

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY**  
**Board Teleconference Minutes**  
**November 18, 2016 – 09:00 a.m.**

The Georgia State Board of Occupational Therapy met via teleconference on Friday, November 18, 2016. The following members were present:

**Board Members Present**

Rachele Branson, OTR/L, President  
Melissa Thurlow, OTR/L, Vice President  
Robert McClellan, OTR/L  
Rafael Salazar, OTR/L

**Administrative Staff Present**

Adrienne Price, Executive Director  
Kathy Osier, Licensing Supervisor  
Michelle Foster, Board Support Specialist

**Attorney General's Office**

Janet Jackson, Assistant Attorney General

**Board Members Absent**

Susan Stallings-Sahler, OTR/L  
Mary Louise Austin, Consumer Member

**Visitors Present**

No visitors present

**Call to Order** Ms. Branson established that a quorum was not present and proceeded and a Committee of the Board at 9:13.

**OPEN SESSION**

**Board Meeting Agenda**

The Board accepts the agenda as presented.

**Open Session Board Minutes**

**1) August 12, 2016 Board Meeting Minutes**

Mr. McClellan motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the August 12, 2016 open session minutes as amended to correct grammatical errors and language.

**2) October 7, 2016 Teleconference Minutes**

Mr. McClellan motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the October 7, 2016 open session minutes as presented.

**Licenses to Ratify – September 30, 2016 – November 11, 2016**

Ms. Thurlow motioned, Mr. Salazar seconded and the Board voted unanimously in favor of the motion to approve the list of licenses issued from September 30, 2016 – November 11, 2016, licenses issued by reinstatement, and the Physical Agent Modalities certifications and limited permits issued between Board meetings.

**Correspondence – Voluntary Withdrawal from Accreditation - GNWTC**

The Board accepted the correspondence in reference to Voluntary withdrawal from Accreditation – GNWTC, as information.

**Discussion – ACOTE Accreditation Actions – August 2016**

The Board discussed and accepted the correspondence in reference to ACOTE Accreditation Actions – August 2016, as information.

**Discussion – American Occupational Therapy Association, Inc. (AOTA)**

**a) Adoption of New Official Documents and Revision of Official Documents**

The Board discussed and accepted the correspondence in reference to New Official Documents and Revision of Official Documents from the AOTA, as information.

**b) AOTA Commission of Practice (COP) Medication Management Survey**

The Board accepted the correspondence in reference to AOTA Commission of Practice (COP) Medication Management Survey, as information and collectively completed the survey as requested during the Board Meeting.

Mr. Salazar joined the Board meeting at 9:23 a.m. and a quorum was established.

**c) Occupational Therapy's Role in Medication Management**

The Board discussed and accepted the correspondence in reference to Occupational Therapy's Role in Medication Management, as information.

**Discussion - NBCOT Professional Licensing Coalition (PLC) Update**

The Board discussed and accepted the correspondence in reference to NBCOT Professional Licensing Coalition (PLC) Update, as information.

**Discussion – Policy of Voluntary Cease and Desist Orders**

Ms. Thurlow motioned, Mr. McClellan seconded and the Board voted unanimously in favor of the motion to refer the newly drafted Policy on Voluntary Cease and Desist Orders to the Attorney General's Office for further review. Ms. Jackson, Assistant Attorney General, is to submit changes and suggest edits for discussion at the next Board meeting, February 17, 2017.

**Board President's Report – R. Branson**

No report presented.

**Executive Director's Report**

Executive Director's report presented the Board with statistical data relevant to the processing of applications and complaints/compliance matters which have occurred since the last meeting. Ms. Price also reminded the Board to file their annual Ethics Commission Affidavit by January 31, 2017. Ms. Thurlow motioned, Mr. McClellan seconded and the Board accepted the Executive Director's report as presented.

**2017 Occupational Therapy Board Meeting Dates**

Mr. Salazar motioned, Mr. McClellan seconded and the Board voted unanimously in favor of the motion to accept the Georgia State Board of Occupational Therapy Meeting Dates for 2017 as posted.

**Occupational Therapy 9:00 a.m.**

Macon, GA	Friday, February 17, 2017
Telecon	Friday, May 12, 2017
Macon, GA	Friday, August 11, 2017
Telecon	Friday, November 17, 2017

**Discussion – Board Member Orientation on Rules and Laws**

a) OCGA 43-1-.19 – Title 43. Professions and Businesses – Chapter 1. General Provisions

As was requested by the Board, Assistant Attorney General, Janet Jackson, provided the Board with a brief orientation regarding the statutes and rules governing the business of the Board as well as the licensees. The Board accepted the copies of the statutes and orientation materials as information.

**Miscellaneous Discussion**

Ms. Branson indicated that two therapists put together a proposal on Dry Needling and she received the information by email. Ms. Branson stated that she will provide the correspondence to staff so that the Board can address the correspondence at the next Board meeting in February 17, 2017.

**Ms. Thurlow motioned, Mr. Salazar seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-2(k) (1) (2), O.C. G.A. §43-1-2 (k) (4), O.C.G.A. §43-1-19 (h) (2) & (4) and O.C.G.A. §50-14-2(1) to deliberate on Applications, to receive the Attorney General's, Enforcement, and**

**Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Ms. Branson, Ms. Thurlow, Mr. McClellan, and Mr. Salazar.**

**At the conclusion of Executive Session on Friday, November 18, 2016, Ms. Branson declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

## **OPEN SESSION**

### **Cognizant Report**

Mr. McClellan motioned, Mr. Salazar seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- 1) OT160010 Close the case with a letter of concern to the respondent to be observant at all times while a client is within treatment areas.

### **Board Order Ratification List**

Mr. McClellan motioned, Mr. Salazar seconded and the Board voted unanimously in favor of the motion to ratify the list of Consent Orders issued in accordance with Board rules and policies between meetings as presented.

### **Executive Session Board Minutes**

#### **1) August 12, 2016 Executive Session Minutes**

Mr. Salazar motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the August 12, 2016 executive session minutes as presented.

#### **2) October 7, 2016 Executive Session Teleconference Minutes**

Ms. Thurlow motioned, Mr. Salazar seconded and the Board voted unanimously in favor of the motion to accept The October 7, 2016 executive session teleconference minutes as presented.

### **Attorney General's Report**

Mr. McClellan motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's report as presented.

### **Applications**

Mr. McClellan motioned, Mr. Salazar seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

- 1) T.T.N. Issue the license and flag for CE audit.
- 2) K.G. Issue the license and flag for CE audit.

### **Modalities**

- 1) T.B. Request the applicant to submit an additional 25 contact hours by attendance at a live modality presentation.

### **Reinstatement**

- 1) L.W. . Applicant must complete 320 hours of supervised clinical experience and refer to Legal Services to issue a Private Consent Agreement for Reinstatement of licensure with a fine of \$250 for failure to meet CE requirements for reinstatement as outlined in Board Rule 671-3-.09(2)(b). Applicant must submit proof of an additional twelve (12) hours of live CE within 90 days from the date of docketed order and hours used to satisfy the requirements may not be used towards the next renewal cycle and flag for CE audit.

### **Miscellaneous Discussions**

Ms. Thurlow motioned, Mr. McClellan seconded and the Board voted unanimously in favor of the motion to allow Ms. Price to contact AOTA and NCBOT to see if they have any information or statistics regarding restrictions on the number of times an individual can take the NBCOT Exam as well as statistics regarding OTs performing dry needling.

Mr. McClellan motioned, Ms. Thurlow seconded and the Board voted unanimously in favor of the motion to assign Ms. Branson to work on proposed language to Board Rule 671-3-.05 Re-examination.

**Adjournment** No further business was discussed and the meeting was adjourned at 10:56 a.m.

**Minutes recorded by:**

Michelle Foster, Board Support Specialist

**Minutes reviewed and edited by:**

Kathy Osier, Licensing Supervisor & Adrienne Price, Executive Director

**Minutes approved on:**

February 17, 2017

**RACHELE BRANSON**  
**BOARD CHAIR**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**