

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
Meeting Minutes – October 26, 2017 9:00 A.M.**

The Georgia State Board of Nursing Home Administrators met on Thursday, October 26, 2017 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, NHA, Chair
Barbara Mitchell, NHA, Vice-Chair
Carolyn Hill, RN
Dianne Patterson, NHA (via teleconference)
Kay Watkins, Public at Large (via teleconference)
*Scott Kroell, NHA (via teleconference)
(*Mr. Kroell departed from the call at 9:25 a.m.*)

Board Members Absent:

Terrell Cook, NHA
Kerry Smith, NHA
Norma Jean Morgan, Ex Officio, DCH Designee
Dare Domico, Educator
Dennis Taylor, Jr., M.

Staff Present:

Brig Zimmerman, Executive Director, HC-1
Linsey Brookins, Board Support Specialist
Tiffany Jordan, Licensing Analyst

Attorney General's Office:

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was **not** present and called the sitting committee of the Board to order at 9:12 a.m.

Agenda: Approved with additional items:

- CE Discussion – B. Mitchell

Ms. Mitchell motioned, Ms. Hill seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on the applications, conduct Board appearances, review previous meeting executive session meeting minutes and deliberate on the Professional Practices Committee and Assistant Attorney General reports. Voting in favor of the motion were those Board members present: Baxter, Mitchell, Hill, Kroell, Patterson, and Watkins

At the conclusion of Executive Session on Thursday, October 26, 2017, Ms. Baxter declared the committee meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq, to conduct the scheduled open meeting appearances before the Board. No votes were taken in Executive Session.

Applications:

- D.C.
- D.J.
- A.C.
- M.A.

Recommendation:

Application Expired-Must Reapply
Denied – does not meet licensure requirements
Approve for 1000 AIT program
Denied – does not meet licensure requirements

Board Appearance:

- K. Meade 10:00 am
- J. Johnson 10:30 am

Recommendation:

To rescind denial; To consider approval for licensure with submission of additional information discussed.
Denial should stand – still does not meet licensure requirements

Ms. Baxter motioned, Ms. Hill seconded of the Board entered back into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), for the purpose to deliberate on the remaining applications, review previous meeting executive session meeting minutes and deliberate on the

Professional Practices Committee and Assistant Attorney General reports. Voting in favor of the motion were those Board Members present: Baxter, Mitchell, Hill, Kroell, Patterson, and Watkins.

At the conclusion of Executive Session on Thursday, October 26, 2017, Ms. Baxter declared the committee meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken in Executive Session.

Professional Practice Committee Report:

Complaints/DCH Surveys:

- NHA170011
- NHA170012
- NHA180002
- NHA180004
- NHA180005
- NHA180007

Recommendation:

Pend for receipt of additional information
Pend for receipt of additional information
Pend for Information – Also Refer to DCH
Refer to DCH – Pending their response
Pend for receipt of additional information
Pend for receipt of additional information

Attorney General’s Report:

Ms. Janet Jackson, Assistant Attorney General provided a written status report to the Board in Executive Session, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

Executive Session Minutes:

- July 27, 2017

Recommendation:

Approval with amendments

Board Chair Report:

Ms. Barbara Baxter announced that she will be attending the NAB meeting scheduled for next month; expects continued discussion on the GHCA Preceptor and AIT programs.

Petition for Rule Waiver/Variance:

- M. Allen – Rule 393-4-.02 AIT Program

Recommendation:

Denial on the grounds that no substantial, verifiable hardship identified

Correspondence:

- NAB – CE Registry Flyer – *Board Information Only*
- NHA Extended Learning Plan for AIT – *Board Discussion Only; The Board is in the process of creating an Extended Learning Plan form for AIT’s to request pre-approval for hours outside of the AIT training site.*

Meeting Minutes:

- July 27, 2017

Recommendation:

Approval with amendments

General Rules Discussion:

- Rule 393-4-.02. Administrator In Training (AIT) Program Requirements. Amended
- Rule 393-9-.01 Application by Reciprocity
- Rule 393-9-.02 Qual. Of Applicants by Reciprocity
- Rule 393-13 Continuing Education

Board committee discussed suggested changes/amendments to the above rules; will continue discussion during upcoming meetings.

Application Ratify List: Issued Date: 7/27/2017 – 10/28/17 Recommend to Ratify

license No	Licensee
NHA005782	Christopher Shawn Estes
NHA005783	Mecole Mecole Springer
NHA005784	Houston Nicole Lambeth
NHA005785	Christopher James Caballero
NHA005786	Tiffany Maryon Reese
NHA005787	Raven Symone Jackson
NHA005788	Angela N Perry
NHA005789	Laura A Weseman
NHA005790	Michael Handsman
NHA005791	Jodie Ann Kennedy
NHA005792	William Reginald Brown
NHA005793	Jeffrey S Yankow
NHA005794	Philip Andrew Garner
NHA005795	Ted M Beasley
NHA005796	Hope C Brown
NHA005797	Lycrecia D Patterson
NHA005798	Melissa Ann Shepard
NHA005799	Mary N Wilkerson
NHAP000227	Darlene Marshall Ruffin-Alexander
NHAP000228	Joann Avera Sloan
NHAS000250	Crestview Health & Rehabilitation Center
NHAT000349	Patrice A Hurst
NHAT000350	Crystal Hadden Rabun
NHAT000351	Jacquelyn Carol Clements
NHAT000352	Ivy Crystal Bembry
NHAT000353	Prachi R Elmore
NHAT000354	Anita Rollins
NHAT000355	Ronald Rudolph Legree

2018 NHA Meeting Dates (Meetings begin at 9:00 a.m., Macon GA Board Office)

- Thursday, January 25, 2018
- Thursday, April 26, 2018
- Thursday, July 19, 2018
- Thursday, October 4, 2018

With no additional Board business requiring committee discussion, the Board meeting was adjourned at 12:45 p.m.

****Due to no quorum being present, the Board will schedule an additional conference call meeting to obtain all necessary votes from today's meeting.****

Minutes Recorded by:

Minutes Reviewed and Edited by:

Linsey Brookins, Board Support Specialist

Brig Zimmerman, Executive Director

BARBARA BAXTER

Chair

BRIG ZIMMERMAN

Executive Director, Healthcare 1

These minutes were approved: **January 25, 2018**