

**GEORGIA STATE BOARD OF  
NURSING HOME ADMINISTRATORS  
Conference Call Meeting  
Meeting Minutes – November 30, 2017 12:00 P.M.**

The Georgia State Board of Nursing Home Administrators met via teleconference on Thursday, November 30, 2017 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217 for the purpose to obtaining all necessary Board votes from the October 26, 2017 meeting where a quorum was not established.

**Members Present:**

Barbara Baxter, NHA, Chair  
Barbara Mitchell, NHA, Vice-Chair  
Kerry Smith, NHA  
Norma Jean Morgan, Ex Officio, DCH Designee  
Dianne Patterson, NHA  
Kay Watkins, Public at Large  
Scott Kroell, NHA  
Dare Domico, Educator

**Board Members Absent:**

Terrell Cook, NHA  
Dennis Taylor, Jr., M.D  
Carolyn Hill, RN

**Staff Present:**

Brig Zimmerman, Executive Director, HC-1  
Linsey Brookins, Board Support Specialist  
Tiffany Jordan, Licensing Analyst

**Attorney General's Office:**

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was present and called the Board meeting to order at 12:03 p.m.

**Agenda:** Approved with no additional items

**Applications:**

- D.C.
- D.J.
- A.C.
- M.A.

**Recommendation:**

Application Expired-Must Reapply  
Denied – does not meet licensure requirements  
Approve for 1000 AIT program  
Denied – does not meet licensure requirements

**Ms. Domico motioned, Ms. Patterson seconded and the Board voted to accept the recommendations of the above applications as presented. None opposed, motion carried.**

**Board Appearance:**

- K. Meade 10:00 am
- J. Johnson 10:30 am

**Recommendation:**

Rescind Denial – Approve for licensure  
Denial should stand – still does not meet licensure requirements

**Ms. Patterson moved, Mr. Kroel seconded, and the Board voted to rescind the previous denial of Ms. Meade's application of licensure. After reviewing the new supporting documentation received the Board voted to approve her application for licensure. None opposed, motion carried.**

**Ms. Patterson moved, Mr. Kroel seconded, and the Board voted that the final decision of the denial of Mr. Johnson's application is upheld/stands. The applicant did not demonstrate to have met the requirements for licensure.**

**Professional Practice Committee Report:**

**Complaints/DCH Surveys:**

- NHA170011
- NHA170012
- NHA180002
- NHA180004
- NHA180005
- NHA180007

**Recommendation:**

Pending receipt of additional information  
Pending receipt of additional information  
Pending receipt of additional information - Refer to DCH  
Refer to DCH – Await their Response  
Pending receipt of additional information  
Pending receipt of additional information

**Ms. Morgan motioned, Ms. Watkins seconded and the Board voted to accept the recommendations of the Professional Practices Committee referenced cases before the Board. None opposed, motion carried.**

**Attorney General's Report:**

Ms. Janet Jackson, Assistant Attorney General provided a written status report to the Board in Executive Session, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Ms. Watkins motioned, Mr. Smith seconded and the Board voted to accept the Attorney General's report as presented during Executive Session. None opposed, motion carried.**

**Executive Session Minutes:**

- July 27, 2017

**Recommendation:**

Approve as amended

**Ms. Patterson motioned, Ms. Watkins seconded and the Board voted to approve the July 27, 2017 Executive Session Minutes as amended. None opposed, motion carried.**

**Petition for Rule Waiver/Variance:**

- M. Allen – Rule 393-4-.02 AIT Program

**Mr. Kroell motioned, Ms. Morgan seconded and the Board voted to deny the petition request for M. Allen as presented for failure to demonstrate the substantial and verifiable hardship as required by law O.C.G.A Section 50-13-9.1(d). None opposed, motion carried.**

**Meeting Minutes:**

- July 27, 2017

**Recommendation:**

Approve as amended

**Ms. Morgan motioned, Mr. Kroell seconded and the Board voted to approve the July 27, 2017 Meeting Minutes as amended. None opposed, motion carried.**

**Rules Discussion:**

- 393-9-.01 Application by Reciprocity
- 393-9-.02 Qualification of Applicant by Reciprocity
- 393-4-.02 AIT Program Requirements
- 393-13 Continuing Education

**Ms. Morgan motioned, Mr. Kroell seconded, and the Board voted to table the referral of the proposed rule amendments above to the AG's office for a Memo of Authority, until the next meeting date of January 25, 2018. None opposed, motion carried.**

**Application Ratify List:** Issued Date: 7/27/2017 – October 25, 2017 Recommend to Ratify

NHA005782	Christopher Shawn Estes
NHA005783	Mecole Mecole Springer
NHA005784	Houston Nicole Lambeth
NHA005785	Christopher James Caballero
NHA005786	Tiffany Maryon Reese
NHA005787	Raven Symone Jackson
NHA005788	Angela N Perry
NHA005789	Laura A Weseman
NHA005790	Michael Handsman
NHA005791	Jodie Ann Kennedy
NHA005792	William Reginald Brown
NHA005793	Jeffrey S Yankow
NHA005794	Philip Andrew Garner
NHA005795	Ted M Beasley
NHA005796	Hope C Brown
NHA005797	Lycrecia D Patterson
NHA005798	Melissa Ann Shepard
NHA005799	Mary N Wilkerson
NHAP000227	Darlene Marshall Ruffin-Alexander
NHAP000228	Joann Avera Sloan
NHAS000250	Crestview Health & Rehabilitation Center
NHAT000349	Patrice A Hurst
NHAT000350	Crystal Hadden Rabun
NHAT000351	Jacquelyn Carol Clements
NHAT000352	Ivy Crystal Bemby
NHAT000353	Prachi R Elmore
NHAT000354	Anita Rollins
NHAT000355	Ronald Rudolph Legree

**Mr. Kroel motioned, Mr. Smith seconded, and the Board voted to approve the Application Ratify List as presented. None opposed, motion carried**

**2018 NHA Meeting Dates**

(Meetings begin at 9:00 a.m., Macon GA Board Office)

- Thursday, January 25, 2018
- Thursday, April 26, 2018
- Thursday, July 19, 2018
- Thursday, October 4, 2018

**With no additional Board business requiring discussion, Ms. Patterson motioned, Mr. Watkins seconded and the Board meeting was adjourned at 12:10 p.m.**

**\*There are no Executive Session minutes that reflect today's meeting, due no discussion items required to enter into Executive Session.**

Minutes Recorded by:  
Minutes Reviewed and Edited by:

Linsey Brookins, Board Support Specialist  
Brig Zimmerman, Executive Director

**BARBARA BAXTER**

Chair

**BRIG ZIMMERMAN**

Executive Director, Healthcare 1

These minutes were approved: **January 25, 2018**