(f) – A Gathering Place – Wellness Education Center, LLC**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to grant the petition to waive BR 345-8-.03(1)(f) based on sufficient evidence to substantiate a substantial hardship.

**6. Rule Waiver – BR 345-4-.05(c)(ii) – Ruan Martins**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to grant the petition to waive BR 345-4-.05(c)(ii) based on sufficient evidence to substantiate a substantial hardship.

**7. Rule Waiver - BR 345-4-.05 – Erin Taylor**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to deny the petition to waive BR 345-4-.05 based on insufficient evidence to substantiate a substantial hardship but grant a variance to extend application to October 1, 2019 to allow time to take the national examination approved by the Board.

**Education Report – C. Knowles**

**1. Renewal & Audit Applications**

- a) Wiregrass Georgia Technical College
- b) Southern Regional Technical College
- c) A Gathering Place – Wellness Education Center, LLC

The Board tabled discussion for Executive Discussion.

**2. Faculty Amendment Form**

- a) Augusta School of Massage – Faculty Amendment Form

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the faculty amendment for the massage therapy education program.

**3. Notice of Change of Address**

- a) The Elaine Sterling Institute

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the change of address for the massage therapy education program.

**Executive Director’s Report – A. Price**

Executive Director’s report presented the Board with statistical data relevant to the processing of applications, the number of licensees, license renewals and complaints/compliance matters. The report also reminded Board Members of their obligation to submit their Annual Affidavit of a Public Official to the Ethics Commission prior to January 31, 2019.

Ms. Price reported that the Division Director, on behalf of the Board, signed the Memorandum of Understanding in October 2018 to begin the process of sharing licensure and disciplinary data into the Massage Therapy Licensing Database (MTLD). The PLB is in the process of coordinating a meeting with the FSMTB, the Division’s IT/Systems team, their systems developer, and any other parties that would need to be part of making this project happen. If the cost of implementation is not within the current budget of the PLB, the project may be delayed unless FSMTB is willing to provide funding for the project.

The SOS IT Department has been working with CE Broker to ensure that the technical systems work together to initiate the Board’s ability to stop the renewal of a license if the licensee has failed to record their CE into CE Broker. The Board requested that the soft stop be available in 2018; however, the SOS IT indicated that it would not likely be ready until the cycle ending 2020 followed by a hard stop on the 2020-2022 cycle. The Division’s IT team is still in talks with Systems Automation and CE Broker about the project; however, the project may be cost prohibitive. Updates will be provided to the Board, as they are available.

During the October 2018 meeting, the Board voted to increase the reactivation fee to reflect the same amount as the reinstatement fee; however, during that meeting, the Board did not enter a motion concerning the reasons for the changes or the discussion concerning the economic impact of that decision. As a result, the matter was put before the Board again during the December 2018 meeting for discussion. Those minutes from that meeting were adopted

during the January 2019 meeting and notification has been sent to the Division Director to add this assignment to the IT Team's project list for updating the database, accounting systems, etc. to reflect the change. The fee schedule should be adjusted by July 1, 2019. Updates will be provided to the Board when this has been completed and the fee schedule on the website has reflected the change.

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the Executive Director's Report as presented.

**Board's Chair Report – C. Knowles**

Mr. Knowles shared with the Board information regarding a recent presentation he attended concerning the opioid epidemic, which was given by Sarah Bacon. He stated that they were informed that over 47,000 people in the United States died from opioid overdoses in 2017. For every one of those 47,000 people who died, there were 13 people who reported having a substance use disorder, 35 people reported having a substance use disorder involving opiates, 13 people reported having a substance use disorder involving heroine, 232 reported abusing prescription opiates in the last year, and 1907 reported using opiates in the last year, but did not indicate there was abuse involved. The point was to show the pyramid of cause and effect and the serious consequences proven by sheer numbers.

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the Board's Chair Report as presented.

**Mrs. King motioned, Ms. Nichols seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to receive and review information pertaining to applications, pending cases, investigative reports and enforcement matters and to receive the Assistant Attorney General's report. Voting in favor of the motion were those present who included Board members: Craig Knowles, Pam Nichols and Cindy King.**

**At the conclusion of Executive Session on Friday, April 26, 2019, Mr. Knowles declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during executive session.**

**OPEN SESSION**

**Scheduled Board Appointments**

**Personal Appearances**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in executive session.

- |                   |                            |   |
|-------------------|----------------------------|---|
| <b>11:00 a.m.</b> | <b>Application 2748996</b> | Rescind motion to deny. Table pending receipt of additional information. If not received by July 3, 2019, the application will expire and be withdrawn.                                       |
| <b>11:30 a.m.</b> | <b>Application 2769214</b> | Rescind motion to deny. Table pending receipt of additional information concerning education as requested. If not received by October 24, 2019, the application will expire and be withdrawn. |
| <b>12:30 p.m.</b> | <b>Application 1236870</b> | Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a Private Reprimand for failure to meet CE requirements for renewal of licensure.                 |
| <b>1:00 p.m.</b>  | <b>Application 2499000</b> | Rescind previous motion to deny and renew the license. Hours taken to fulfill the terms of the Board Order may not apply toward next renewal biennium.  |

**Kristen Daughdril left the meeting at 1:01 p.m.**

**1:30 p.m. Application 1801649** Require the applicant to apply for licensure by reinstatement. Upon receipt of the application and fee, refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure to include a private reprimand and proof of completion of twelve (12) hours of Board approved hands-on continuing education. CE submitted for the reinstatement of licensure may not be used to meet CE requirements for the current or future renewal cycles. Flag for CE audit.

**2:00 p.m. Application 2506700** Require the applicant to apply for licensure by reinstatement. Upon receipt of the application and fee, refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$500 for false attestation on renewal application. Twelve (12) additional hands-on CE hours required. Hours taken after October 31, 2018 may be applied towards reinstatement.

**Executive Session Minutes**

**1. April 10, 2019 Executive Board Teleconference Minutes**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to approve the April 10, 2019 executive session Board teleconference minutes as presented.

**Attorney General's Report – M. Tracy**

**1. Board Rules**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to rescind referral to Attorney General's Office for Memorandum of Authority for BR 345-1-.01, BR 345-4-.01 and BR 345-4-.02.

**2. Summary Suspension**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to rescind the referral to the Attorney General's Office for Memorandum of Advice for Summary Suspensions.

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

**Legal Services Memo**

**1. Case for Ratification – Application 2773256**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the order upon receipt.

**2. Records Request – Jian Hong Wang – Brandi Rogers, Investigator, Gwinnett County District Attorney's Office**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to release the requested records to the Gwinnett County District Attorney's Office as permitted by law.

**Miscellaneous Executive Discussion**

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in executive session.

- 1. Application 2734507** Uphold previous motion to deny. Applicant must submit application for reinstatement.
- 2. Application 2746993** Uphold previous motion to deny.
- 3. MT190066** Refer to the Attorney General's Office for a Private Consent Agreement to include probation for a minimum of two (2) years for criminal history involving alcohol and

drugs. Terms and conditions to include quarterly PEth and random quarterly urine drug screens for a minimum of one (1) year. May petition to terminate the PEth test requirements after one (1) year of continuous documented sobriety. If any violations of law or rules while on probation, Board may seek additional sanctions against the license. Flag for CE audit.

4. **MT190033** Table for additional information.

5. **Renewal & Audit Application**

a) Wiregrass Georgia Technical College

Schedule Investigative Interview and request that they bring a complete list of graduates for 2017 and 2018.

b) Southern Regional Technical College

Renew the recognition status for the massage therapy education program.

c) A Gathering Place – Wellness Education Center, LLC

Renew the recognition status for the massage therapy education program.

6. **MT170029** Terminate probation and close the case.

**Applications**

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

**Application 2779089** Schedule Investigative Interview.

**Application 2773068** Refer to Legal Services for a Public Consent Agreement with a fine of \$500 for false attestation on application for licensure.

**Application 2787960** Issue license with a Letter or Concern regarding false attestation on an application.

Ms. Nichols motioned, Ms. King seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in executive session.

**Application 1096536** Refer to Legal Services for Private Consent Order with a fine of \$600 for failure to meet hands-on CE requirements for 2016 renewal biennium [O.C.G.A. § 43-24A-14(b)].

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

**Application 2787075** Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 for unlicensed practice from November 1, 2018 – January 2019.

**Application 2750023** Table pending receipt of proof of passing the MBLEx and present back to the Board for review.

**Application 2772238** Issue license with Letter of Concern regarding appropriate CE and flag for CE audit. Send via certified mail, reference the law, which states that knowingly misrepresenting CE compliance is grounds for disciplinary action, and include reference to the relevant Board Rules, Policies and statement of notification on the Board website.

- Application 2784771** Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$100 for unlicensed practice in November 2018 and include language regarding the requirements for completion of Board approved continuing education hours.
- Application 2793222** Table pending proof of passing the MBLEx.
- Application 2798311** Refer to Legal Services for a Public Consent Order for Reinstatement of Licensure with a fine of \$500 for false attestation on application for reinstatement.
- Application 2786122** Table pending proof of passing the MBLEx.
- Application 2736303** Table pending proof of passing the MBLEx.
- Application 2797788** Table pending proof of passing the MBLEx.
- Application 2784769** Refer to Legal Services for a Private Consent Order for Reinstatement of Licensure with a fine of \$300 for unlicensed practice from November 1, 2018 – January 19, 2019. Open complaint case on business for aiding and abetting unlicensed practice.
- Application 2786123** Refer to Legal Services for a Private Consent Order for Reinstatement of Licensure with a fine of \$300 for unlicensed practice from November 1, 2018 – January 30, 2019.

Ms. Nichols motioned, Mrs. King seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in executive session.

- Application 1098162** Issue license with a Letter of Concern regarding CE compliance. Send via certified mail, reference the law, which states that knowingly misrepresenting CE compliance is grounds for disciplinary action, and include reference to the relevant Board Rules, Policies and statement of notification on the Board website.

Mrs. King motioned, Ms. Nichols seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in Executive Session.

- Application 2699220** Approve request to extend application until October 1, 2019.
- Application 2782575** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].
- Application 2780072** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].
- Application 2777130** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].
- Application 2790077** Issue license.
- Application 2788212** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].
- Application 2773250** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].
- Application 2779055** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].

**Application 2731887** Refer to Legal Services for a Private Consent Order for Licensure with a fine of \$750 for unlicensed practice from May 1, 2018 – November 3, 2018. Open complaint case on business for aiding and abetting unlicensed practice.

**Application 2761570** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].

**Application 2783688** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].

**Application 2785491** Rescind motion to deny. Approve transcript and issue license.

**Application 2780239** Deny based on failure to demonstrate successful completion of a Board recognized education program [O.C.G.A. § 43-24A-8(b)(6) and BR 345-8-.03(6)].

**Adjournment** With no further business to be discussed, the meeting was adjourned at 4:27 p.m.

**Minutes recorded by:** Michelle Hornaday, Board Support Specialist

**Minutes reviewed and edited by:** Adrienne Price, Executive Director

**Minutes approved on:** June 14, 2019

**CRAIG KNOWLES**  
**BOARD CHAIR**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**