

STATE CONSTRUCTION INDUSTRY LICENSING BOARD

Division of Utility Contractors

November 9, 2016 Meeting

Open Session Minutes

A meeting of the Georgia State Construction Industry Licensing Board, Division of Utility Contractors was held by teleconference on Wednesday, November 9, 2016, at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia for the purpose of conducting Board business.

Members present:

David P. Rawson, Chairman
Janette M. King
Keith James Steen

Members absent:

Maudine Wright
Michael Miller, Consumer Member

Staff present:

Deborah Beard, Executive Director
Tiffanie Taylor, Board Support Specialist
Lance Lyde, Licensure Analyst
Laura Fremont, Licensure Analyst
Ken English, Licensing Supervisor
Reagan Dean, Senior Assistant Attorney General, Via
Teleconference

Visitors present:

None

Call to Order:

At 9:17 a.m., Chairman Rawson established that a quorum was present and called the meeting to order.

Approval of Open Session Minutes:

A motion was made by Rawson, seconded by Steen, and the Board voted to approve the minutes of the June 29, 2016, teleconference as presented. None opposed, motion carried.

Licenses Issued:

The Division of Utility Contractors reviewed the list of applicants that have been previously reviewed and administratively approved for licensure by Cognizant Board Members. A motion was made by Steen, seconded by Rawson, and the Board voted to ratify 3 Utility Foreman, 22 Utility Manager, and 9 Utility Contractor licenses issued from June 1st-October 31, 2016. None opposed, motion carried.

Utility Foreman

UF205098 Dianne Suddeth Lively
UF205099 John Joseph Mowry
UF205100 Gary Herbert Halbrook

Utility Manager

UM102498 Ralph E Miller
UM102499 Karl Christopher Berg, Jr
UM102500 Tyler Warren Brown
UM102501 Jeffrey Dean Frey
UM102502 Brett Dexter Johnson
UM102503 Michael Ibrahim Ladd
UM102504 Gerard Albert Riquier
UM102505 Bryan Stephen Royal
UM102506 Alessandro V Salvo
UM102507 Bryan Warren Scott
UM102508 Robert Wesley Shockley, Sr

UM102509 Keith Marlin Buchholtz
UM102510 Deriek Eaves
UM102511 Aaron Drew Goldie
UM102512 Jeffrey Lawrence Hardin
UM102513 Randall William Hathcock
UM102514 Jason Moore Lewis
UM102515 John Ruskin Norris
UM102516 Lawrence Bradley Shotwell
UM102517 Joshua Richard Suffel
UM102518 Kenneth E Thatcher, II
UM102519 Kenneth W Lott

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Utility Contractor

UC302376 Baker Constructors Inc

UC302377 B & B Construction Services LLC

UC302379 Georgia Bridge and Concrete, LLC

UC302380 Sikes Brothers, Inc

UC302384 Harper Corporation

UC302381 D&D Hydrant & Utilities LLC

UC302382 Ladd Construction LLC

UC302378 T.W. Brown Contracting LLC

UC302383 The Lane Construction Corporation

Discussion Items:

2017 Board Meeting Dates:

The Board discussed the 2017 Board meeting schedule. A motion was made by Rawson, seconded by Steen, and the Board voted to accept the dates as follows: February 15, 2017 at 9:00 a.m. (teleconference), June 28, 2017 at 9:00 a.m. (teleconference), and October 25, 2017 at 9:00 a.m. (teleconference). None opposed, motion carried.

CE Provider Requests:

The Board reviewed a Continuing Education provider request received from Construction Safety Consultants, INC. A motion was made by Steen, seconded by King, and the Board voted to request the provider to submit a course outline, course content, and duration of the course for review. Upon receipt of the additional information forward to Cognizant for review. The Cognizant may approve if all information received and there are no issues requiring Board review.

Administrative Authority:

The Board discussed staff administrative authority policies. A motion was made by Steen, seconded by Wright, and the Board voted to accept the administrative authority policies as revised. In summary staff may administratively approve Utility Foreman applications unless there is an issue requiring Board review. Staff may also administratively issue a Utility Contractor license if the company has a Georgia licensed Utility Manager employed fulltime. None opposed, motion carried.

Reciprocity Agreement:

The Board discussed a Reciprocity Agreement between Georgia and Louisiana. A motion was made by Steen, seconded by King, and the Board voted to refer the agreement to the Attorney General's office for legal advice.

Correspondence:

The Board reviewed correspondence from Jon Preston requesting to add two more names to the instructor list for National Trench Safety. A motion was made by Rawson, seconded by King, and the Board voted to request resumes on both of the individuals.

Executive Session:

At 9:57 a.m. a motion was made by Rawson, seconded by Steen, and the Board members present voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1). None opposed, motion carried.

At the conclusion of the Executive Session on Wednesday, November 9, 2016, Rawson declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

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Open Session:

Approval of Executive Session Minutes:

A motion was made by Rawson, seconded by Steen, and the Board voted to approve the Executive Session minutes of the June 29, 2016 teleconference as revised. None opposed, motion carried.

Applicant Appearance:

A motion was made by Steen, seconded by Rawson, and the Board voted to accept the recommendation made regarding the appearance as follows:

2545950- Submit appeal paperwork with jobs performed in other states, 12 hours of education courses required, Notarized letter from company on company letterhead, and copy of licenses held in other states. Once received, Rawson will review and the Board accepts Rawson’s recommendation.

Applications Report:

A motion was made by Rawson, seconded by Wright, and the Board voted to accept the recommendations on the applications reviewed. None opposed, motion carried.

Approve the following applicants to sit for the exam and upon passing exam, may issue license.

2636715	2591118	2605943	2537231	2621052
2642963	2581169	2626597	2627366	2621288
2589797	2624255	2643773	2606583	
2645246	2624274	2639534	2626218	

Approve the following applicants for reinstatement.

2642144	2641820	2518712
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Approve the following applicants for licensure.

2631751	2638622	2640889	2637870	2550804
2602630	2519654	2644629	2600941	2630335
2603791	2641483	2640895	2642468	2638622
2641620	2631997	2632864	2628895	

Deny the following applicant(s) due to not meeting experience qualifications.

2624258

Send deficiency letters to the following applicant(s) and application will be reviewed again once deficient documentation is received.

2606880-Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.

2610821- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.

2584221- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter

2581585- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter

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- 2322546- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2645322- Submit documentation of Employer's Utility License in Mississippi.
- 2644219- Submit documentation of having foreman's License for two years.
- 2636779- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2582876- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2602402- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2626038- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2630905- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter
- 2616398- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2626405- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information.
- 1796890- Submit documentation of the 4 hour competent person confined space course
- 2607880- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2616375- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2534899- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.-
- 2642066- Submit verification of Utility License in Tennessee.
- 2644872- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2589641- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2636713- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2618402- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2617645- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2604921- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2630184- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2624210- Submit application for Reinstatement by exam.
- 2617936- Submit documentation of completion of 12 hours of classroom training. Upon receipt, approve for reinstatement.
- 2438692- Submit documentation of completion of probation, or receipt of payment toward \$75,000 fine.
- 2613478- Submit detailed work experience under a license utility manager for a total of two years, including name and contact information, and notarized employer letter.
- 2639272- Submit certificate of a board approved Safety Training Course for Competent Person – Confined Space that has been completed in the last 2 years.

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- 2608276- Submit documentation of completion of 12 hours of classroom training. Upon receipt, approve for reinstatement.
- 2618821- Submit completed application and 12 hours of required classroom training.
- 2628580- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information.
- 2618404- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2632694- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course. Also, submit background check.
- 2642170- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2640322- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2630489- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2624617- Submit completed application.
- 2639249- Submit documentation of the required 7 hours of classroom training.
- 2585360- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2640325- Submit documentation of the 4 hour competent person confined space course.
- 2624655- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2304117- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2641481- Submit documentation of the required 7 hours of classroom training.
- 2633514- Submit detailed work experience under a license utility manager for a total of one year, including name and contact information, and notarized employer letter. Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2584881- Submit documentation of the required 7 hours of classroom training, a criminal background check, and a company description for Brown Brothers.
- 2634134- Submit documentation of the required 7 hours of classroom training, once received, approve for reinstatement.
- 2601015- Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2623056- Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2623059- Submit documentation of completion of the 7 hours of safety training required, including the competent person confined space course.
- 2644266- Submit Safety Plan.
- 2645103- Submit documentation that qualifying agent is a full time employee.

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2626127- Submit a copy of the corporate safety Plan.2626127-

2637512-Have qualifying agent submit application for reinstatement by exam, once qualifying agent is reinstated, approve for company for reinstatement.

Case Review (Legal and Discipline cases):

(UTIL=Utility Investigative Case Number)

A motion was made by Steen, seconded by Rawson, and the Board voted to accept the recommendations on the cases reviewed. None opposed, motion carried.

Close the following cases with no action due to no violation.

UTIL170001

UTIL170002

UTIL170003

Refer the following cases to Attorney General's office for a Consent order to include a fine and issue a Cease and Desist order for unlicensed practice.

UTIL150007

With no other business to discuss, the meeting adjourned at 10:48 a.m.

The next meeting will be held on Wednesday, February 15, 2017 at 9:00 a.m. via teleconference

Minutes recorded by:

Tiffanie Taylor, Board Support Specialist

Minutes edited/reviewed by:

Deborah Beard, Executive Director

DAVID RAWSON

Division Chair

DEBORAH BEARD

Executive Director

These minutes were approved on February 15, 2017.