

**GEORGIA STATE BOARD OF  
NURSING HOME ADMINISTRATORS  
Meeting Minutes – April 26, 2018 9:00 A.M.**

The Georgia State Board of Nursing Home Administrators met on Thursday, April 26, 2018 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217.

**Members Present:**

Barbara Baxter, NHA, Chair  
Barbara Mitchell, NHA, Vice-Chair  
Norma Jean Morgan, Ex Officio, DCH Designee  
Kay Watkins, Public at Large (via teleconference)  
Scott Kroell, NHA (via teleconference)  
Kerry Smith, NHA (via teleconference)

**Board Members Absent:**

Dennis Taylor, Jr., M.D.  
Dianne Patterson, NHA  
Terrell Cook, NHA  
Carolyn Hill, RN  
Dare Domico, Educator

**Staff Present:**

Brig Zimmerman, Executive Director, HC-1  
Linsey Brookins, Board Support Specialist  
Tiffany Jordan, Licensing Analyst

**Attorney General's Office:**

Janet Jackson, Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was **not** present and called the sitting committee of the Board to order at 9:15 a.m.

**Agenda:** Approved with additional items:

- CE Audit – M.B.
- The committee generally discussed board member vacancies and the NAB desire to change the title of nursing home administrators to “Health Services Executive”

**Ms. Mitchell moved, Ms. Morgan seconded, and the committee of the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on applications, review previous meeting executive session meeting minutes and deliberate on the Professional Practices Committee and Assistant Attorney General reports. Voting in favor of the motion were those Board members present: Baxter, Mitchell, Morgan, Smith, Kroell, and Watkins.**

**At the conclusion of Executive Session on Thursday, April 26, 2018, Ms. Baxter declared the Board meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq, No votes were taken in Executive Session.**

**AIT Extension Requests:**

- K.C.
- D.J.

**Recommendation:**

Approve Extension through July 1, 2018; No further extensions will be granted.  
Deny Extension Request; must comply with March 7, 2018 letter approving a 3 month, 1000 hour AIT program to be completed by June 7, 2018 – 648 hours already approved/carry over, must complete the remaining 352 hours in this 3 months’ time period.

**Professional Practice Committee Report:**

**Complaints/DCH Surveys:**

**Recommendation:**

- NHA170012 Close Case
- NHA180002 Tabled pending receipt of additional information
- NHA180004 Close Case
- NHA180011 Tabled pending receipt of additional information

**Attorney General’s Report:**

Ms. Janet Jackson, Assistant Attorney General provided a written status report to the Board in Executive Session, which included information on any cases referred for action, requests for advice and/or requests for authority for proposed rules.

**Executive Session Minutes:**

- January 25, 2018
- March 6, 2018 Conf. Call

**Recommendation:**

Approve as amended  
Approve as amended

**Petition for Rule Waiver/Variance:**

- A. Jones - Rule 393-4-.02 AIT Program

**Recommendation:**

Denial on the grounds that no substantial, verifiable and demonstrable hardship identified as required by O.C.G.A. § 50-13-9.1

**Board Chair Report:**

Ms. Barbara Baxter report included that she will be attending the 2018 NAB Annual meeting scheduled for June 6-8, 2018 in Long Beach, California.

**Meeting Minutes:**

- January 25, 2018
- March 6, 2018 Conf. Call

**Recommendation:**

Approve as amended  
Approve as amended

**Application Ratify List:** Issued Date: 1/25/2018 - 4/25/2018 Recommend to Ratify

License No.	Licensee
NHA005815	Donna Lynn Little
NHA005816	Sacara Ann Brooks
NHA005817	Kristy Lauren Murphy
NHA005818	Gloria Nene Ekwuluo
NHA005819	Ellie Mae Basham
NHA005820	Stephanie Martine Cutter
NHA005821	Patrice A Hurst
NHA005822	Anita Rollins
NHA005823	Prachi R Elmore
NHA005824	Frederick J Landy
NHA005825	Kimberly Devonne CCloud
NHA005826	Elizabeth Mary Prayner
NHA005827	Nichola Delana Walsh
NHA005828	Anthony Joseph Abela
NHA005829	Leslie Ann Mathews Teston
NHA005830	Tracy Monique Brown
NHA005831	Christopher J Denz

NHA005832	John Marcus Norris
NHA005833	Teena Marie Dailey
NHA005834	Jackie Denise Lowe-Johnson
NHAP000231	Melissa M. Cromer
NHAP000232	Miriam Dhivya Deberry
NHAP000233	Paula Andrea Paul
NHAP000234	Pamela Poole Davis
NHAS000257	Dade Health & Rehab
NHAS000258	Avalon Health and
NHAS000259	Glenvue Health and Rehab
NHAT000360	Whitney Nicole Darisaw
NHAT000361	Kristin A Markley
NHAT000362	Franklin Ross Faircloth
NHAT000363	Jeremy Ward Wise
NHAT000364	Barry Jacques Audain
NHAT000365	Deltra Lousie Cummings
NHAT000366	Kia Marissa Cunegin
NHAT000367	Chinwe Jessica Anyikire

NHAT000368	Doris Jordan
NHAT000369	Antonio Sherrod Jones
NHAT000370	Gerardo A Pollock

NHAT000371	Samantha Lea King
NHAT000372	Julisa Joanett Raemmler

**Board Appearance: 11:00 a.m. – Administrator in Training Program Presentation**

Mr. Michael Barry provided a presentation to the Board members of a new Georgia Administrators in Training Program he developed for his employer, Ethica Health. The presentation included the purpose of the program is to provide uniformity and consistency of AIT’s and Preceptors, identifying Preceptor and AIT roles, advocated the completion of a 1000 hour AIT program versus a 500 hour, and curriculum, exam preparations, mentoring, and continued leadership development strategies. The Board tabled any action at this time with regard to the concept program and will revisit upon receiving additional information regarding the program.

**Board Rules Discussion:**

- Rule 393-4-.02 Administrator In Training (AIT) Program Requirements
- Rule 393-9-.01 Application by Reciprocity (Revisited - Prior Approval by Board/Memo of Authority 04-23-18 provided by AAG)
- Rule 393-9-.02 Qualification. Of Applicants by Reciprocity (Revisited; Prior Approval by Board/Memo of Authority 04-23-18 Provided by AAG; minor language changes accepted)

**The sitting committee of the Board recommended to approve the proposed rule amendments to 393-4-.02 and to refer to the AG’s office for preparation of a Memo of Authority, and upon receipt of said authority to post for the minimum thirty days for public view with a public rules hearing to be scheduled for the next available date following the thirty day public posting. In addition, rule amendments to 393-9-.01 and .02 are to be posted along with 393-4-.02; statutory authority provided for these two rules.**

**CE Audit Issue:**

- M.B.

**Recommendation:**

Approve

**With no additional Board business requiring committee discussion, the Board meeting was adjourned at 12:15 p.m.**

**\*\*Due to no quorum being present, the Board has scheduled an additional conference call meeting on Monday, April 30, 2018 at 3:00 p.m. to obtain all necessary votes from today’s meeting.\*\***

Minutes Recorded by:

Linsey Brookins, Board Support Specialist

Minutes Reviewed and Edited by:

Brig Zimmerman, Executive Director

**BARBARA BAXTER**

Chair

**BRIG ZIMMERMAN**

Executive Director, Healthcare 1

These minutes were approved on: **July 19, 2018**