

**Georgia Board of Nursing Home Administrators**  
**Teleconference Rules Committee Meeting Minutes – September 23, 2020**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Barbara Baxter
- Kerry Smith
- Norma Jean Morgan

**Others Present:**

- Brad Coman, Executive Director

Barbara Baxter, Acting Chair, called the meeting to order at 9:05 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq. No votes were taken during the Rules Committee Meeting.

**OPEN SESSION**

Members of the Advisory Committee in attendance include:

- Kathyjo Gordon, Stone Brook Suites (Gray, GA)
- Becky Livingston, The Lodge at Bethany (Statesboro, GA)
- Kim Pitsenbarger, Summer’s Landing (Warner Robins, GA)
- Sylvia Barnes, Georgia Healthcare Association (Stockbridge, GA)

Brad Coman, Executive Director, introduced the members of the Advisory Group and the Rules Committee, and thanked the members of the Advisory Committee for being willing to assist the Board as it works to promulgate rules for the two new license types created by HB 987. The group reviewed the proposed rules in their entirety and discussed the following matters:

- AIT Programs
- Grandfathering
- Continuing Education
- Experience Requirement – Becky Livingston noted that she thinks that the Board should require work experience, to some degree, for all applicants for Personal Care Home Administrator or Assisted Living Community Administrator. Kathyjo Gordon and Sylvia Barnes noted that while they did not disagree with requiring work experience, they felt that the experience should not be exclusive to healthcare, and should include supervisory/managerial experience outside of healthcare.

There being no further business, Barbara Baxter, Acting Chair, declared the meeting adjourned at 9:52 a.m.

The next meeting of the Georgia Board of Nursing Home Administrators Rules Committee will be held Thursday, October 6, 2020, at 9:00 a.m. via teleconference.

Minutes recorded by: Brad Coman, Executive Director

Minutes approved on: October 8, 2020

  
Barbara Mitchell, Chair

  
Brad Coman, Executive Director