

**GEORGIA STATE BOARD OF VETERINARY MEDICINE**  
**Board Meeting Minutes**  
**Professional Licensing Boards**  
**237 Coliseum Drive, Macon, GA**  
**October 18, 2017 - 9:30 a.m.**

The Georgia State Board of Veterinary Medicine met on Wednesday, October 18, 2017. The following members were present:

**Board Members Present**

Dr. Henry Bohn, Chairperson  
Dr. John Sundstrom, Vice Chair  
Dr. Larry Corry, Board Member  
Dr. Edsel Davis, Board Member  
Mr. Nic Haynes, Consumer Member

**Staff Present**

Ms. Adrienne Price, Executive Director  
Ms. Michelle Foster, Board Support Specialist

**Attorney General's Office**

Betsy Cohen, Assistant Attorney General

**Board Members Absent**

Dr. Becky Malphus, Board Member

**Administrative Staff Absent**

Ms. Kathy Osier, Licensing Supervisor

**Visitors Present**

Scott Piper, Associate Director, Georgia Veterinary Medical Association (GVMA)  
Judy LaFave, American Massage Therapy Association Georgia Chapter (AMTA-GA)

**Call to Order:** Dr. Bohn established a quorum of the Board was present and called the meeting to order at 9:40 a.m.

**OPEN SESSION**

**Agenda**           The Board accepted the agenda as amended.

**Open Session Minutes**

**1. August 16, 2017 Board Meeting Minutes**

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to approve the August 16, 2017 open session Board meeting minutes as presented.

**2. August 22, 2017 Veterinary Practice Act Review Committee Teleconference Minutes**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to approve the August 22, 2017 veterinary practice act review committee teleconference minutes as presented.

**3. August 23, 2017 Board Teleconference Minutes**

Dr. Corry motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to approve the August 23, 2017 open session Board teleconference minutes as presented.

**4. October 4, 2017 Veterinary Practice Act Review Committee Teleconference Minutes**

Mr. Haynes motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to approve the October 4, 2017 veterinary practice act review committee teleconference minutes as presented.

**5. October 17, 2017 Investigative Committee Meeting Minutes**

Dr. Sundstrom motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to approve the October 17, 2017 investigative committee meeting minutes as presented.

**Licenses to Ratify August 9, 2017 – October 11, 2017**

Dr. Corry motioned, Dr. Davis seconded and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with Board Rules and Policies between Board meetings.

**Correspondence – Treating/Housing Rabies Vector Wildlife – Beatriz, Practice Manager – Chattahoochee Animal Clinic**

Mr. Haynes motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to refer the writer to the Georgia Department of Natural Resources and notify them that neither the administrative staff nor the Board members themselves are able to interpret Georgia law and rules for any third party; therefore, the writer may wish to consult legal counsel of their choosing to assist them with interpreting the profession's practice act.

**Correspondence – USP 800 Concerns**

**1. Lois Lassiter**

Dr. Sundstrom motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to notify the writer that the Board is currently reviewing USP 800 and encourages the writer to abide by all rules set forth by the Federal Government on this matter.

**10:00 a.m. Public Rules Hearings**

**1. BR 700-8-.01 Unprofessional Conduct**

Dr. Bohn called the hearing in the matter of Board Rule 700-8-.01 Unprofessional Conduct hearing to order at 10:09 a.m. Members of the Board introduced themselves for the record and Dr. Bohn established that there were members of the general public present.

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-8, UNPROFESSIONAL CONDUCT, RULE 700-8-.01, UNPROFESSIONAL CONDUCT.**

**Purpose:** The purpose of this rule amendment is to align the language regarding Veterinarian/Client/Patient Relationship so that it reflects the same language that is in the Board's practice act.

**Main Features:** The amendments will further clarify the Veterinarian/Client/Patient Relationship and adds language regarding operations or production systems.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-8, UNPROFESSIONAL CONDUCT , RULE 700-8-.01, UNPROFESSIONAL CONDUCT.**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Rule 700-8-.01. Unprofessional Conduct**

Within the meaning of Ga. Code subsection 43-50-21(a)(7), unprofessional conduct means:

(a) Advertising - defined: Advertising shall mean any information communicated in a manner designed to attract public attention to the practice of the licensee or registrant. Advertising shall include but not be limited to, a communication, published or displayed through the use of newspaper, internet, telephone directory, pamphlets or handouts, radio, television, signs, billboard, window display or any other means of medium.

1. A licensee or registrant shall not make any false, misleading or deceptive communication in any form of advertising.

2. Advertisement of prices must contain a complete description of veterinary services included in any advertised price and disclosure of any extra charges that may be required to serve the consumer's needs.

(b) Professional Relationships:

1. It shall be unprofessional conduct for a licensee or registrant without just cause and in bad faith or for the purpose of soliciting patronage or personal pecuniary gain to disparage the profession or professional capabilities of another licensee or registrant.

2. It shall be unprofessional conduct to aid any person, firm, or corporation to engage in the unauthorized practice of veterinary medicine.

3. It shall be unprofessional conduct for a licensee or registrant to guarantee a cure or to offer his name in a commercial setting in a testimonial as to virtues of proprietary remedies or foods.

4. Consultation by an attending veterinarian with other veterinarians [who are experts](#) in the particular matter on which consultation is sought is in the public interest and thus is expected of the attending veterinarian when the need arises. But such consultation is discouraged if the consulting veterinarian employs the relationship so created to disparage the attending veterinarian or to solicit business; such practices are not in the public interest.

(i) It shall therefore be unprofessional conduct for a licensee called as a consulting veterinarian to disparage in the presence of the client the competence of the attending veterinarian. The Board does, however, expect any incompetence or negligence to be reported to it and nothing in this rule prohibits such reports or the giving of testimony in public or private litigation.

(ii) It shall be unprofessional conduct for a consulting veterinarian to assume unauthorized control of the case or to utilize the consulting relationship to solicit business for himself or others.

5. It shall be unprofessional conduct for a licensee employed to render professional advice by one party in negotiations concerning the sale of an animal to accept a fee from the other party.

(c) Failure to Maintain Patient Records:

1. A veterinarian shall prepare and maintain a record reflecting the care and treatment of animals treated.

2. These records shall contain clinical information sufficient to justify the diagnosis and warrant treatment and shall, if applicable, include but not be limited to the following information:

(i) Name, address and telephone number of the animal's owner;

(ii) Name of attending veterinarian and staff rendering care;

(iii) Patient identification, including name, ages, sex and breed;

(iv) Dates of examination, treatment and custody of the animal;

(v) Patient history;

(vi) Presenting complaint;

(vii) Vaccination history;

(viii) Findings from physical examination, including temperature and weight;

(ix) Clinical lab reports, if applicable;

(x) Medication and treatment, including frequency;

(xi) Anesthetic, including type and amount, if applicable;

(xii) Details of surgical procedure with complications and/or abnormalities noted, if applicable;

(xiii) Progress and disposition of the case;

(xiv) Differential diagnoses; and

(xv) X-rays if applicable.

3. All records shall be kept in a readily retrievable form, shall be recorded contemporaneously, and shall be filed promptly following treatment.

4. Patient records shall be kept by a veterinarian for three (3) years after a patient's last visit, notwithstanding any other provisions of law.

5. Copies of patient records must be made available to the owner of the animal upon written request to the veterinarian who treated the animal or to the veterinarian facility where the treatment was provided. Such records must be made available within ten (10) business days from request. The veterinarian may charge a reasonable charge for the search, retrieval, duplication and, if applicable, mailing of the patient records.

6. Failure to keep records as required by this subparagraph shall constitute a failure to conform to the minimal standards of acceptable and prevailing veterinary medical practice.

(d) Failure to have an appropriate Veterinarian/Client/Patient Relationship. An appropriate veterinarian/client/patient relationship will exist when:

1. The veterinarian has assumed the responsibility for making medical judgments regarding the health of the animal(s) and the need for medical treatment, and the client (owner or other caretaker) has agreed to follow the instructions of the veterinarian;

2. There is sufficient knowledge of the animal(s) by the veterinarian to initiate at least a general or preliminary diagnosis of the medical condition of the animal(s). This means that the veterinarian is personally acquainted with the keeping and care of the animal(s) by virtue of his or her:

(i) ~~an e~~ Examination of the animal (s) ~~by the veterinarian~~ within the last twelve (12) months; ~~;~~ or

(ii) ~~m~~ Medically appropriate and timely visits ~~by the veterinarian~~ to the premises where the ~~patient~~ animal(s) is kept. ~~;~~

3. In cases involving operations or production systems and laboratories with several animals, the sufficient knowledge component of the Veterinarian/Client/Patient Relationship required by Rule 700-8-.01(d)(2) can be met by the veterinarian's:

(a) Medically appropriate and timely visits to premises within an operation or production system where the animal or groups of animals are kept; or

(b) Examination of health, laboratory or production records;

(c) Consultations with owners, managers, directors, caretakers or other supervisory staff who oversee the health care management program; and/or

(d) Review of information regarding the local epidemiology of diseases for the appropriate species.

4. A veterinarian/client/patient relationship cannot be established solely by telephone, computer or other electronic means: and

4.5. A licensed veterinarian is readily available for follow-up in case of adverse reactions or failure of the regimen of therapy.

(e) Prescription Drugs:

1. It is unlawful for a veterinarian to release, prescribe, and/or dispense any prescription drugs without having established a valid veterinary/client/patient relationship.
2. After a valid veterinary/client/patient relationship has been established, a veterinarian must make available, upon request, at a reasonable cost, a written prescription.

Authority: O.C.G.A. §§ 43-1-25, 43-50-2, 43-50-21 and 43-50-41.

**Written Comments Received**

No written comments were received or offered during the hearing.

**Verbal Comments Received**

Scott Piper

Mr. Haynes motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to refer the recommended revisions to Board Rule 700-8-.01 Unprofessional Conduct proposed amendment to the Attorney General's Office for a Memorandum of Authority and if no objections, vote to post.

**2. BR 700-12-.04 Record Keeping**

Dr. Bohn called the hearing in the matter of Board Rule 700-12-.04 Record Keeping hearing to order at 10:34 a.m. Members of the Board introduced themselves for the record and Dr. Bohn established that there were members of the general public present.

**SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-12, MINIMUM STANDARDS, RULE 700-12-.04, RECORD KEEPING.**

**Purpose:** The purpose of this rule amendment is to further identify the party responsible for maintaining patient records.

**Main Features:** The amendments will further clarify the actions that must be taken as it relates to patient records when a veterinarian retires or sells the veterinary practice.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA STATE BOARD OF VETERINARY MEDICINE RULE FOR CHAPTER 700-12, MINIMUM STANDARDS , RULE 700-12-.04, RECORD KEEPING.**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**Rule 700-12-.04. Record Keeping**

(1) Complete, accurate and legible records must be maintained on all animals, or animal groups, including but not limited to, animal owner information, animal identification, and veterinary care (hereinafter referred to as "patient records").

(a) All patient records must be maintained for a minimum of 3 years (including diagnostic imaging and other patient data) by the veterinary facility where the patient received treatment. If treatment is not performed at a veterinary facility, a patient record must be maintained by the veterinarian who provided treatment of the patient.

(b) The veterinarian must furnish clients with an established mailing address for obtaining ~~medical~~patient records.

[\(c\) The requirements of subparagraphs \(a\) shall not apply to a veterinarian who has retired or sold his or her professional practice if said veterinarian has notified the client of such retirement or sale and offered to provide the patient records or copies thereof to another veterinarian of the client's choice or has furnished the client with an established mailing address to submit a request for obtaining patient records.](#)

Authority: O.C.G.A. Secs. 43-1-25, 43-50-21, 43-50-41.

#### **Written Comments Received**

No written comments were received or offered during the hearing.

#### **Verbal Comments Received**

No verbal comments were received or offered from the general public during the hearing.

Dr. Sundstrom motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to adopt the Board Rule 700-12-.04 Record Keeping proposed amendment as posted.

The Board discussed the economic impact of Board Rule 700-12-.04 Record Keeping upon licensees. Dr. Sundstrom motioned, Mr. Haynes seconded, and the Board voted unanimously in favor of the motion that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rule cannot be reduced by a less expensive alternative.

Dr. Sundstrom motioned, Mr. Haynes seconded, and the Board voted unanimously in favor of the motion that it is not legal or feasible to meet the objectives of O.C.G.A. §§ 43-1-25, 43-50-21, 43-50-41 to adopt or implement differing actions for businesses as listed in O.C.G.A. § 50-13-4(3)(A), (B), (C), and (D). The formulation and adoption of these rules will impact every licensee in the same manner and each licensee is independently licensed in the field of Veterinary Medicine.

The Public Rules Hearing adjourned at 10:40 a.m.

#### **Correspondence – USP 800 Concerns**

##### **2. Dr. Corp-Minamiji**

Dr. Sundstrom motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to table pending additional information.

#### **Correspondence – Certified Animal Massage Therapist Working Independently Without Vet Supervision – Patti Jones**

Dr. Sundstrom motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to refer the writer to O.C.G.A. § 43-50-44(17) regarding animal manipulation of soft tissue; and refer the writer to the Massage Therapy Practice Act O.C.G.A. § 43-24A as there may be a violation in the use of the term “massage therapist.” Refer the correspondence to the Georgia Board of Massage Therapy for consideration.

#### **Discussion – American Association of Veterinary State Boards (AAVSB)**

##### **1. Veterinary Technician National Examination (VTNE) 2017 Job Analysis Completed**

The Board accepts the correspondence in reference to VTNE 2017 Job Analysis as information.

##### **2. AAVSB Annual Meeting & Conference Recap**

Ms. Price presented the Board with a report on the AAVSB Annual Meeting and Conference, which was a three-day meeting she attended September 14-16, 2017. She shared that as a Board appointed voting delegate, she voted as directed by Board discussion on Resolution 2017-01 during their last meeting. She said the Resolution passed. Ms. Price reported on AAVSB's Veterinary Application for Uniform License Transfer (VAULT), which creates a database where all licensure data is housed eliminating duplicate efforts and excessive costs for the licensee. Dr. Sundstrom motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to allow Ms. Price to participate in the pilot program sponsored by AAVSB to study the efficacy of the VAULT.

Ms. Price reported on the following conference topics: the Exam Update Taskforce, State and Provincial Assessment (SPA), regulatory barriers to licensure such as natural disasters, uniform licensure portability to include the Interstate Compact, corporate ownership of veterinary clinics, telehealth/medicine, property versus public health, and the court of public opinion: misinformation with social media.

The Board accepts the report as information.

### **3. AAVSB Sample Vault File**

The Board accepts the correspondence in reference to the Sample Vault File as information.

### **4. AAVSB Announces 2017-2018 Board of Directors**

The Board accepts the correspondence in reference to the announcement of the 2017-2018 Board of Directors as information.

### **Discussion – International Council for Veterinary Assessment (ICVA) Newsletter September 2017**

The Board accepts the correspondence in reference to ICVA as information.

#### **2018 Veterinary Medicine Meeting Dates**

Macon, GA	Wednesday, February 14, 2018	9:30 a.m.
Macon, GA	Wednesday, April 18, 2018	9:30 a.m.
Macon, GA	Wednesday, June 20, 2018	9:30 a.m.
Macon, GA	Wednesday, August 15, 2018	9:30 a.m.
Macon, GA	Wednesday, October 17, 2018	9:30 a.m.
Macon, GA	Wednesday, December 12, 2018	9:30 a.m.

#### **2018 Veterinary Medicine Investigative Committee Meeting Dates**

Macon, GA	Tuesday, February 13, 2018	9:30 a.m.
Macon, GA	Tuesday, April 17, 2018	9:30 a.m.
Macon, GA	Tuesday, June 19, 2018	9:30 a.m.
Macon, GA	Tuesday, August 14, 2018	9:30 a.m.
Macon, GA	Tuesday, October 16, 2018	9:30 a.m.
Macon, GA	Tuesday, December 11, 2018	9:30 a.m.

Dr. Corry motioned, Mr. Haynes seconded, and the Board voted unanimously in favor of the motion accept the 2018 Georgia State Board of Veterinary Medicine meeting dates and the 2018 Investigative Committee Meeting Dates as posted.

### **Board Member Elections**

#### **1. Board Chairperson**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to elect Dr. John Sundstrom as the Board's Chair.

#### **2. Vice Chairperson**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to elect Dr. Edsel Davis as the Board's Vice Chairperson.

#### **3. CE Cognizant**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to re-elect Dr. Henry Bohn as the Board's CE Cognizant.

#### **4. Application Cognizant**

Dr. Corry motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to elect Dr. Davis as the Board's Application Cognizant.

#### **5. Investigative Committee**

Dr. Sundstrom motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to re-elect Dr. Becky Malphus as the Board's Complaint/Disciplinary Cognizant and re-elect the current members of the Investigative Committee.

#### **Executive Director's Report – A. Price**

Executive Director's report presented the Board with statistical data relevant to the processing of applications, the number of licensees, and complaints/compliance matters to include the number of Continuing Education applications pending, approved and denied.

Ms. Price reported that funding for a Veterinary Technician Board appointment is available. Mr. Haynes motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion for the Board to send a letter to the Governor's Office with the names of three (3) Veterinary Technicians they recommend for the seat on the Board.

Dr. Davis motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to accept the Executive Director's Report as presented.

#### **Board Chair's Report – H. Bohn, DVM**

Dr. Bohn presented the Board with information regarding GVMA lobbyist support for the Veterinary Practice Act proposed amendments for the legislature. He discussed the inclusion of the title change from "veterinary technician" to "veterinary nurse" in the proposed amendments. Dr. Bohn added that conversations with the Nursing Board should be initiated to prevent any potential opposition from them, which might derail the proposal. Mr. Piper and Ms. Price both noted the time involved in approaching the Nursing Board, which would prohibit sufficient preparation for inclusion of the change within the Practice Act for the 2018 Legislative Session, which is quickly approaching. The recommendation from the subcommittee was to postpone that title revision until the 2019 Legislative Session to allow for adequate time to garner the necessary support from the Nursing Board.

Dr. Davis motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to accept the Board Chair's Report as presented.

#### **Miscellaneous Discussion**

Scott Piper announced that Board member, Dr. John Sundstrom, DVM, was recently awarded the 2017 Dobbins-Mahaffey Advocacy Award by the Georgia Veterinary Medical Association (GVMA). Established in 2011, the award is presented each year to recognize those members who have provided outstanding service to the GVMA in the area of Advocacy. Dr. Sundstrom was granted the award for his work on drafting amendments to the Georgia Veterinary Practice Act. The Board and staff congratulated Dr. Sundstrom on his achievement.

**Dr. Corry made a motion, Dr. Davis seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-19(h)(2) and 43-1-2(k) to deliberate on enforcement matters and to receive information on investigative reports and the Assistant Attorney General's report. Voting in favor of the motion were those present who included Dr. Henry Bohn, Dr. John Sundstrom, Dr. Larry Corry, Dr. Edsel Davis and Nic Haynes.**

**At the conclusion of Executive Session on Wednesday, October 18, 2017, Dr. Bohn declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during Executive Session.**

### **OPEN SESSION**

#### **Executive Session Minutes**

##### **1. August 16, 2017 Executive Board Meeting Minutes**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to approve the August 16, 2017 executive session meeting minutes as presented.

##### **2. August 23, 2017 Board Teleconference Minutes**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to approve the August 23, 2017 executive session teleconference minutes as presented.

### **3. October 17, 2017 Executive Investigative Committee Minutes**

Dr. Corry motioned, Mr. Haynes seconded and the Board voted unanimously in favor of the motion to approve the October 17, 2017 executive investigative committee meeting minutes as presented.

#### **Attorney General's Report – B. Cohen**

Mr. Haynes motioned, Dr. Corry seconded and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

#### **Investigative Committee Report – E. Davis, DVM**

Dr. Sundstrom motioned, Mr. Hayes seconded and the Board voted unanimously in favor of the motion to accept the Investigative Committee Report as presented.

<b>VET150011</b>	Table pending review of additional information.
<b>VET160013</b>	Table pending outcome of hearing.
<b>VET160016</b>	Close the case due to death of Respondent.
<b>VET160035</b>	Close the case due to death of Respondent.
<b>VET160076</b>	Table pending outcome of hearing.
<b>VET160099</b>	Close the case. Insufficient evidence to support allegations.
<b>VET170009</b>	Request Letter of Explanation from Respondent regarding the allegations.
<b>VET180005</b>	Table pending adjudication of criminal charges.
<b>VET180006</b>	Send mitigating circumstance letter to licensee.
<b>VET180011</b>	Close the case.
<b>VET180012</b>	Close the case. No violation of standard of care found.

#### **Miscellaneous Executive Discussion**

##### **1. VET170073 - Request to Reschedule Board Applicant Interview**

Mr. Haynes motioned, Dr. Sundstrom seconded and the Board voted unanimously in favor of the motion to approve the request to reschedule the Applicant Interview.

#### **Applications for Board Review**

Dr. Sundstrom motioned, Mr. Hayes seconded and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session.

<b>Application 2683449</b>	Refer to Legal Services for a Private Consent Agreement for Licensure with a fine of \$50 for unlicensed practice for July 1, 2017 – September 14, 2017.
<b>Application 2688077</b>	Issue the license.
<b>Application 2689262</b>	Refer to Legal Services for a Private Consent Agreement for Licensure with a fine of \$100 for unlicensed practice from February 2017 – August 14, 2017.
<b>Application 2691209</b>	Applicant must submit proof of completion of 10 hours of CE and upon receipt of proof of completion, issue the license.
<b>Application 2694919</b>	Issue the license.
<b>Application 2688832</b>	Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 for unlicensed practice from January 1, 2017 – August 9, 2017. CE hours submitted for reinstatement cannot be applied towards the upcoming renewal period.
<b>Application 2691864</b>	Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$100 for unlicensed practice from January 1, 2017 – August 29, 2017. CE hours submitted for reinstatement cannot be applied towards the upcoming renewal period.
<b>Application 2694166</b>	Refer to Legal Services for a Private Consent Agreement for Reinstatement of Licensure with a fine of \$200 for unlicensed practice from January 1, 2017 – September 18, 2017. CE hours submitted for reinstatement cannot be applied towards the upcoming renewal period.

**Adjournment** No further business was discussed and the meeting adjourned at 2:05 p.m.

**Minutes recorded by:** Michelle Foster, Board Support Specialist

**Minutes reviewed and edited by:** Kathy Osier, Licensing Supervisor, Adrienne Price, Executive Director  
**Minutes approved on:** October 30, 2017

HENRY BOHN, DVM  
**BOARD CHAIRPERSON**

ADRIENNE PRICE  
**EXECUTIVE DIRECTOR**