

GEORGIA STATE BOARD OF VETERINARY MEDICINE
Board Meeting Minutes
Professional Licensing Boards
237 Coliseum Drive, Macon, GA
August 16, 2017 - 9:30 a.m.

The Georgia State Board of Veterinary Medicine met on Wednesday, August 16, 2017. The following members were present:

Board Members Present

Dr. Henry Bohn, Chairperson
Dr. John Sundstrom, Vice Chair
Dr. Larry Corry, Board Member
Dr. Edsel Davis, Board Member
Dr. Becky Malphus, Board Member

Staff Present

Ms. Adrienne Price, Executive Director
Ms. Michelle Foster, Board Support Specialist
Ms. Kathy Osier, Licensing Supervisor

Attorney General's Office

Betsy Cohen, Assistant Attorney General (via teleconference)

Board Members Absent

Mr. Nic Haynes, Consumer Member

Visitors Present

Scott Piper, Georgia Veterinary Medical Association (GVMA)
Jill Lancaster, DVM, Georgia Veterinary Medical Association (GVMA)
Betsy Choder, Veterinary Counsel
Jamie Rauscher, RVT, President, Georgia Veterinary Technician and Assistant Association (GVTAA)
Heather Lindell, PharmD, University of Georgia

Call to Order: Dr. Bohn established a quorum of the Board was present and called the meeting to order at 9:34 a.m.

OPEN SESSION

Agenda The Board accepts the agenda as presented.

Open Session Minutes

1. March 15, 2017 Practice Act Review Committee Minutes

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the March 15, 2017 practice act review committee minutes as amended to correct grammatical errors and language.

2. May 10, 2017 Practice Act Review Committee Minutes

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the May 10, 2017 practice act review committee minutes as presented.

3. June 21, 2017 Board Meeting Minutes

Dr. Corry motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to approve the June 21, 2017 open session Board meeting minutes as amended to correct grammatical errors and language.

4. June 22, 2017 Practice Act Review Committee Minutes

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the June 22, 2017 practice act review committee minutes as presented.

5. June 26, 2017 Board Teleconference Minutes

Dr. Corry motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to approve the June 26, 2017 open session Board teleconference minutes as presented.

6. August 1, 2017 Practice Act Review Committee Minutes

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the August 1, 2017 practice act review committee meeting minutes as presented.

7. August 9, 2017 Practice Act Review Committee Minutes

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the August 9, 2017 practice act review committee minutes as presented.

8. August 15, 2017 Investigative Committee Minutes

Dr. Sundstrom motioned, Dr. Davis and the Board voted unanimously in favor of the motion to approve the August 15, 2017 investigative committee minutes as presented.

Licenses to Ratify June 14, 2017 – August 9, 2017

Dr. Malphus motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with Board Rules and Policies between Board meetings.

Discussion – AAVSB

1. Proposed Bylaws Amendments Packet 2017

Dr. Malphus motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion for the Board Voting Delegate or Alternate Delegate to approve the amendments to the AAVSB Bylaws as presented by the AAVSB Bylaws Committee.

2. Board Bulletin August 2017 FYI

The Board accepts the information regarding the AAVSB Board Bulletin for August 2017 as information.

3. Nominating Committee Report

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the AAVSB Nominating Committee Report.

Executive Director's Report – A. Price

Executive Director's report presented the Board with statistical data relevant to the processing of applications, the number of licensees, complaints/compliance matters and the status of renewal applications, to include the number of licenses that were lapsed and the number of Continuing Education applications received, pending and approved.

Ms. Price provided information regarding the process for expediting the processing of applications that are submitted by military spouses and transitioning service members. She said all applications have been updated to allow for notification for this status. Ms. Price explained that in this process, if staff in the Intake Department receives an application indicating the applicant is a military spouse or transitioning service member, the application is then routed to an Expedited Services file folder. The Licensing Analyst must work any applications within those folders first each day and throughout the day. Ms. Price stated that the application can only be truly expedited when all of the required documentation has been submitted. If the application is incomplete or requires additional review by the Board, it is processed expeditiously and placed in the files for review by the Board at the next scheduled board meeting which in some cases may be a teleconference.

Ms. Price notified the Board that as a result of the requirements of O.C.G.A. § 26-4-130(2)(e), which is in the pharmacy code, a question has now been added to the renewal application to ask each licensee if he or she has a current DEA License Number and intends to dispense drugs as defined in Article 2 of Chapter 13 of Title 16. She indicated that if the question is answered yes, the licensee is directed to download and complete the Notice of Intent to Dispense Drugs form from the Board website to submit with their renewal application.

Ms. Price concluded her report by sharing that Division Director Durden was informed that the Board wanted to know what is required to ensure that funds are appropriated for the purpose of adding a Vet Tech seat to the Board. Ms. Durden indicated that she would consult with Tim Fleming and notify the Board of a response. Ms. Price informed the Board that staff submitted an additional inquiry prior to this meeting and was informed that it is being looked into and may be possible in the near future.

Dr. Sundstrom motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to accept the Executive Director's Report as presented.

Board Chair's Report – H. Bohn, DVM

No report presented.

10:00 a.m. Public Rules Hearings

1. BR 700-7-.03 Continuing Veterinary Education

Dr. Bohn called the hearing in the matter of Board Rule 700-7-.03 Continuing Veterinary Education hearing to order at 10:00 a.m. Members of the Board introduced themselves for the record and Dr. Bohn established that there were members of the general public present.

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA STATE BOARD OF
VETERINARY MEDICINE RULE FOR CHAPTER 700-7, RENEWAL OF LICENSE,
RULE 700-7-.03, CONTINUING VETERINARY EDUCATION.**

Purpose: The purpose of this rule amendment is to further define the requirement that continuing education courses that are not offered by a blanket approved organization must be awarded Board approval.

Main Features: The amendments further clarify that providers who are not awarded blanket approval for a continuing education course must submit a completed continuing education application form for consideration by the Board.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE
GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-7, RENEWAL OF
LICENSE, RULE 700-7-.03, CONTINUING VETERINARY EDUCATION.**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

Rule 700-7-.03. Continuing Veterinary Education

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinarian licensed to practice in the State of Georgia must obtain thirty (30) hours of Board approved continuing education per biennium for license renewal.

(i) Of the thirty (30) hours required, two (2) per renewal period must be acquired in Georgia laws, rules and professionalism, one (1) of which must be acquired in person. Georgia licensees who do not practice in the State of Georgia are not required to meet the two (2) hour requirement in Georgia laws, rules and professionalism; and

(ii) Effective January 1, 2017, eighteen (18) of the thirty (30) hours must include scientific subject matter. Scientific subject matter includes all conventional medical and surgical sub-categories that are evidence based in addition to the science of diagnosis, treatment and prevention of disease as it relates directly to patients and includes a comprehensive range of the practice of veterinary medicine.

2. At the time of license renewal, each veterinarian shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.

3. A veterinarian licensed during the first year of a biennium must obtain fifteen (15) hours of continuing education and is not required to meet the two (2) hour requirement in Georgia laws, rules and professionalism. A veterinarian licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire thirty (30) hours is required for each renewal.

4. In the event that a veterinarian fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board. If documentation of continuing education is requested and not received by the Board prior to the expiration date, the license will expire.

5. A veterinarian may not carry over continuing education credits from one biennium license renewal period to the next.

6. Each veterinarian must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.

7. Veterinarians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board. Blanket approval does not apply to any continuing education programs on Georgia laws, rules and professionalism.

2. [All continuing education courses on Georgia laws, rules and professionalism \(LEAP\) or any continuing education course which is](#)~~Prior approval must be granted for any courses~~ not offered by a blanket approved organization [must be awarded Board approval.](#)

3. [Providers may be awarded Board approval for a continuing education course by submitting](#)~~Such requests shall include~~ the following [for consideration by the Board:](#)

(i) [A continuing education application form;](#)

(ii) ~~a~~[A](#) detailed course outline or syllabus;

(iii) ~~a~~[A](#) current curriculum must be provided for each speaker or lecturer;

(iii) ~~†~~[The procedure to be used for recording attendance; and,](#)

(iv) ~~†~~[The number of continuing education hours for which the course sponsor requests approval.](#)

3. In addition to the LEAP requirements, the remaining credit hours may be earned as follows:

(i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.

(ii) Three (3) hours can be for journal studies where follow-up testing is required. Fifteen (15) hours of interactive computer generated courses will be allowed. Follow-up testing is required.

(iii) A maximum of twelve (12) hours will be allowed per calendar day.

(iv) A maximum of six (6) hours for veterinarians can be acquired through in house training at the licensees' place of employment.

(v) A maximum of ten (10) hours can be acquired through in house training for veterinary faculty at AVMA accredited institutions.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.

2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.

3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.

4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.

5. Providers shall develop policies and procedures for the management of grievances.

6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:

(i) Name and license number of participant;

(ii) Name of provider;

(iii) Name and title of program;

(iv) Hours/CEU's completed;

(v) Date of completion; and

(vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.

Authority: O.C.G.A. Secs. 43-1-25, 43-50-2, 43-50-21, 43-50-40, 43-50-52.

Written Comments Received

Dr. Trisha Marsh Johnson

Verbal Comments Received

No verbal comments were received or offered from the general public during the hearing.

Dr. Malphus motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to adopt the Board Rule 700-7-.03 Continuing Veterinary Education proposed amendment as posted.

The Board discussed the economic impact of Board Rule 700-7-.03 Continuing Veterinary Education upon licensees. Dr. Malphus motioned, Dr. Corry seconded, and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Dr. Malphus motioned, Dr. Corry seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-50-2, 43-50-21, 43-50-40, 43-50-52 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Veterinary Medicine.

2. BR 700-7-.04 Veterinary Technician Continuing Education

Dr. Bohn called the hearing in the matter of Board Rule 700-7-.04 Veterinary Technician Continuing Education hearing to order at 10:10 a.m. Members of the Board introduced themselves for the record and Dr. Bohn established that there were members of the general public present.

SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-7, RENEWAL OF LICENSE, RULE 700-7-.04, VETERINARY TECHNICIAN CONTINUING EDUCATION.

Purpose: The purpose of this rule amendment is to further define the requirement that continuing education courses that are not offered by a blanket approved organization must be awarded Board approval.

Main Features: The amendments further clarify that providers who are not awarded blanket approval for a continuing education course must submit a completed continuing education application form for consideration by the Board.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-7, RENEWAL OF LICENSE, RULE 700-7-.04, VETERINARY TECHNICIAN CONTINUING EDUCATION.

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

Rule 700-7-.04. Veterinary Technician Continuing Education

Effective January 1, 2010, the Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinary technician licensed to practice in the State of Georgia must obtain ten (10) hours of Board approved continuing education per biennium for license renewal. Of the ten (10) hours required, one (1) per renewal period must be acquired in Georgia laws, rules and professionalism. Georgia licensees who do not practice in the State of Georgia are not required to meet the one (1) hour requirement in Georgia laws, rules and professionalism.
2. At the time of license renewal, each veterinary technician shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. A veterinary technician licensed during the first year of a biennium must obtain five (5) hours of continuing education and is not required to meet the one (1) hour requirement in Georgia laws, rules and professionalism. A veterinary technician licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire ten (10) hours is required for each renewal.
4. In the event that a veterinary technician fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education

requirements have been met and proof of such has been received and approved by the Board. If documentation of continuing education is requested and not received by the Board prior to the expiration date, the license will expire.

5. A veterinary technician may not carry over continuing education credits from one biennium license renewal period to the next.

6. Each veterinary technician must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.

7. Veterinary technicians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United State or Southern Animal Health Association and any course approved by another state board. Blanket approval does not apply to any continuing education programs on Georgia laws, rules and professionalism.

2. All continuing education courses on Georgia laws, rules and professionalism (LEAP) or any continuing education course which is ~~Prior approval must be granted for any courses~~ not offered by a blanket approved organization must be awarded Board approval. Such requests shall include Providers may be awarded Board approval for a continuing education course by submitting the following:

(i) A continuing education application form;

(ii) ~~a~~ detailed course outline or syllabus;

(iii) ~~a~~ current curriculum must be provided for each speaker or lecturer;

(iii) ~~t~~he procedure to be used for recording attendance;

(iv) ~~t~~he number of continuing education hours for which the course sponsor requests approval.

3. In addition to the LEAP hour requirement for resident veterinary technicians, the remaining credit hours may be earned as follows:

(i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.

(ii) Not more than four (4) hours can be obtained from veterinary journal studies or interactive computer generated courses where follow-up testing is required.

(iii) A maximum of three (3) hours for veterinary technicians can be acquired through in house training at the licensees' place of employment.

(iv) A maximum of five (5) hours can be acquired through in house training for veterinary technicians at AVMA accredited institutions.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program.

The documentation shall include:

- (i) Name and license number of participant;
- (ii) Name of provider;
- (iii) Name and title of program;
- (iv) Hours/CEU's completed;
- (v) Date of completion; and
- (vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.

Authority: O.C.G.A. Secs. 43-1-25, 43-50-2, 43-50-21, 43-50-40, 43-50-52

Written Comments Received

Dr. Trisha Marsh Johnson

Verbal Comments Received

No verbal comments were received or offered from the general public during the hearing.

Dr. Malphus motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to adopt the Board Rule 700-7-.04 Veterinary Technician Continuing Education proposed amendment as posted.

The Board discussed the economic impact of Board Rule 700-7-.04 Veterinary Technician Continuing Education upon licensees. Dr. Corry motioned, Dr. Sundstrom seconded, and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Dr. Corry motioned, Dr. Sundstrom seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§43-1-25, 43-50-2, 43-50-21, 43-50-40, 43-50-52 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Veterinary Medicine.

The Public Rules Hearing adjourned at 10:13 a.m.

Discussion – Veterinary Practice Act Review Committee – Dr. John Sundstrom, DVM

Dr. Sundstrom presented the Board with an oral report on the Veterinary Practice Act Review Committee. He stated the Subcommittee continued their work in refining language in the practice act that the committee amended during their previous meetings. The Board reviewed the Subcommittee's proposed amendments to the practice act for the purpose of clarifying terminology.

Dr. Malphus suggested requiring the licensing of veterinary facilities as this involves public safety which is the main purpose of the Board. Ms. Price stated that in order to potentially gain support for such a change, it would be crucial for the GVMA to obtain statistics from AAVSB on the number of other states that license veterinary facilities. She explained that there may be resistance to veterinary facility licensing in Georgia due to the economic impact; therefore, the argument must be strong to defend that proposed legislative change.

Dr. Sundstrom suggested further modifications to O.C.G.A. § 43-50-42 in regards to the issuance of temporary licenses based on the new military rule which expedites the applications of military spouses and transitioning military services members pursuant to O.C.G.A. § 43-1-34.

Dr. Lindell will present the Subcommittee with specific verbiage regarding locum tenens for temporary veterinary faculty at the subcommittee's next meeting.

The Veterinary Practice Act Committee will meet via teleconference on Tuesday, August 22, 2017 at 12:00 p.m. to consider that which was discussed and suggested by the Board on today and present their final recommended changes for the Board to consider during their teleconference scheduled for Wednesday, August 23, 2017 at 8:30 a.m.

Miscellaneous Discussion

1. Veterinary Employee Fraud

Ms. Choder addressed the Board concerning an unnamed person who is presenting themselves as a veterinary assistant to secure employment with solo veterinarians in the Northwest Atlanta area. She explained that this person has been defrauding these veterinarians. Ms. Choder stated this unnamed veterinary assistant was targeting solo practitioners but has now moved on to larger clinics.

Dr. Malphus informed Ms. Choder that if the individual is not licensed, they are not under the jurisdiction of this Board and as a result, the Board could only issue a Cease and Desist Order if the individual was found to be engaging in unlicensed practice. Ms. Price indicated that if the injured parties were to submit a complaint, the Board would investigate; however, it is suggested that Ms. Choder recommend that the injured parties consider consulting with their counsel and seeking prosecution of the individual through the court system.

2. NAVTA Veterinary Nurse Initiative

Ms. Rauscher presented the Board with information regarding the National Association of Veterinary Technicians in America (NAVTA) Veterinary Nurse Initiative. She said the group will initially focus on convincing the state legislators of Indiana, Ohio and Michigan to pass an amendment to their veterinary practice acts to change the title of "veterinary technician" to "veterinary nurse." She stated that this is the beginning of their efforts to standardize credentials nationwide for what is now known as veterinary technicians in many states. Ms. Rauscher stated that NAVTA hopes the three states she mentioned will adopt the amendment by July 2018. It was the consensus of the Board to forego recommending that language change in the amendments to the practice act at this time but requested that Ms. Rauscher keep the Board abreast of the NAVTA's progress with this initiative.

Dr. Malphus made a motion, Dr. Corry seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-19(h)(2) and 43-1-2(k) to deliberate on enforcement matters and to receive information on investigative reports and the Assistant Attorney General's report. Voting in favor of the motion were those present who included Dr. Becky Malphus, Dr. Henry Bohn, Dr. Larry Corry, Dr. Edsel Davis and Dr. John Sundstrom.

At the conclusion of Executive Session on Wednesday, August 16, 2017, Dr. Bohn declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.

OPEN SESSION

Executive Session Minutes

1. June 21, 2017 Executive Board Meeting Minutes

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the June 21, 2017 executive session Board meeting minutes as amended to correct grammatical errors and language.

2. June 26, 2017 Executive Board Teleconference Minutes

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the June 26, 2017 executive session Board teleconference minutes as presented.

3. August 15, 2017 Executive Investigative Committee Minutes

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the August 15, 2017 executive investigative committee minutes as presented.

Attorney General's Report – B. Cohen

Dr. Malphus motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

1. Board Order D.K.

Dr. Malphus motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to accept the Public Consent Order for Reinstatement as presented.

Investigative Committee Report – B. Malphus, DVM

Dr. Davis motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to accept the Investigative Committee Report as presented.

VET080049	Terminate probation and restore the license to an active status.
VET150061	Approve CE.
VET160078	Submit case for Peer Review, obtain certified arrest records, dispositions and sentencing documents for arrest in and around March 2016, schedule an Investigative Interview.
VET170068	Schedule an Investigative Interview.
VET170069	Schedule an Investigative Interview with the chief clinical veterinarian and with the treating veterinarian.
VET170071	Close the case with a Letter of Concern regarding client communication for providing proper referrals when sending patients to other veterinarians to include providing records immediately upon referral.
VET170077	Close the case.
VET170078	Close the case with no violation in the standard of care.
VET180001	Close the case with no violation in the standard of care.
VET180003	Close the case with a Letter of Concern regarding wound management.

Applications for Board Review

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

A.K.F.	Confirm the date of employment with educational institution and if unlicensed practice is found, sanction according to Board rules and policy. If no unlicensed practice is found, issue the license.
C.A.H.	Issue the license.
C.G.S.	Grant approval to take VTNE for 4 th time.

CE Course Approval

Dr. Sundstrom motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

T.M.B.	Approve CE course.
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Reinstatement

Dr. Malphus motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

- S.M.J. Reinstatement license.
M.S.M. Refer to Legal Services to issue a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 per year for unlicensed practice from January 1, 2017 to June 27, 2017. CE hours submitted for reinstatement cannot be used for the upcoming renewal period.
L.B.R. Refer to Legal Services to issue a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 per year for unlicensed practice from January 1, 2017 to May 26, 2017. CE hours submitted for renewal cannot be used for the upcoming renewal period.
M.G.R. Uphold previous motion.
T.E.W. Refer to Legal Services to issue a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 per year for unlicensed practice from January 1, 2017 to July 13, 2017. CE hours submitted for renewal cannot be used for the upcoming renewal period.

Miscellaneous Discussion

Dr. Bohn indicated that he will not be present for the October 2017 meeting and requested that Dr. Sundstrom chair the meeting accordingly. Dr. Malphus remarked that she may be absent as well. Staff to confirm a quorum will be present prior to the October 18, 2017 meeting date.

Adjournment No further business was discussed and the meeting adjourned at 1:56 p.m.

Minutes recorded by: Michelle Foster, Board Support Specialist
Minutes reviewed and edited by: Kathy Osier, Licensing Supervisor, Adrienne Price, Executive Director
Minutes approved on: October 18, 2017

HENRY BOHN, DVM
BOARD CHAIRPERSON

ADRIENNE PRICE
EXECUTIVE DIRECTOR