



**GEORGIA STATE BOARD of
USED MOTOR VEHICLE PARTS DEALERS**
237 Coliseum Drive • Macon, GA 31217
844-753-7825
**BOARD MEETING
OPEN SESSION MINUTES
December 5, 2019**

The Georgia State Board of Used Motor Vehicle Parts Dealers met on Thursday December 5, 2019 at the Professional Licensing Boards, 237 Coliseum Drive, Macon, GA 31217.

MEMBERS PRESENT

- Dale (Butch) Hon, Chairman
- Michael Rosser, Vice Chairman
- Sidney McLeod, Presiding Member
- Matthew Cristy
- Scott Woodward

STAFF PRESENT

- Chris Jones, Executive Director
- Valencia Bland, Complaints/Compliance Supervisor
- Kellie Sinuefield, Compliance Analyst
- Alex Wood, Compliance Analyst
- Armon Evans, Licensing Analyst
- Bryon Thernes, Sr. Assistant Attorney General (Via Teleconference)

OPEN SESSION – 10:15 a.m.

Sidney McLeod, Presiding Member, established a quorum and called the meeting to order at 10:15 a.m.

APPROVAL OF AGENDA

Scott Woodward made a motion, Michael Rosser seconded, and the Board voted unanimously to approve the December 5, 2019 Agenda.

APPROVAL OF OPEN SESSION MINUTES

The Board reviewed the Open Session minutes for the October 3, 2019 Board Meeting. Scott Woodward made a motion, Michael Rosser seconded, and the Board voted unanimously to approve the October 3, 2019 Open Session Meeting Minutes. There were no Executive Session Meeting Minutes from the October 3, 2019 Board meeting.

APPLICATIONS REPORT

The Board reviewed the applications submitted report for the months of October through November 2019. Scott Woodward moved to ratify and accept the Applications Report, Michael Rosser seconded, and the Board voted unanimously to accept the Applications Report for the months of October through November 2019.

LICENSES ISSUED REPORT

The Board reviewed the attached report of licenses issued for the months of October through November 2019. Scott Woodward moved to ratify and accept the licenses issued report, Michael Rosser seconded, and the Board voted unanimously to accept the Licenses Issued Report for the months of October through November 2019.

OPEN SESSION OTHER BUSINESS

There was no Open Session Other Business presented at this meeting.

EXECUTIVE SESSION – 10:13 a.m.

Scott Woodward motioned, Sidney McLeod seconded, and the Board voted unanimously to enter into executive session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1), to deliberate on information to be received during Executive Session. The Board voted unanimously in favor of the motion.

At the conclusion of the Executive Session, Sidney McLeod, Presiding Member, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. § 50-14-1 et seq. No Board votes are held during Executive Session.

OPEN SESSION – 10:30 a.m.

EXECUTIVE SESSION APPEARANCES

Scott Woodward made a motion to accept the Board’s recommendations regarding the Executive Session Appearances. Scott Woodward seconded, and the Board voted unanimously in favor.

Applicant 2825945 H.R.M.: Issue the license.

COMPLAINTS REPORT

Scott Woodward made a motion, Michael Rosser seconded, and the Board voted unanimously to accept the Board’s recommendations regarding the Complaints Report as presented by Complaints/Compliance Supervisor, Valencia Bland.

UMVD200015: Refer to Inspections to offer Ceased and Desist Order for unlicensed practice.

UMVD200018: Refer to Inspections to offer Ceased and Desist Order for unlicensed practice.

UMVD200019: Refer to Inspections to offer Ceased and Desist Order for unlicensed practice.

UMVD200022: Refer to Investigations to offer Ceased and Desist Order for unlicensed practice.

UMVD200023: Refer to Inspections to offer Ceased and Desist Order for unlicensed practice.

CLOSED COMPLAINTS

Scott Woodward made a motion, Michael Rosser seconded, and the Board voted unanimously to accept the Board's recommendation to close the following list of three (3) complaints.

UMVP190038

UMVP190074

UMVP190071

EXECUTIVE SESSION OTHER BUSINESS

There was no Executive Session Other Business presented at this meeting.

The meeting adjourned at 10:31 a.m.

The next scheduled meeting of the Georgia State Board of

Used Motor Vehicle Parts Dealers is:

**Thursday, February 6, 2020
Professional Licensing Boards Division
237 Coliseum Drive
Macon, Georgia 31217**

Minutes recorded by:

Minutes reviewed and edited by:

Sara Nasworthy, Board Support Specialist

Chris Jones, Executive Director

Butch Hon

Butch Hon, Board Chair

Chris Jones

Chris Jones, Executive Director

These minutes were approved on February 6, 2020