

STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS

Residential Division

October 25, 2016 Teleconference

Open Session Minutes

A meeting of the State Licensing Board for Residential and General Contractors, Division of Residential Contractors was held on Tuesday, October 25, 2016, via teleconference at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

Members present:

Delmar Robert "Bob" Barnard, Division Chairman
Timothy Andrew "Andy" Cooper, Division Vice Chair
William "Bill" Lewis Duck, Jr.
Ted Noe
Jarrett McIntosh
Robert "Bobby" Joseph Cleveland, Jr

Members absent:

Keely Meredith Nesmith Fennell

Staff present:

Deborah Beard, Executive Director
Tiffanie Taylor, Board Support Specialist
Ken English, Licensing Supervisor
Max Changus, Assistant Attorney General

Visitors:

Call Meeting to Order:

At 09:05 am, Board Chair Barnard established that a quorum was present and called the meeting to order.

Approval of Open Session Minutes:

A motion was made by Cleveland, seconded by Cooper, and the Division of Residential Contractors voted to approve the open session minutes of the October 12, 2016 meeting. None opposed, motion carried.

Board Orders:

A motion was made by Cooper, seconded by McIntosh, and the Division of Residential Contractors voted to ratify the following Public Board Orders. None opposed, and motion carried.

Lawson, Joseph Benjamin Consent Agreement for Licensure

Discussion Items:

2017 Board Meeting Dates

A motion was made by Cooper, seconded by McIntosh, and the voted to approve the below 2017 Board Meeting dates as revised.

Date	Location	Time	Division
January 11, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential
February 22, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential
April 18, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential and Full Board (Res-Gen)
June 21, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential
August 16, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential and Full Board (Res-Gen)
October 18, 2017	Professional Licensing Boards Division	9:00 a.m.	Residential

Line of Credit

The Board discussed removing the \$25,000 line of credit as an option showing proof of financial responsibility from the Residential Contractors applications. Barnard discussed the line of credit for contractors when structured should be to the licensing Board and not the individual. Cooper suggested changing the wording to ask that an applicant show a net worth of \$25,000. Barnard had concerns with applicants being able to falsify documentation concerning the line of credit. Ultimately the Board concluded that it would be in the best interest of everyone to remove the qualification from the Residential Contractor applications. A motion was made by Cooper, seconded by McIntosh, and the board voted to remove the \$25,000 line of credit qualification as proof of financial responsibility from Residential Contractor applications.

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Correspondence:

The Board reviewed and discussed correspondence received from Frank Brown. The Board tabled a response as to wait until further review from Max Changus, Assistant Attorney General.

Executive Session:

At 09:15 a.m. a motion was made by Cleveland, seconded by Cooper, and the Board members present voted unanimously to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) to deliberate on an application issue. None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, October 12, 2016, Barnard declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

OPEN SESSION:

Approval of Executive Session Minutes:

A motion was made by McIntosh, seconded by Cooper, and the Board voted to approve the Executive Session minutes of the October 12, 2016 Division of Residential Contractors meeting. None opposed, motion carried.

Applications Report:

A motion was made by Duck, seconded by Noe, and the Board voted to accept the following recommendations on the applications reviewed. Barnard opposed, motion carried.

Applicant #2552300 – Deny as application is over a year old and has expired.

Applicant #2627787 - Table until next scheduled Board meeting.

Applicant # 2591423 - Approve issuance of License.

Applicant #2641302 - Obtain current GCIC form and request Investigations to run the GCIC. Once GCIC is received, submit to Cognizant Board Member for review and recommendation.

Applicant #2546075 - Table until next scheduled Board meeting

Applicant #2644282 - Table until next scheduled Board meeting

Applicant #2636177 - Approve applicant to sit for exam and request applicant submit the additional information regarding projects. Once additional documents received, or applicant passes exam, full Board review required.

Applicant #2638451 - Approve to sit for exam only and further review required before issuance of license.

Complaint Report:

A motion was made by Duck, seconded by Noe, and the Board voted to accept the following recommendations on the complaint and compliance cases reviewed. None opposed, motion carried.

Close the following case(s) with no action.

RGC160023 RGC170126 RGC170135

Refer the following case(s) to Investigations for additional information.

RGC170152

Refer the following case(s) to Investigations for a Cease and Desist Order.

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RGC150306	RGC160283	RGC170066	RGC170100
RGC160187	RGC160301	RGC170092	RGC170101
RGC160274	RGC170002	RGC170093	RGC170117

Refer the following case(s) to Investigations for additional information and issue Cease and Desist Order.

RGC150088	RGC160278	RGC170059	RGC170096
RGC150167	RGC170055	RGC170066	

Refer the following case(s) to the Attorney General's office.

RGC160309

Legal Services Report:

Applicant #2546228 - A motion was made by Duck, seconded by Noe, and the Board voted to require applicant to provide additional information as discussed in Executive Session.

With no other business to discuss, the Residential Division meeting adjourned at 10:15 a.m.

Minutes recorded by:

Minutes edited/reviewed by:

Tiffanie Taylor, Board Support Specialist

Deborah Beard, Executive Director

DELMAR ROBERT "BOB" BARNARD

Division Chairman

DEBORAH BEARD

Executive Director

These minutes were approved on January 11, 2017.