

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
Meeting Minutes – April 27, 2017**

The Georgia State Board of Nursing Home Administrators met on Thursday, April 27, 2017 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, NHA, Chair
Barbara Mitchell, NHA, Vice-Chair
Terrell Cook, NHA (via telephone)
Kerry Smith, NHA
Dianne Patterson, NHA (via telephone)
Scott Kroell, NHA
Kay Watkins, Public at Large (via telephone)
Norma Jean Morgan, Ex Officio, DCH Designee
Carolyn Hill, RN
Dare Domico, Educator (via telephone)

Board Members Absent:

Dennis Taylor, Jr., M.D

Staff Present:

Brig Zimmerman, Executive Director, HC-1
Linsey Brookins, Board Support Specialist
Tiffany Jordan, Licensing Analyst

Attorney General's Office:

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was present and called the committee meeting to order at 9:08 a.m.

Agenda: Approved with additional items:

- 2017-2018 Officer Elections

2017-2018 Officer Nominations:

- Barbara Baxter – Chair
- Barbara Mitchell – Vice-Chair

Mr. Kroell motioned, Ms. Hill seconded, and the Board voted to approve Barbara Baxter to remain as Chair, Barbara Mitchell to remain as Vice-Chair for 2017-2018. None opposed, motion carried.

Mr. Kroell motioned, Ms. Hill seconded, and the Board voted to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on the applications, conduct applicant interviews and deliberate on the Professional Practices Committee and Assistant Attorney Generals reports. Voting in favor of the motion were Baxter, Mitchell, Kroell, Smith, Watkins, Morgan, Patterson, Domico, Hill and Cook.

At the conclusion of Executive Session on Thursday, April 27, 2017, Ms. Baxter declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.

Applications:

- J.C.
- V.H.
- M.O.
- M.R.
- C.S.

Recommendation:

Pending preceptor interview
Complete and submit a Petition for Rule Waiver -393-9-.02(b)
Approve for 1000 hour program
Complete and submit a Petition for Rule Waiver -393-9-.02(b)
Complete and submit a Petition for Rule Waiver -393-9-.02(b)

Mr. Kroell motioned, Ms. Patterson seconded and the Board voted to accept the recommendations of the above applications as presented. None opposed, motion carried.

Misc.:

- C.H.C.

Recommendation:

Schedule Board interview next meeting

Mr. Smith motioned, Ms. Hill seconded and the Board voted to accept the recommendation of scheduling a board interview with C.H.C. as presented. None opposed, motion carried.

Professional Practice Committee Report:

Complaints/DCH Surveys:

- NHA170007
- NHA170009
- NHA170011
- NHA170012

Recommendation:

Pending receipt of additional information
Pending receipt of additional information
Pending receipt of additional information
Pending receipt of additional information

Ms. Mitchell motioned, Mr. Kroell seconded and the Board voted to accept the recommendations of the Professional Practices Committee referenced cases before the Board. None opposed, motion carried.

Attorney General's Report:

Ms. Janet Jackson, Assistant Attorney General provided a written status report to the Board in Executive Session, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Mr. Smith motioned, Mr. Kroell seconded and the Board voted to accept the Attorney General's report as presented during Executive Session. None opposed, motion carried.

Applicant Appearances:

- J.S. (No Show)
- C.S.J.

Recommendation:

Re-review of file; Issue
Denied –Requirements for licensure not met

Ms. Mitchell moved, Mr. Kroell seconded, and the Board voted to accept the recommendations proposed for the above applicant appearance as presented. None opposed, motion carried.

Executive Session Minutes:

- February 23, 2017
- March 22, 2017 Conf. Call

Ms. Mitchell motioned, Ms. Patterson seconded and the Board voted to approve the February 23, 2017 Executive Session Minutes as presented. None opposed, motion carried.

Ms. Mitchell motioned, Ms. Patterson seconded and the Board voted to approve the March 22, 2017 Conference Call Executive Session Minutes as presented. None opposed, motion carried.

Board Chair Report:

B. Baxter, NHA

Ms. Baxter discussed concerns with current funding issues associated with GHCA in regards to the new AIT and Preceptors program. Recommendation for the Boards Executive Director, B. Zimmerman to be in attendance for this year's June 14-16, 2017 NAB Annual Meeting held in Salt Lake City was also asserted.

Meeting Minutes:

- February 23, 2017
- March 22, 2017 Conf. Call

- **Mr. Smith motioned, Mr. Kroell seconded and the Board voted to approve the February 23, 2017 Meeting Minutes as amended. None opposed, motion carried.**
- **Mr. Smith motioned, Mr. Kroell seconded and the Board voted to approve the March 22, 2017 Conference Call Meeting Minutes as amended. None opposed, motion carried.**

MISC:

- Baren Akers – Request to Release Exam Scores

Recommendation:

Approve request for release of exam score report

Ms. Hill motioned, Ms. Morgan seconded and the Board voted to approve the request to release the exam score report for B. Akers as presented. None opposed, motion carried.

Board Appearance:

- L. Pettway

Recommendation:

Denial Stands

The Board entered into Executive Session after the appearance for discussion and then back into Open Session for the recommendation of denial of her reinstatement application.

Mr. Kroell motioned, Ms. Hill seconded, and the Board voted to approve the recommendation proposed for the above Board appearance. None opposed, motion carried.

Application Ratify List:

Issued between meetings 2/23/2017 - 4/26/2017

license No	Licensee
NHA005747	Andrea Latoya Ferguson
NHA005748	Anne Murray
NHA005749	Diane Michelle Brown
NHA005750	Jennifer Nicole Vasil
NHA005751	Philip Clarence DuBois
NHA005752	Andrew John Pisarik, Jr
NHA005753	Ilene K Warner-Maron
NHA005754	James Gerald Knight
NHA005755	Leslie Michele Coleman
NHA005756	Kelly Raymond Hitzeman
NHA005757	Jeffrey A Gopen
NHAP000223	Toni Rena Davis
NHAP000224	Elizabeth Ann Beasley
NHAS000246	PruittHealth Athens Heritage
NHAS000247	Eastview Nursing Center
NHAT000335	Doris Jordan
NHAT000336	Rebecca Lea Minter
NHAT000337	Jonathan Andrew Black
NHAT000338	Lauren Marie Bottoms
NHAT000339	Tomorrow Nicole Goodrum
NHAT000340	Emily Brooke Rogers
NHAT000341	Jazmine Nicole Valle
NHAT000342	Lakeba Nate'a Wallace
NHAT000343	Sarbrinia Tamikia Cain
NHAT000344	Cheryl Demetria Dawson

Ms. Mitchell motioned, Mr. Scott seconded, and the Board voted to approve the Application Ratify List as presented. None opposed, motion carried

Public Rules Hearing: 11:45 a.m.

The Boards Administrative Staff did not receive any written feedback or other correspondences regarding the the proposed new rule, nor were there any visitors present for today's public rule hearing.

393-9-.03 Military Spouses and Veterans Licensure by Reciprocity

(1) Definitions. As used in this Rule:

- (a) "AIT" means "administrator in training" as used in Chapter 393-4 of the Board Rules.
- (b) "Military" means the United States armed forces, including the National Guard.
- (c) "Military spouse" means the spouse of a service member or transitioning service member.
- (d) "Nursing home administrator" or "NHA" means a person licensed to practice as a nursing home administrator of a nursing home under the provisions of O.C.G.A. Chapter 27 of Title 43.
- (e) "Service member" means an active or reserve member of the United States armed forces, including the National Guard.
- (f) "Transitioning service member" means a member of the military on active duty status or on separation leave who is within 24 months of retirement or 12 months of separation.

(2) Licensure by reciprocity. A service member, transitioning service member, or military spouse may qualify for a license by reciprocity where the applicant:

- (a) holds a license in good standing from another state for which the training, experience, and testing substantially meet or exceed the requirements to obtain a license as a NHA in Georgia; and
- (b) has submitted to the Board a verification of licensure from the appropriate licensing agency of another state showing that the applicant's active license is in good standing in that state; and
- (c) has submitted documentation satisfactory to the Board which verifies the applicant's status as a service member, transition service member, or military spouse as defined in O.C.G.A. §43-1-34; and
- (d) has submitted a completed application for licensure by reciprocity on a form approved by the Board, has paid the required fee, and has requested licensure by reciprocity.

(3) AIT training and experience. In connection with an application for licensure, an applicant who is a service member, transitioning service member, or military spouse may submit documentation reflecting the applicant's training and experience obtained while the applicant, or the applicant's spouse, was in the military as provided by O.C.G.A. § 43-1-34. To satisfy the requirements for licensure in Georgia, such military training and experience shall:

- (a) substantially meet or exceed the training and experience requirements for licensure as provided in the Board's rules and statute; and
- (b) have been obtained in an appropriately certified, registered, or licensed nursing home facility under the supervision of a licensed NHA; and
- (c) be documented to the satisfaction of the Board for the purposes of licensure.

Authority: O.C.G.A. §§ 43-1-34, 43-27-5, 43-27-6, and 43-27-7.

Ms. Hill motioned, Mr. Scott seconded, and the Board voted to adopt the proposed new rule sub-chapter, 393-3-.03 Military Spouses and Veterans Licensure by Reciprocity, as presented. None opposed, motion carried.

After Board discussion, Mr. Kroell motioned, Ms. Hill seconded and the Board voted that the formulation and adoption of the proposed new rule sub-chapter, 393-9-.03, does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed new rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-1-34, 43-27-5, 43-27-6, and 43-27-7. Additionally, the Board voted that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-34, 43-27-5, 43-27-6, and 43-27-7 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this new rule will impact every licensee

in the same manner and each licensee is independently licensed in the field of nursing home administration. None opposed, motion carried.

With no additional Board business requiring discussion, Ms. Hill motioned, Mr. Smith seconded and the Board meeting was adjourned at 12:10 p.m.

Minutes Recorded by:

Linsey Brookins, Board Support Specialist

Minutes Reviewed and Edited by:

Brig Zimmerman, Executive Director

BARBARA BAXTER

Chair

BRIG ZIMMERMAN

Executive Director, Healthcare 1

These minutes were approved: **July 27, 2017**