



**GEORGIA STATE BOARD of  
USED MOTOR VEHICLE PARTS DEALERS**  
237 Coliseum Drive • Macon, GA 31217  
844-753-7825  
**TELECONFERENCE  
OPEN SESSION MINUTES  
December 3, 2020**

The Georgia State Board of Used Motor Vehicle Parts Dealers met on Thursday December 3, 2020 at the Professional Licensing Boards, 237 Coliseum Drive, Macon, GA 31217.

**MEMBERS PRESENT**

- Dale (Butch) Hon, Chairman
- Michael Rosser, Vice Chairman
- Sidney McLeod,
- Matthew Cristy
- Gary Massey
- Rajeev Saxena

**STAFF PRESENT**

- Chris Jones, Executive Director
- Valencia Bland, Complaints/Compliance Supervisor
- Alex Wood, Compliance Analyst
- Armon Evans, Licensing Analyst
- Kellie Sinuefield, Licensing Analyst
- Bryon Thernes, Sr. Assistant Attorney General

**OPEN SESSION – 10:05 a.m.**

**CALL TO ORDER:** Dale (Butch) Hon, Chairman, noted that a quorum was present, called the meeting to order at 10:05 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**APPROVAL OF AGENDA**

Michael Rosser made a motion, Sydney McLeod seconded, and the Board voted unanimously to approve the December 3, 2020 Agenda.

**APPROVAL OF MINUTES**

The Board reviewed the Open Session Minutes for the August 6, 2020 Board Meeting. Michael Rosser made a motion, Matthew Cristy seconded, and the Board voted unanimously to approve the August 6, 2020 Open Session Minutes.

**APPLICATIONS RECEIVED REPORT**

The Board reviewed the attached Applications Received Report for the months of August 2020 through November 2020. Michael Rosser moved to ratify and accept the Applications Received Report, Sydney McLeod seconded, and the Board voted unanimously to accept the Applications Received Report for the

months of August 2020 through November 2020.

### **LICENSES ISSUED REPORT**

The Board reviewed the attached report of licenses issued for the months of August 2020 through November 2020. Michael Rosser moved to ratify and accept the licenses issued report, Sydney McLeod seconded, and the Board voted unanimously to accept the Licenses Issued Report for the months of August 2020 through November 2020.

### **OPEN SESSION OTHER BUSINESS REPORT**

The Board continued to review the Open Session Other Business Report as presented by Executive Director Chris Jones. Michael Rosser made a motion, Sydney McLeod seconded, and the Board voted unanimously to accept the following recommendations regarding the Open Session Other Business Report.

**2021 Meeting Schedule:** For Board review and approval.

**2021 Ethics Disclosure Reminder:** For informational purposes. No Board vote is required.

<b>EXECUTIVE SESSION – 10:10 a.m.</b>
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Michael Rosser motioned, Rajeev Saxena seconded, and the Board voted unanimously to enter into executive session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1), to deliberate on information to be received during Executive Session. The Board voted unanimously in favor of the motion.

At the conclusion of the Executive Session, Sidney McLeod, Presiding Member, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. § 50-14-1 et seq. No Board votes are held during Executive Session.

<b>OPEN SESSION – 10:27 a.m.</b>
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### **APPLICATIONS REPORT**

The Board reviewed the Applications Report as presented by Licensing Analyst, Armon Evans. Michael Rosser made a motion, Sidney McLeod seconded, and the Board voted unanimously to accept the following recommendations regarding the Applications Report.

**Applicant 2902017 A.C.L.:** Issue the license with a Letter of Concern.

**Applicant 2889858 E.J.A.B.L.:** Refer to Legal Services for a Consent Agreement for Licensure to include a \$500 fine for failure to disclose criminal history on application and Letter of Concern.

### **COMPLAINTS REPORT**

Sydney McLeod made a motion, Michael Rosser seconded, and the Board voted unanimously to accept the Board’s recommendations regarding the Complaints Report as presented by Licensing Analyst, Alex Wood.

**UMVP210007:** Refer to Inspections to offer a Cease and Desist Order for unlicensed practice.

**UMVP210010:** Refer to Inspections to offer a Cease and Desist Order for unlicensed practice.

**UMVP210011:** Refer to Inspections to offer a Cease and Desist Order for unlicensed practice.

**UMVP210017:** Refer to Inspections to offer a Cease and Desist Order for unlicensed practice.

**UMVP210019:** Refer to Inspections to offer a Cease and Desist Order for unlicensed practice.

**CLOSED COMPLAINTS**

Sydney McLeod made a motion, Michael Rosser seconded, and the Board voted unanimously to accept the Board's recommendation to close the following list of six (6) complaints.

**UMVP210003 UMVP210004 UMVP210001 UMVP210009 UMVP190013 UMVP200025**

**EXECUTIVE SESSION OTHER BUSINESS**

There was no Executive Session Other Business presented at this meeting.

The meeting adjourned at 10:28 a.m.

**The next scheduled meeting of the Georgia State Board of  
Used Motor Vehicle Parts Dealers is:  
Thursday, February 4, 2021  
Professional Licensing Boards Division  
237 Coliseum Drive  
Macon, Georgia 31217**

Minutes recorded by:

Sara Nasworthy, Board Support Specialist

Minutes reviewed and edited by:

Chris Jones, Executive Director

**Butch Hon**

Butch Hon, Board Chair

**Chris Jones**

Chris Jones, Executive Director

These minutes were approved on February 4, 2021.