

GEORGIA STATE BOARD OF PHYSICAL THERAPY
Special Projects Committee Minutes
Teleconference Meeting
Tuesday, January 7, 2020 – 2:00 p.m.

The Special Projects Committee of the Georgia State Board of Physical Therapy met via teleconference on January 7, 2020. The following members were present:

Board Members

Laurri Wallace, Committee Chair
Chuck Bass, Committee Member
Norma Nunez-Cortes, Committee Member

Administrative Staff Present

Adrienne Price, Executive Director
Michelle Hornaday, Board Support Specialist
Charlotte Mason, Licensing Supervisor

Visitors Present

No visitors present.

Attorney General's Office

No Attorney General present.

Call to Order: Dr. Wallace called the committee meeting to order at 2:04 p.m.

OPEN SESSION

Agenda

The Committee accepts the agenda as presented.

Discussion – Messaging Regarding Continuing Education Reporting

The Committee discussed messaging in regards to Continuing Education reporting for the purpose of providing clarification and instruction to licensees for recording their continuing education documentation during the Board's transition from aPTitude to another online recording and reporting approved by the Board. The discussion provided clarification of CE certificate retention requirements that are posted on the Board website since amendments to Board Rule 490-4-.02. Continuing Competence Requirements and Rule 490-4-.03. Continuing Competency Audit be in place prior to the discontinuation of aPTitude.

Mr. Bass motioned, Dr. Cortes seconded and the Committee voted unanimously in favor of the motion to present the following recommendations for updating the language on the home page of the Board website and FAQs to the full Board for review during the January 14, 2020 Board meeting.

Important Instructions for submitting continuing education during the period of March 1, 2020 until the Board identifies the new on-line recording and reporting system.

Note: Effective February 29, 2020, aPTitude will no longer be supported. As a result, applicants and licensees shall follow the instructions below to submit their CE hours for verification to the Board.

1) Applicants for licensure by Endorsement/Reciprocity or applicants for a training permit are required to submit evidence of 30 hours of CE for the past biennium or two years prior to the date of application. Documentation of these hours should be uploaded in a PDF format via the online portal, if applying online, or submitted along with the paper application to the Board offices at 237 Coliseum Drive, Macon, GA 31217.

2) Current licensees are not required to submit proof of CE until license renewal 2021 unless otherwise requested by the Board. During the next renewal period, reporting will be within the new online recording and reporting system that will be announced prior to the opening of license renewal 2021. In the meantime, licensees shall maintain copies of all continuing education documents for a minimum of 3 years from the date the course was taken as is indicated in Board Rule 490-4-.02 (10)(a) Continuing Competence Requirements.

3) It is the intent of the Board to transfer all of the documentation within aPTitude to the new online recording and reporting system. As a result, you will not be required to re-enter any of the previous continuing education documentation into the new system. If you are selected for post-renewal audit after you no longer have access to aPTitude, you will be required to submit copies of your CE documentation to the Board in the manner in which it is

requested (PDF attachment via email, by fax or mail). Thus, it is imperative that each licensee maintain their own paper and/or electronic copies of all CE documentation in accordance with Board Rule 490-4-.02 (10)(a) Continuing Competence Requirements.

Adjournment: With no additional business to be discussed, the meeting was adjourned at 2:47 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist

Minutes reviewed and edited by: Charlotte Mason, Licensing Supervisor &
Adrienne Price, Executive Director

Minutes approved on: January 14, 2020

LAURRI WALLACE
COMMITTEE CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR