

**GEORGIA STATE BOARD OF  
NURSING HOME ADMINISTRATORS  
Meeting Minutes – July 27, 2017**

The Georgia State Board of Nursing Home Administrators met on Thursday, July 27, 2017 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Barbara Baxter, NHA, Chair  
Barbara Mitchell, NHA, Vice-Chair  
Kerry Smith, NHA  
Dianne Patterson, NHA (via teleconference)  
Scott Kroell, NHA  
Norma Jean Morgan, Ex Officio, DCH Designee  
Carolyn Hill, RN (via teleconference)  
Dare Domico, Educator (via teleconference)  
Dennis Taylor, Jr., M. (via teleconference)

**Board Members Absent:**

Terrell Cook, NHA  
Kay Watkins, Public at Large

**Staff Present:**

Brig Zimmerman, Executive Director, HC-1  
Linsey Brookins, Board Support Specialist  
Tiffany Jordan, Licensing Analyst

**Attorney General's Office:**

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was present and called the Board meeting to order at 9:11 a.m.

**Agenda:** Approved as presented.

**Mr. Kroell motioned, Ms. Hill seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on the applications, conduct Board appearances, review previous meeting executive session meeting minutes and deliberate on the Professional Practices Committee and Assistant Attorney General reports. Voting in favor of the motion were Baxter, Mitchell, Kroell, Smith, Morgan, Patterson, Domico, Hill and Taylor.**

**At the conclusion of Executive Session on Thursday, July 27, 2017, Ms. Baxter declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**Board Appearance:** 9:30 am

- C.H.C.

**Recommendation:**

Close matter with LOC

**Applications:**

- L.P.
- C.H.R.
- C.E
- P.H.
- J.J.
- K.M.- \*C. Hill Recused
- C.R.
- D.S.

**Recommendation:**

Reinstatement Denied  
Pending receipt of additional information  
Approve for licensure  
Approve for 1000 hour AIT program  
Deny – does not meet licensure requirements  
Deny – does not meet licensure requirements  
Approve for 1500 hour AIT Program  
Refer to PLB Legal

**Mr. Smith motioned, Mr. Kroell seconded and the Board voted to accept the recommendations of the above applications as presented. None opposed, motion carried.**

**Ms. Mitchell motioned, Ms. Domico seconded and the Board voted to deny the reinstatement application of L.P for not meeting the necessary requirements for reinstatement. None opposed, motion carried.**

**Mr. Kroell motioned, Ms. Morgan seconded and the Board voted to refer the application of D.S. to PLB Legal as presented. None opposed, motion carried.**

**Professional Practice Committee Report:**

**Complaints/DCH Surveys:**

- NHA170013

**Recommendation:**

Close Case w/ LOC

**Mr. Kroell motioned, Mr. Smith seconded and the Board voted to accept the recommendations of the Professional Practices Committee referenced cases before the Board. None opposed, motion carried.**

**Attorney General's Report:**

Ms. Janet Jackson, Assistant Attorney General provided a written status report to the Board in Executive Session, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Mr. Smith motioned, Mr. Kroell seconded and the Board voted to accept the Attorney General's report as presented during Executive Session. None opposed, motion carried.**

**Executive Session Minutes:**

- April 27, 2017

**Recommendation:**

Approve as amended

**Mr. Smith motioned, Ms. Hill seconded and the Board voted to approve the April 27, 2017 Executive Session Minutes as amended. None opposed, motion carried.**

**Board Chair Report:**

B. Baxter, NHA

Ms. Baxter had no report to present to the Board.

**Meeting Minutes:**

- April 27, 2017
- June 8, 2017 Conf. Call

**Recommendation:**

Approve as amended

Approve as amended

**Mr. Smith motioned, Mr. Kroell seconded and the Board voted to approve the April 27, 2017 Meeting Minutes as amended. None opposed, motion carried.**

**Mr. Kroell motioned, Ms. Domico seconded and the Board voted to approve the June 8, 2017 Conference Call Meeting Minutes as amended. None opposed, motion carried.**

**Petition for Rule Waiver/Variance:**

- M. Allen – Rule 393-4-.02 AIT Program

**Mr. Kroell motioned, Ms. Mitchell seconded and the Board voted to deny the petition request for M. Allen as presented for failure to demonstrate a substantial hardship as required. None opposed, motion carried.**

**Application Ratify List: Issued Date: 4/27/2017 - 7/26/2017**

License No.	Licensee
NHA005758	Nancy Musah
NHA005759	Jeffrey Olen Strozier
NHA005760	Gerialean Cooper

NHA005761	Charla B Scott
NHA005762	John Henry Dalton
NHA005763	Lillian B Young
NHA005764	Cynlenthia Shontrae Muniz
NHA005765	Virginia Lorianne Hines
NHA005766	Madelon Amelia Redmann
NHA005767	Cody Joseph Salinas
NHA005768	Alexander L DiMenna
NHA005769	Faisal Kamal
NHA005771	Gary Wilson McGuire
NHA005772	Robert J Taylor
NHA005773	Lore Shesley Vincent
NHA005774	Savannah Elizabeth Echols
NHA005775	Christy Edwards Sheffield
NHA005776	Michele Albrecht Guest
NHA005777	Lorenzo Aloysius Rodrigues
NHA005778	Charles A Mayer
NHA005779	Kirk Alan Copley
NHA005780	Tomeka Lashae Davis
NHAP000225	Yolanda Denise Kelly
NHAP000226	Beverly Davis Hamilton
NHAS000248	Crisp Regional Nursing & Rehab
NHAS000249	Oceanside Health And Rehabilitation
NHAT000345	Marcus Leon Oates
NHAT000346	Stephanie Martine Cutter
NHAT000347	Latasha Denise Brown
NHAT000348	Lud Denose-Harris

**Mr. Smith motioned, Mr. Kroell seconded, and the Board voted to approve the Application Ratify List as presented. None opposed, motion carried**

**Rules Discussion:**

- **Rule 393-9-.01 Application by Reciprocity. Amended**

- (1) Licensure by reciprocity refers to licensure for applicants who hold a current Nursing Home Administrators license in other states and are applying for consideration of licensure in Georgia as a Nursing Home Administrator.
- (2) The Reciprocity application, and other Board forms ~~and a current listing of the Board approved and non-approved states for reciprocity~~ are available on the Board web site: [www.sos.ga.gov/plb/nursinghome](http://www.sos.ga.gov/plb/nursinghome).
- (3) The Board may in its discretion deny licensure to an applicant who has had disciplinary action taken against him or her by any licensing authority or professional organization, or whose record reflects any other matter that puts in question his or her competency to be a Nursing Home Administrator.

- **Rule 393-9-.02 Qualifications of Applicants by Reciprocity. Amended**

- (1) Licensure in Georgia by Reciprocity may be granted to a Nursing Home Administrator who is at least 21 years of age, of reputable and responsible character, and a citizen of the United States or a qualified alien under the Federal Immigration and Naturalization Act, and be lawfully present in the United States, and must satisfy one of the alternatives delineated below.

(a) Applicants ~~from the approved states list~~ must submit to the Board an Application by Reciprocity, the fee, Affidavit of Applicant and shall cause a verification of licensure be sent directly to the Georgia Board from every state or jurisdiction in which the licensee has ever held a license.

(b) Applicants ~~from the non-approved states list~~ must submit to the Board an Application by Reciprocity, the fee, Affidavit of Experience for one year as a licensed administrator, ~~Affidavit of Applicant, evidence of twenty (20) hours of CEUs obtained within one year prior to the date of application,~~ must have taken and passed the official national examination administered by the National Association of Boards of Examiners of Long Term Care Administrators (NAB) score, and shall cause a verification of licensure be sent directly to the Georgia Board from every state or jurisdiction in which the licensee has ever held a license.

(2) The Board may in its discretion deny licensure to an applicant who has had disciplinary action taken against him or her by any licensing authority or professional organization, or whose record reflects any other matter that puts in question his or her competency to be a Nursing Home Administrator.

**Ms. Hill moved, Mr. Kroell seconded and the Board voted to refer the proposed rule amendments to 393-9-.01 and 393-9-.02 to the AG's office for a Memo of Authority, and upon receipt of said authority to post for the minimum thirty days for public view with a public rules hearing to be scheduled for the next available date following the thirty day public posting. None opposed, motion carried.**

**After Board discussion, Ms. Hill motioned, Mr. Kroell seconded and the Board voted that the formulation and adoption of the proposed rule amendments to 393-9-.01 and 393-9-.02, does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed new rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the O.C.G.A. Additionally, the Board voted that it is not legal or feasible to meet the objectives of the O.C.G.A. to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this new rule will impact every licensee in the same manner and each licensee is independently licensed in the field of nursing home administration. None opposed, motion carried.**

**With no additional Board business requiring discussion, Dr. Taylor motioned, Mr. Smith seconded and the Board meeting was adjourned at 11:59 a.m.**

Minutes Recorded by:  
Minutes Reviewed and Edited by:

Linsey Brookins, Board Support Specialist  
Brig Zimmerman, Executive Director

**BARBARA BAXTER**  
Chair

**BRIG ZIMMERMAN**  
Executive Director, Healthcare 1

These minutes were approved: **October 26, 2017**