

**GEORGIA STATE BOARD OF
NURSING HOME ADMINISTRATORS
Conference Call
Meeting Minutes – June 21, 2018 12:00 P.M.**

The Georgia State Board of Nursing Home Administrators met via conference call on Thursday, June 21, 2018 in the Board office at 237 Coliseum Drive, Macon, Georgia 31217.

Members Present:

Barbara Baxter, NHA, Chair
Barbara Mitchell, NHA, Vice-Chair
Dennis Taylor, Jr., M.D.
Terrell Cook, NHA
Kerry Smith, NHA
Kay Watkins, Public at Large
Dare Domico, Educator
Norma Jean Morgan, Ex Officio, DCH Designee
Scott Kroell, NHA

Board Members Absent:

Carolyn Hill, RN
Dianne Patterson, NHA

Staff Present:

Brig Zimmerman, Executive Director, HC-1
Linsey Brookins, Board Support Specialist
Tiffany Jordan, Licensing Analyst

Attorney General's Office:

Janet Jackson, Esq., Senior Assistant Attorney General

Ms. Baxter, Board Chair, established that a quorum of the Board was present and called the Board meeting to order at 12:03 p.m.

Agenda: Approve as presented

Petition for Rule Waiver/Variance:

- S. Stipe - Rule 393-4-.02 AIT Program
- M. Purvis – Rule 393-4-.02 AIT Program
- A. Jones - Rule 393-4-.02 AIT Program

Recommendation:

Grant
Grant
Grant

Ms. Mitchell moved, Mr. Cook seconded and the Board voted to grant the petition request for S. Stipe as presented. None opposed, motion carried.

Mr. Kroell moved, Mr. Cook seconded and the Board voted to grant the petition request for M. Purvis as presented. None opposed, motion carried.

Mr. Kroell moved, Mr. Cook seconded and the Board voted to grant the petition request for A. Jones as presented. None opposed, motion carried.

Board Rules Discussion:

- Rule 393-4-.02 Administrator In Training (AIT) Program Requirements
**(Revisited - Prior Approval by Board/Memo of Authority 05-16-18 provided by AAG)*

Dr. Taylor moved, Mr. Kroell seconded and the Board voted to accept the changes to paragraph “k” and the AG’s Memo of Authority as presented and to post the proposed rule amendments to 393-4-.02 for the minimum thirty days for public view with a public rules hearing to be scheduled for the next available date following the thirty day public posting. In addition, the Board voted to also post proposed rule amendments 393-9-.01 and 393-9-.02, of which statutory authority had been previously provided by the AG’s office on April 23, 2018 via memorandum. None opposed, motion carried.

After Board discussion, Dr. Taylor moved, Mr. Kroell seconded and the Board voted that the formulation and adoption of the proposed rule amendments to 393-4-.02 do not impose excessive regulatory cost on any licensee and any cost to comply with the proposed new rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the O.C.G.A. 43-27-5(9) and the following Code sections: O.C.G.A. §§ 43-1-10, 43-1-11, 43-1-25, 43-27-4, 43-27-5 and 43-27-6. Additionally, the Board voted that it is not legal or feasible to meet the objectives of the O.C.G.A. 43-27-5(9) and the following Code sections: O.C.G.A. §§ 43-1-10, 43-1-11, 43-1-25, 43-27-4, 43-27-5 and 43-27-6 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50- 13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this new rule will impact every licensee in the same manner and each licensee is independently licensed in the field of nursing home administration. None opposed, motion carried.

Ms. Watkins moved, Mr. Cook seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) &(4), to deliberate on one item, seeking the advice of the Board’s legal counsel. Voting in favor of the motion were those Board members present: Baxter, Mitchell, Taylor, Cook, Smith, Domico, Watkins, Morgan and Kroell.

At the conclusion of Executive Session on Thursday, June 21, 2018, Ms. Baxter declared the Board meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq, No votes were taken in Executive Session.

AIT Extension Requests:

- D.J.

Recommendation:

Deny Extension of AIT program deadline, and AIT Change of Preceptor Request; must complete new application and start AIT program over. AIT training hours accrued under the previous approvals will not be carried over/credited toward the AIT hours the Board determines are required under a new application for AIT approval.

Ms. Morgan moved, Mr. Kroell seconded and the Board voted to deny the extension request and new preceptor application for applicant D.J. as presented. None opposed, motion carried.

With no additional Board business requiring discussion, the Board meeting was adjourned at 12:30 p.m.

Minutes Recorded by:

Linsey Brookins, Board Support Specialist

Minutes Reviewed and Edited by:

Brig Zimmerman, Executive Director

BARBARA BAXTER

Chair

BRIG ZIMMERMAN

Executive Director, Healthcare 1

These minutes were approved on: **July 19, 2018**