

GEORGIA STATE BOARD OF PHYSICAL THERAPY
Board Meeting Minutes
Professional Licensing Boards
237 Coliseum Drive, Macon, GA
September 19, 2017 - 9:00 a.m.

The Georgia State Board of Physical Therapy met on Tuesday, September 19, 2017. The following members were present:

Board Members Present

Dr. Stefanie Palma, Chairperson
Dorothy Gaskin, PT, Vice Chair
Reid Lawson, Board Member (via teleconference)
Monty Strickland, Board Member
Charles Bass, Board Member
Dr. Anne Thompson, ED, Board Member
Jesse Crews, Consumer Member

Administrative Staff Present

Adrienne Price, Executive Director
Michelle Foster, Board Support Specialist
Kathy Osier, Licensing Supervisor
Josh Waters, PLB Assistant Deputy Director

Attorney General's Office

D. Williams-McNeely, Senior Assistant Attorney General

Board Members Absent

Chad Whitefield, Board Member

Visitors Present

Doug Roberts, Physical Therapy Association of Georgia (PTAG)
Ryan Balmes, Physical Therapy Association of Georgia (PTAG)
Katherine Sylvester, Physical Therapy Association of Georgia (PTAG)
Sandy Eskew Capps
Alex Massey

Call to Order: Dr. Palma established that a quorum of the Board was present and called the meeting to order at 9:09 a.m.

OPEN SESSION

Agenda The Board accepts the agenda as presented.

Open Session Minutes

1. July 18, 2017 Board Meeting Minutes

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to approve the July 18, 2017 open session Board meeting minutes as presented.

2. Aug 30, 2017 Board Teleconference Minutes

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to approve the August 30, 2017 open session Board teleconference minutes as presented.

3. September 6, 2017 Rules Committee Teleconference Minutes

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to approve the September 6, 2017 open session rules committee teleconference minutes as presented.

Licenses to Ratify July 11, 2017 – September 11, 2017

Ms. Gaskin motioned, Ms. Strickland seconded and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with the Board Rules and Policies between Board meetings.

Correspondence – Response – Petition for Fellowship Mentorship – Douglas Murray

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to notify the writer of Board approval of the Petition for Fellowship Mentorship.

Correspondence – Physician Referrals for PT Services – Judy Beatty

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to refer the writer to the statute which states that the referring physician must be licensed in accordance with Article 2 of Chapter 11 of Title 43 or Article 2 of Chapter 34 of Title 43 [O.C.G.A. § 43-33-18(a)(2)(A)].

Ms. Gaskin motioned, Mr. Crews seconded and the Board voted unanimously in favor of the motion to notify PTAG of the discovery of an issue concerning physician referrals for physical therapy services that may require legislative action.

Mr. Crews motioned, Ms. Gaskin seconded and the Board voted unanimously in favor of the motion to amend the response to Ms. Beatty to indicate that physician referrals for physical therapy services are only applicable when the patient is self-referred.

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to rescind the previous motion to send correspondence to PTAG.

Discussion – FSBPT Leadership Issues Forum Report – Dorie Gaskin & Adrienne Price

Ms. Price presented the Board with a report on the FSBPT Leadership Issues Forum that she and Ms. Gaskin attended July 29-30, 2017. She shared that this was a two-day meeting to orient delegates on any items that may require a vote during the FSBPT Annual Meeting and Delegate Assembly November 2 - 4, 2017. Ms. Price reported that the following topics were discussed during the meeting: measuring competence vs dyscompetence, moving to a reactionary and proactive approach to regulation to include Risk Based Assessments, updates on products and services such as the NPTE, oPTion, aPTitude and PEAT, the PT Licensure Compact, a Model Disciplinary Guidelines Took, and the research findings of the APTA Best Practice for Physical Therapist Clinical Education.

Ms. Gaskins reported that Risk Based Assessments were a topic with interesting results showing that certain demographic groups tended to make more mistakes.

The Board accepts the report as information.

Discussion – Federation of State Boards of Physical Therapy (FSBPT)

1. News Briefs July 2017
2. News Briefs August 2017 – with Candidate Statements
3. Comment Summary and Candidate Satisfaction Survey Report
4. Council of Board Administrators (CBA) Vice Chair Appointment
5. Response to American Physical Therapy Association (APTA) Best Practices for Physical Therapist Clinical Education Task Force Report
6. 09-27-17 Webinar - 2018 Content Outlines and New Standards
7. Joint News Flash from FSBPT and the PT Compact Commission

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion for the Board Voting Delegate or Alternate Delegate to vote as directed by the Board during the FSBPT Annual Meeting November 4, 2017.

The Board accepts the correspondence from FSBPT as information.

Discussion – Commission on Accreditation in Physical Therapy Education (CAPTE)

1. Accreditation Actions July 2017

The Board accepts the correspondence regarding CAPTE Decisions for July 2017 as information.

Discussion – International Network of Physiotherapy Regulatory Authorities (INPTRA) Webinar – Risk Based Regulation

The Board accepts the correspondence regarding the INPTRA Webinar – Risk Based Regulation as information.

Discussion – Perception is Reality – Article by Dale Atkinson, JD (Dry Needling)

The Board accepts the correspondence regarding Perception is Reality – Article by Dale Atkinson, JD as information.

Petition for Rule Variance Request

1. Rule Variance – BR 490-2-.03(1)(g) – Harm Van der Lei

Mr. Bass motioned, Mr. Lawson seconded and the Board voted unanimously in favor of the motion to grant the petition to waive BR 490-2-.03(1)(g) based upon evidence of significant work history in the United States and waive the traineeship requirement.

Rules Committee Report – D. Gaskin

1. Board Rule 490-2-.04 Training Permits

Rule 490-2-.04 Training Permits

A training permit may be issued pursuant to O.C.G.A. §§ 43-33-10 and 43-33-17 of the Georgia Physical Therapy Act to a qualified applicant following Board-approval of a properly submitted application.

(a) Qualified applicants are:

1. ~~g~~Graduates of entry-level programs for physical therapists or physical therapist assistants from either a CAPTE or a non-CAPTE-accredited school who have taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia; or
2. ~~a~~Applicants for reinstatement, who have not practiced for two (2) and up to five (5) years; or
3. ~~a~~Applicants for reinstatement who have not practiced for more than five (5) years and who have successfully taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia; or
4. ~~a~~Applicants for endorsement, who have not practiced for two (2) and up to five (5) years; or
5. ~~a~~Applicants for endorsement who have not practiced for more than five (5) years and who have successfully taken and passed the national licensing examination and an examination on the laws and rules governing the practice of physical therapy in Georgia.

(b) Initial Applications and Reinstatement Applications.

1. A notarized training permit application form must be submitted by the trainee's Primary supervisor specifying:

- (i) ~~t~~The name and license number of the trainee supervisor who will be responsible for the conduct of the traineeship as defined under section (e) of this rule; and
- (ii) ~~t~~The name, address, phone, fax number and e-mail address of all sites where the trainee and supervisors may be working during the course of the traineeship; and
- (iii) ~~t~~The effective dates of the traineeship; and
- (iv) ~~a~~Acceptance of responsibility for trainee supervision and completion of the performance evaluation; and

(v) ~~T~~ermination of the traineeship as defined herein; and

(vi) ~~T~~ype of facility.

(c) Renewal.

4. A training permit may be renewed one time, for no more than six (6) months, upon written request and with approval of the Board, and only for one good and exceptional reason as determined by the Board. ~~Failure to pass the licensing examination is not considered a good and exceptional reason.~~ For purposes of this rule, good and exceptional reasons include but are not limited to:

(i) Death of an immediate family member; or

(ii) Illness or incapacitation of the applicant or immediate family member (a physician's statement is required); or

(iii) Jury duty (proof required).

(d) Validity of Permit.

1. Training permits are subject to the following conditions:

(i) Able to be initiated in the State of Georgia within three months of issuance of such permit.

(ii) Must be returned to the Board by the trainee with a brief explanation of why it was not used.

(iii) A 480 hour traineeship must be completed within three (3) months of initiation. A 1000 hour traineeship must be completed in no less than 6 months or no more than 1 year if approved by the Board;

(iv) A training permit shall become invalid and must be immediately returned to the Board office by the trainee if:

(I) ~~T~~he trainee fails to complete the traineeship within the above prescribed time frames; or

(II) ~~I~~f the trainee does not exhibit performance satisfactory to the Primary supervisor.

(e) Supervision.

1. The Primary supervisor ~~or alternate supervisor~~ named on the training permit application holds full responsibility under their license for direct, continuous, on-site supervision of the trainee at all times. The supervisor must assure that the trainee does not perform any patient care activities in his/her absence.

2. If for some reason the primary supervisor cannot fulfill their duties as supervisor, a new application requesting ~~an alternate~~ new supervisor must be approved by the Board. The trainee may not participate in direct patient care until ~~an alternate~~ a new supervisor is approved by the Board. The ~~alternate~~ new supervisor will assure compliance with all terms and obligations outlined in this rule.

3. The supervisor ~~or approved~~ and alternate supervisor must hold a Georgia license in good standing under O.C.G.A. Title 43, Chapter 33, and have practiced full time for not less than one continuous year.

4. The supervisor must regularly evaluate trainee performance in all areas as specified by the Board to include cosigning any documentation provided by the trainee. At the end of the traineeship period, the supervisor must submit a performance evaluation on the board approved traineeship performance evaluation reporting form

5. The Primary supervisor must notify the Board of unsatisfactory performance at which time the training permit becomes null and void.

6. The supervising therapist will supervise no more than two (2) trainees at one time.

7. [The supervisor must notify the Board within ten \(10\) business days when the trainee satisfactorily completes the traineeship.](#)

Authority: O.C.G.A. §§ 43-1-25, 43-33-3, 43-33-10, 43-33-12, and 43-33-17.

Sandy Eskew Capps addressed the Board recommending that the term “cosigning” be defined. Dr. Palma said this can be defined in Board Policy [and referred the matter to the rules committee to draft a policy for the Board to consider during the next meeting.](#)

Ms. Gaskin motioned, Mr. Crews seconded and the Board voted unanimously in favor of the motion to accept the recommendations made from the Rules Committee to refer Board Rule 490-2-.04 Training Permits to the Attorney General’s office as amended for a memorandum of authority and if there are no objections noted, vote to post.

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted in unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Ms. Gaskin motioned, Dr. Thompson seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-33-3, 43-33-10, 43-33-12, and 43-33-17 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Physical Therapy.

2. Board Rule 490-9-.02 Principles of Conduct for Physical Therapists

Rule 490-9-.02. ~~Principles of Conduct~~ [Code of Ethics](#) for Physical Therapists

Any individual who is licensed as a physical therapist shall abide by [O.C.G.A. § 43-33-18 to include but not limited to](#) the following ethical standards:

- (1) Act with consideration, within the scope of physical therapy, for the rights and dignity of all individuals.
 - (a) The physical therapist shall hold as confidential information obtained while acting in a professional capacity.
 - (b) The physical therapist shall provide optimal physical therapy care for all patients regardless of patient race, gender, age, religion, disability or sexual preference.
 - (c) The physical therapist should balance considerations of the patient's physical, psychological and socioeconomic welfare in professional decisions and actions and document these considerations in the patient's record of care.
 - (d) The physical therapist shall communicate and interact with patients and all persons encountered in a professional capacity with courteous regard and timeliness.
 - (e) The physical therapist shall not engage in any behavior that constitutes harassment or abuse of a patient, professional colleague or associate.
- (2) Comply with the laws and regulations governing the practice of physical therapy in the State of Georgia.
 - (a) Physical therapists are to practice (consultation, evaluations, treatment, research, education, administration and preventive care) in accordance with the state practice act.
- (3) Accept responsibility for the exercise of sound judgment.
 - (a) When implementing treatment, physical therapists shall assume the responsibility for evaluating that individual; planning, implementing, and supervising the therapeutic program; reevaluating and changing the program; and maintaining adequate records of the case, including progress reports.

(b) Documentation to be generated in accordance with federal and state guidelines at the time of service or shortly thereafter.

(b)(c) When performing wellness and preventative services, physical therapists shall assume responsibility for providing optimal patient care.

(e)(d) When the individual's needs are beyond the scope of the physical therapist's expertise, the physical therapist shall so inform and assist the individual in identifying a qualified person to provide the necessary services.

(d)(c) When the physical therapists judge that benefit can no longer be obtained from their services, they shall so inform the individual receiving the services. It is unethical to initiate or continue services that, in the therapist's judgment, either cannot result in beneficial outcome or are contraindicated.

(e)(f) The physical therapist's ability to make independent judgment must not be limited or compromised by professional affiliations, including employment relationships.

(d)(g) Physical therapists are not to delegate to a less qualified person any activity which requires the unique skills, knowledge, and judgment of a physical therapist.

(g)(h) The primary responsibility for physical therapy care assisted by supportive personnel rests with the supervising physical therapist. Adequate supervision requires, at a minimum, that a supervising physical therapist perform the following activities:

1. Establish effective channels of written and oral communication;
2. Interpret and communicate critical information about the patient to the supportive personnel;
3. Perform an initial evaluation of the patient;
4. Develop a plan of care, including short and long-term goals;
5. Delegate appropriate tasks to supportive personnel;
6. Assess the supportive personnel's competence to perform assigned tasks;
7. Provide supervision in accordance with the law, the patient's condition, and the specific situation;
8. Identify and document precautions, special programs, contraindications, goals, anticipated progress, and plans for re-evaluation;
9. Re-evaluate the patient, modify the plan of care when necessary, perform the final evaluation, and establish a follow-up plan.

(h)(i) Physical therapists are obligated to advise their employer(s) of any practice which causes a physical therapist to be in conflict with the ethical principles of this section. Physical therapists are to attempt to rectify any aspect(s) of their employment which is in conflict with the principles of this section.

(4) Seek remuneration for their services that is deserved and reasonable.

(a) Fees for physical therapy services should be reasonable for the service performed, considering the setting in which it is provided, practice costs in the geographic area, judgment of other organizations, and other relevant factors.

(b) Physical therapists shall not:

1. ~~d~~irectly or indirectly request, receive, or participate in the dividing, transferring, assigning, or rebating of an unearned fee;
2. ~~p~~rofit by means of a credit or other valuable consideration, such as an unearned commission, discount, or gratuity in connection with furnishing of physical therapy services;
3. ~~u~~se influence upon individuals, or families of individuals under their care for utilization of any product or service based upon the direct or indirect financial interest of the physical therapist.

(5) Provide accurate information to the consumer about the profession and the services provided.

(a) Physical therapists are not to use, or participate in the use of, any form of communication containing false, plagiarized, fraudulent, misleading, deceptive, or unfair statements.

(6) Accept the responsibility to protect the public and the profession from unethical, incompetent, or illegal acts.

(a) Physical therapists shall report any activity which appears to be unethical, incompetent, or illegal to the proper authorities.

(b) Physical therapists shall not participate in any arrangement in which patients are exploited due to the referring sources enhancing their personal incomes as a result of referring, prescribing, or recommending physical therapy or a specific physical therapy practice.

(c) If a physical therapist is involved in an arrangement with a referring source in which income is derived from the services, the physical therapist has an obligation to disclose to the patient, within the scope of the state law, the nature of the income.

(d) Physical therapists shall not commit any act of sexual intimacy, abuse, misconduct, or exploitation of any individual related to the licensee's practice of physical therapy regardless of consent.

Authority: O.C.G.A. Secs. 43-1-19, 43-1-25, 43-33-10, and, 43-33-18.

Mr. Crews motioned, Ms. Gaskin seconded and the Board voted unanimously in favor of the motion to accept the recommendations made from the Rules Committee to refer Board Rule 490-9-.02 Principles of Conduct for Physical Therapists to the Attorney General's office as amended for a memorandum of authority and if there are no objections noted, vote to post.

Mr. Lawson motioned, Ms. Gaskin seconded and the Board voted in unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Mr. Lawson motioned, Ms. Gaskin seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-25, 43-33-10, and 43-33-18 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Physical Therapy.

3. Board Rule 490-9-.03 Principles of Conduct for Physical Therapy Assistants
Rule 490-9-.03 ~~Principles of Conduct~~ Code of Ethics for Physical Therapist Assistants.

Any individual who is licensed as a physical therapist assistant shall abide by O.C.G.A. §43-33-18 to include but not limited to the following ethical standards:

(1) Act with consideration, within the scope of physical therapy, for the rights and dignity of all individuals.

(a) The physical therapist assistant shall hold as confidential information obtained while functioning as a physical therapist assistant.

(b) The physical therapist assistant shall provide optimal physical therapy care for all patients delegated by the physical therapist regardless of patient race, gender, age, religion, disability or sexual preference.

(c) The physical therapist assistant should be aware of the patient's physical, psychological and and socioeconomic welfare in decisions and actions taken while rendering treatment.

(d) The physical therapist assistant shall communicate and interact with patients and all persons encountered with courteous regard and timeliness.

(e) The physical therapist assistant shall not engage in any behavior that constitutes harassment or abuse of a patient, professional colleague or associate.

(2) Comply with the laws and regulations governing the practice of physical therapy in the State of Georgia.

(a) Physical therapist assistants are to practice only under the supervision of a licensed physical therapist.

(3) Accept responsibility for the exercise of sound judgment.

(a) Upon accepting delegation from a physical therapist, the physical therapist assistant shall provide services within the plan of care established by the physical therapist.

(b) When the individual's needs are beyond the scope of the physical therapist assistant's expertise, the physical therapist assistant shall inform the supervising physical therapist.

(c) When the physical therapist assistant determines that a change in the plan of care is needed, the assistant will contact the supervising physical therapist and request reevaluation of the patient's status.

(d) When the physical therapist assistant determines that the patient has received maximum benefits from physical therapy, he/she shall so inform the supervising physical therapist.

(e) Physical therapist assistants are not to delegate to a less qualified person any activity which requires the unique skills, knowledge, and judgment of a physical therapist assistant.

(f) The primary responsibility for physical therapy care assisted by supportive personnel rests with the supervising physical therapist. Adequate supervision is the responsibility of both the physical therapist and the physical therapist assistant. To insure appropriate supervision, the physical therapist assistant is expected to:

1. Maintain effective channels of written and oral communication.

2. Communicate critical information about the patient to the supervising physical therapist in a timely manner.

3. Function within the established plan of care.

4. Identify and document treatment activities and all special occurrences [in accordance to federal and state guidelines at the time of service or shortly thereafter](#).

5. Request re-evaluation of the patient and/or modification of the plan of care when necessary.

(g) Physical therapist assistants are obligated to advise their employer(s) of any practice which causes a physical therapist or a physical therapist assistant to be in conflict with the ethical principles of this section. Physical therapist assistants are to attempt to rectify any aspect(s) of their employment which is in conflict with the principles of this section.

4. Seek remuneration for their services that is deserved and reasonable.

(a) Physical therapist assistants shall not:

1. Directly or indirectly request, receive, or participate in the dividing, transferring, assigning, or rebating of an unearned fee;

2. Profit by means of a credit or other valuable consideration, such as an unearned commission, discount, or gratuity in connection with furnishing of physical therapy services;

3. Use influence upon individuals, or families of individuals under their care for utilization of any product or service based upon the direct or indirect financial interest of the physical therapist assistant;

(5) Provide accurate information to the consumer about the profession and the services provided.

(a) Physical therapist assistants are not to use, or participate in the use of, any form of communication containing false, plagiarized, fraudulent, misleading, deceptive, or unfair statements.

(6) Accept the responsibility to protect the public and the profession from unethical, incompetent, or illegal acts.

(a) Physical therapist assistants shall report any activity which appears to be unethical, incompetent, or illegal to the proper authorities.

(b) Physical therapist assistants shall not participate in any arrangement in which patients are exploited due to the referring sources enhancing their personal incomes as a result of referring, prescribing, or recommending physical therapy or a specific physical therapy practice.

(c) If a physical therapist assistant is involved in an arrangement with a referring source in which income is derived from the services, the physical therapist assistant has an obligation to disclose to the patient, within the scope of the State Law, the nature of the income.

[\(d\) Physical therapist assistants shall not commit any act of sexual intimacy, abuse, misconduct, or exploitation of any individual related to the licensee's practice of physical therapy regardless of consent.](#)

Authority O.C.G.A. Secs. 43-1-19, 43-1-25, 43-33-10, and 43-33-18.

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to accept the recommendations made from the Rules Committee to refer Board Rule 490-9-.03 Principles of Conduct for Physical Therapy Assistants to the Attorney General's office as amended for a memorandum of authority and if there are no objections noted, vote to post.

Ms. Gaskin motioned, Mr. Crews seconded and the Board voted in unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Ms. Gaskin motioned, Mr. Crews seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-19, 43-1-25, 43-33-10, and 43-33-18 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Physical Therapy.

4. Physical Therapy Association of Georgia (PTAG) Letters 09-01-17 and 09-03-17 (received 09-18-17)

The Board accepts the correspondence from PTAG as information.

2018 Physical Therapy Board Meeting Dates

Mr. Crews motioned, Ms. Gaskin seconded, and the Board voted unanimously in favor of the motion accept the 2018 Georgia State Board of Physical Therapy meeting dates as posted.

Macon, GA	Tuesday, January 23, 2018	9:00 a.m.
Macon, GA	Tuesday, March 20, 2018	9:00 a.m.
Macon, GA	Tuesday, May 22, 2018	9:00 a.m.
Macon, GA	Tuesday, July 17, 2018	9:00 a.m.
Macon, GA	Tuesday, September 18, 2018	9:00 a.m.
Macon, GA	Tuesday, November 13, 2018	9:00 a.m.

Board Member Elections

1. Board Chairperson

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to elect Dr. Stephanie Palma as the Board's Chair.

2. Vice Chairperson

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to elect Dorothy Gaskin as the Board's Vice Chairperson.

3. Complaints/Disciplinary Cognizant

Ms. Gaskin motioned, Dr. Palma seconded and the Board voted unanimously in favor of the motion to elect Chad Whitefield as the Board's Complaint/Disciplinary Cognizant.

4. Application Cognizant

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to elect Dr. Anne Thompson as the Board's Application Cognizant.

Executive Director Report – A. Price

Executive Director's report presented the Board with statistical data relevant to the processing of applications, complaints/compliance matters and the renewal applications. Ms. Price explained to Board members that according to O.C.G.A. § 43-1B-5, the Board is required to approve or develop a disclosure form for licensees to download from the Board website in order to furnish the patient in cases where health care referrals are made to an entity in which the health care provider has an invested interest.

Dr. Thompson motioned, Mr. Crews seconded and the Board voted unanimously in favor of the motion to refer the development of a written disclosure form to the Special Projects Committee.

Ms. Price reminded Board members that the process of expediting applications for licensure for transitioning military service members and their spouses has gone into effect, but noted expedited processing occurs only when the application is received complete. Additionally, if the application has to come before the Board for any reason, i.e. arrests, sanctions, false information, malpractice, etc., the application is processed expeditiously and will be prepared for the very next Board meeting, to include the unscheduled teleconferences.

Ms. Price explained to the Board that in light of the CWT-6 discussion during the last Board meeting, she contacted FSBPT to get additional insight on how they intend for Boards to implement its use. She shared that a representative from FSBPT recommended that state Boards use the retro tools for endorsement only based on the applicant's year of graduation, which is the norm for endorsement candidates who are already licensed in other states and thus have passed the NPTE. Ms. Price remarked that a representative of FSBPT stated that CWT-6 will be required for initial licensure which makes the applicant most prepared for taking and passing the NPTE.

Ms. Price reported that updates have been made to the home page of the Board website to give those who are seeking a temporary home, in response to a natural disaster, some direction on what the law requires in order for PTs and PTAs licensed in other states to practice in this state without first obtaining a license. She said a link to the Georgia Department of Public Health website was also included so that people can find out other important information about preparing for the storm.

Ms. Price concluded by pointing out that she has been informed PTAG does intend to file and pursue the PT Licensure Compact in Georgia and the legislation is currently being drafted. She clarified that in this climate, it appears that licensure compacts may serve as a proactive approach to achieving regulatory efficiency and alleviate some barriers to licensure from a legislative perspective.

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the Executive Director's report as presented and continue to use CWT 6 and the retro tools as recommended.

Board Chair's Report – S. Palma

Dr. Palma queried Board members concerning their receipt of a questionnaire sent out by APTA. She shared that the survey encompassed the new proposed Clinical Education Model, which uses a timeline of 20 years. Dr. Palma stressed that there is a critical issue concerning which tier will be used for current practitioners. She strongly encouraged Board members to contact APTA to provide input on the topic, which will be up for a vote in during the APTA October Board meeting.

Dr. Palma stated she will be attending the FSBPT Annual Meeting in November and the Board will be represented by Ms. Gaskin as the Primary Voting Delegate and her as the Alternate Delegate. She continued that Ms. Price will also be in attendance. Dr. Palma noted that FSBPT Board of Director elections will take place and encouraged Board members to provide input on how they would like the delegates to vote.

She concluded her report by thanking the members of the Board for their hard work and diligence and expressed appreciation to Board staff for their outstanding work.

Mr. Crews motioned, Mr. Strickland seconded and the Board voted unanimously in favor of the motion to accept the Board Chair Report as presented.

Dr. Thompson made the motion, Ms. Gaskin seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2) and §43-1-2(k) to deliberate and to receive information on applications, investigative reports and the Assistant Attorney General’s report. Voting in favor of the motion were Dr. Stefanie Palma, Dorothy Gaskin, Monty Strickland, Reid Lawson, Charles Bass, Dr. Anne Thompson and Jesse Crews.

At the conclusion of Executive Session on Tuesday, September 19, 2017, Dr. Palma declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes

1. July 18, 2017 Executive Board Meeting Minutes

Dr. Thompson motioned, Mr. Crews seconded and the Board voted unanimously in favor of the motion to approve the July 18, 2017 executive session Board meeting minutes as presented.

2. August 30, 2017 Executive Board Teleconference Minutes

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to approve the August 30, 2017 executive session Board teleconference minutes as presented.

3. September 6, 2017 Executive Rules Committee Teleconference Minutes

Ms. Gaskin motioned, Dr. Thompson seconded and the Board voted unanimously in favor of the motion to approve the September 6, 2017 executive session rules committee teleconference minutes as presented.

Attorney General’s Report- D. Williams-McNeely

Mr. Crews motioned, Ms. Gaskin seconded and the Board voted unanimously in favor of the motion to accept the Attorney General’s Report as presented.

Legal Services MEMOS

1. Recommend to Rescind Private Consent Order

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

- a) **PT170198** Rescind the previous motion and renew the license.
- b) **PT170248** Rescind the previous motion and renew the license.
- c) **PT170255** Rescind the previous motion and renew the license.
- d) **PT170250** Rescind the previous motion and renew the license.
- e) **PT170157** Rescind the previous motion and renew the license.

2. Letters of Reconsideration

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

- a) **PT170249** Amend the previous motion to decrease the fine to \$500. Extend the deadline for payment of the fine to six (6) months.
- b) **PT170242** Amend the previous motion to decrease the fine to \$500 and extend the deadline for payment of the fine to six (6) months.
- c) **PT170177** Amend the previous motion to decrease the fine to \$500. Extend the deadline for payment of the fine to six (6) months.
- d) **PT170123** Amend the previous motion to decrease the fine to \$500. Extend the deadline for payment of the fine to six (6) months.

3. Payment Plan Request

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

- a) **PT170215** Amend the previous motion to extend the deadline for payment of the fine to six (6) months.
- b) **PT170124** Amend the previous motion to extend the deadline for payment of the fine to six (6) months.

Applications

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

- Application 2687844** Issue the license.
- Application 2671790** Issue the license with a Letter of Concern regarding criminal history.
- Application 2675827** Require 480-hour traineeship.
- Application 2644008** Deny licensure per O.C.G.A. § 43-33-13.
- Application 2648144** Approve to retake NPTE. Advise the applicant they can only work as physical therapy aid because of not holding an active physical therapy assistant license in this state. Additionally traineeship hours that are not Board approved prior to its start cannot be applied toward meeting the traineeship requirements for licensure.
- Application 2675348** Issue the license.
- Application 2676951** Issue the license.
- Application 2683433** Deny for failure to meet application qualifications.
- Application 2684742** Issue the license.
- Application 2689539** Notify the applicant that the Board has granted approval to retake the examination for the fifth time and that this is the final attempt allowed in order to be considered for licensure in Georgia. If a passing score is achieved, the applicant must complete a 1000-hour traineeship prior to licensure. Suggest to applicant to strengthen their remediation plan in the specified content areas where low scores were obtained.
- Application 2689808** Issue the license with Letter of Concern regarding criminal history.

Reinstatement

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in Executive Session.

- Application 2676448** Require 480-hour traineeship.

Remediation Plan

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in Executive Session.

Application 2688542 Given the applicants previous scores, notify the applicant that more specificity is needed within the remediation plan before the Board will consider granting approval to retake NPTE and that 5 attempts is the maximum number of times one has to take and pass the exam in the state of Georgia.

Transcript Review

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to accept the following recommendation made in Executive Session.

Application 2685064 Approve transcript and issue the license.

Violations of Continuing Education Requirements for License Renewal

Mr. Crews motioned, Mr. Bass seconded and the Board voted unanimously in favor of the motion to refer each case to Legal Services for a Private Consent Order to include a fine of \$500 per violation to be paid within 90 days of docket date, licensees must submit the completed CE hours to satisfy the 2013-2015 biennium within 60 days, CEs submitted to satisfy the terms of the order for the 2013-2015 biennium may not be used for the current biennium and flag for CE audit.

Adjournment: There being no additional business to discuss, the meeting adjourned at 12:55 pm.

Minutes recorded by:	Michelle Foster, Board Support Specialist
Minutes reviewed and edited by:	Kathy Osier, Licensing Supervisor & Adrienne Price, Executive Director
Minutes approved on:	November 14, 2017

DR. STEFANIE PALMA, DPT
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR