

Georgia Board of Private Detective and Security Agencies
Board Meeting Minutes – January 27, 2022
Professional Licensing Boards – Secretary of State
237 Coliseum Drive, Macon, GA 31217

Members Present:

- Pam Griggs, Chair
- James “Tripp” Mitchell
- Antonio Long*
- Vic Reynolds*
- Joel Peacock*

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor*
- Kristin Mitchell, Board Support Specialist*
- Leisa Beach, Licensing Analyst*
- Melissa Tracy, Assistant Attorney General*

Members Absent:

- Tim Smith
- Timothy Williams

**via teleconference*

NOTE: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Pam Griggs, Chair, noted that a quorum was present, called the meeting to order at 9:06 a.m., and declared the session to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION:

Agenda

After review of the agenda, Tripp Mitchell moved, Antonio Long seconded, and the Board voted to approve the January 27, 2022 agenda.

Minutes

After review of the minutes, Tripp Mitchell moved, Antonio Long seconded, and the Board voted to approve the November 18, 2021 Open Meeting minutes and Executive Session minutes.

Ratification List:

Licenses issued 11/16/2021 through 1/24/2022 (Total – 311):

License #	Licensee	License #	Licensee
CFTR001410	Eric Thomas Gifford	PDE051960	Marc Versaller Merriman
CFTR001411	Ernest Edwin Payne	PDE051961	Yoline Shaw
CFTR001412	David Christopher Garland	PDE051962	Ethan Hammock
CLTR001198	Frederick B Wharton	PDE051963	Kathy Lewis King
INSE044157	Kenneth Earl Lynn	PDE051964	Joseph Raymond Klimek
INSE044158	Christopher Charles Morgan	PDE051965	Jeffrey Scott Rainwater
PDC002917	Elite PI Services LLC	PDE051966	Jeffrey Scott Rainwater
PDC002918	King Business Group, LLC	PDE051967	Darren Brian Kelley
PDC002919	Legal Investigations LLC	PDE051968	Amanda Jean Thompson
PDC002920	Paradigm Fire Consulting	PDE051969	Dylan Bradford Forester
PDC002921	Forensic Brothers Investigative Services, Inc	PDE051970	Solomon C Green, Jr
PDC002922	Absolute Private Special Investigations Inc	PDE051971	Janice Autumn Rampley
PDC002923	Tactical Locators, LLC	PDE051972	Marshall W Watters
PDC002924	Abbott Industries LLC	PDE051973	Justice Valdez Simpson
PDE051959	Enrique Gonzalez Rodriguez	PDE051974	Holly Packer Ketchup
		PDE051975	Sung H Kim

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PDE051976	Angel Gustavo Biaggi	PSC002603	Royal Protective Solutions LLC
PDE051977	Soloman Kaine Wilkins	PSC002604	Resurgens Security Services LLC
PDE051978	Janice Autumn Rampley	PSC002605	Genric Inc FL
PDE051979	Dexter Benard Carswell	PSC002606	Garver Asset Protection LLC
PDE051980	Jeffrey Scott Rainwater	PSC002607	Quail Country Security L.L.C.
PDE051981	Francisco Vega	PSC002608	SafeLand Security LLC
PDE051982	Lance Lynn Christenson	PSC002609	Code_27, LLC
PDE051983	Cheri Beth Edelstein	SGE070447	Hunter Christian Berger
PDE051984	Charles Anthony Smith	SGE070448	Mason Andrew Greene
PDE051985	Neal Lacey Gossett	SGE070449	Gary Eric Nelson
PDE051986	Charles Robert Collins	SGE070450	Christopher Donald Cantrell
PDE051987	Ralph Ellis Rich	SGE070451	Danny Anthony Pitterson
PDE051988	Michael Christopher Welch	SGE070452	Loderick Keith Furlow
PDE051989	George Thomas Rumble	SGE070453	Ronald Sydney Archer
PDE051990	Guy B Hall	SGE070454	Dominique Dontae West
PDE051992	Thomas Archie Sparks	SGE070455	Octavius Martez Williams
PDE051993	Bobby Willis	SGE070456	Sandy Rickey East
PDE051994	Kabir Muhammad	SGE070457	Bilal Rashad Muhammad
PDE051996	Ivan M Brantham	SGE070458	Dontavius Roquez Ferguson
PDE051997	Andrew Keith Drake	SGE070459	Talma T Christian, IV
PDE051998	Lauren Benjamin	SGE070460	Kenyaata Bianca Mutcherson
PDE051999	Ted Lamont Manolis	SGE070461	Ryan Khalil Jones
PDE052000	Joel Welch	SGE070462	David Walter Dubus
PDE052001	Brent Scott Hardenburg	SGE070463	Dasia Talmadge
PDE052002	Adda P Abbott	SGE070464	Heather Allen Delk
PDE052003	Sarah Elizabeth King	SGE070465	Tamika Jonna'e Allen
PDSC001777	Tinsley Investigations LLC	SGE070466	Tre Allen White
PDSC001778	QuanTum Security Intelligence LLC	SGE070467	Darrell Devon Greer
PDSC001779	MSA Security-Michael Stapleton Associates Ltd	SGE070468	Joshua Dane Spears
PDSG044792	Jamine Rochelle Moton	SGE070469	Kevin Douglas Williams
PDSG044793	Andre Jordan Gibson	SGE070470	Trenice Johnson
PDSG044794	April Gibbs Tinsley	SGE070471	Gregory Eugene McCarthy, Sr
PDSG044795	Anthony Dennis Beach	SGE070472	Kortez Deonte Bacon
PDSG044796	Arnold Wayne Lewis	SGE070473	Robin Alexandria Wright
PDSG044797	James Ho Na	SGE070474	Randy Ray Garlock
PDSG044798	Thomas Lee Garrett	SGE070475	Chaz Barnes
PDSG044799	Andrew A Hicks, SR	SGE070476	Quincy Lamar Wright
PDSG044800	Joseph Patrick Dalton	SGE070477	Matthew Kaleb King
PDSG044801	Scott Gabriel Thompson	SGE070478	DeAndre Kennard Upshaw
PDSG044802	Kelvin Rashard Floyd	SGE070480	Juan Thomas McDay
PDSG044803	Joshua Michael Joe	SGE070481	Cortez Lavell Buckner
PDSG044804	Aaron Israel Meynarez	SGE070482	Mishaye Ayanna Tanner
PDSG044805	Ronaldo Ricardo Crawford	SGE070483	Calvin Wise
		SGE070484	Trevor Searcy

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

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SGE070485	Fred Bouye	SGE070529	Quincy Lavon Andrews
SGE070486	Michael Paul Kent	SGE070530	Antavius Deon Kynes
SGE070487	Ronnie Andrew Owens, Jr	SGE070531	Quamesha Renee Minor
SGE070488	David Lee Martin	SGE070532	Jose Armondo Hernandez Cruz
SGE070489	Nafis Dajon McNeal	SGE070533	Jerome Sanders
SGE070490	Kirk Darryl King	SGE070534	Javier Alejandro Salazar
SGE070491	Judette Ann Westbrook	SGE070535	Rakita Marcia Douglas
SGE070492	Terrell Simmons	SGE070536	Matthew Scott Vinke
SGE070493	Andre L Topp	SGE070537	Gregory Kalmbach, Jr.
SGE070494	Cassandra Denise Williams	SGE070538	Jeffrey Donald Carson
SGE070495	Jamal B Harewood	SGE070539	Jasper Lydell Broner
SGE070496	Rahsaan Jamaal Fortune	SGE070540	Madison Grace Miller
SGE070497	Donnie Lee Raymond	SGE070541	Lisa A Ricketts
SGE070498	Carrie Bell Sylvester	SGE070542	Ihisania Rogers
SGE070499	Bobby Williams	SGE070543	Hoang Cong Tran
SGE070500	Shaunquarius Antonio Compton	SGE070544	Oscar James Frazier, Jr.
SGE070501	Dawonna Antonette Cotton	SGE070545	April Phillips
SGE070502	Elisia Luvone Mike-Harper	SGE070546	Sylvia D Brown
SGE070503	Stefan K Tooke	SGE070547	Abu Dukuly
SGE070504	Earnest Reshad LaGrone	SGE070548	Robert Heath Stubbs
SGE070505	Anquinetta Quontese Bostick	SGE070549	Marco Lindsey
SGE070506	Dillon Odell Freeman	SGE070550	Keeta Nicole Matthews
SGE070507	Kaelin Anthony Graham	SGE070551	Horace Mann Bond
SGE070508	Maquita Simone Green	SGE070552	Nnamdi Philemon Amadi
SGE070509	William Ramsey Wynn	SGE070553	Ciara Jackson
SGE070510	George William McLain	SGE070554	Martin Dale Williams
SGE070511	Jennie Renee Hammett	SGE070555	Logan Aaron Abney
SGE070512	Shawnelle Brown	SGE070556	Marc D Pierre
SGE070513	Audera Lamar Campbell	SGE070557	Luis Cervantes
SGE070514	Jabril Nahshon Daily	SGE070558	Johnnie J Hayes
SGE070515	Jabril Nahshon Daily	SGE070559	Issac Allen Nichols
SGE070516	Domingo Santos Martinez	SGE070560	Issac Allen Nichols
SGE070517	Carolyn K Franklin	SGE070561	Daniel Eugene Smith
SGE070518	Vaughn Andrew Risher	SGE070562	Nicholas Ryan Garver
SGE070519	Austin James Spindlow	SGE070563	Nicholas Ray Miller
SGE070520	Corey Ray McGill	SGE070564	Justin Daniel Banks
SGE070521	Shaquan Landers	SGE070565	Angel Bojorquez
SGE070522	Mandy Elizabeth Brockett	SGE070566	Robin Nicole Winley-Fulford
SGE070523	Shawn Tony Wallace	SGE070567	Holly Marie Martinage
SGE070524	Enmon Lee Goad, II	SGE070568	James Ronald Price
SGE070525	Jeffrey Orelus	SGE070569	Alyssa Jeanette Hyatt
SGE070526	BriAnna Nicole Gavin	SGE070570	Sean Vasconez, Jr.
SGE070527	Troy Brown	SGE070571	Lorenzo M Smith
SGE070528	David Bruce Mansell	SGE070572	Jerome Alexander Brockington

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Board Meeting Minutes – January 27, 2022
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SGE070573	Adam David Thompson	SGE070617	Aliyah Nicole Nix
SGE070574	Raekwon Shelton	SGE070618	Robert Aaron Walters
SGE070575	Chybrea Jashawn Goodwin	SGE070619	Nicholas Patrick Hamerla
SGE070576	Eddie James Baisden	SGE070620	Tyqeon Shyhlem Tucker
SGE070577	Roger Stuart Kennedy	SGE070621	Darla Marie Bogner
SGE070578	Brandon Lamar Fossett	SGE070622	Deideria Claire Wells
SGE070579	Kelvin Rashard Floyd	SGE070623	Matthew Lucido
SGE070580	Demetrius L Lewis	SGE070624	Jeffrey Orelus
SGE070581	Jackson Daniel Bernard	SGE070625	Zane Daly George
SGE070582	Marc H Theodule	SGE070626	Michael Dello Russo
SGE070583	Cedric Jerome Grimes	SGE070627	Willie Lee Sims, Jr
SGE070584	Shericka Wynn Mathis	SGE070628	Gregory Waters
SGE070585	Rickey Carl Watts	SGE070629	Amari Wiggins
SGE070586	Thomas Clifton Denton	SGE070630	Armon Tuffir Das
SGE070587	Arthur Lee Felder	SGE070631	Lyrice Jaylon Hill
SGE070588	Toshaa O'Neal Hope	SGE070632	Tameka Joette Dupree
SGE070589	Courtney Nicole Mack	SGE070633	Troy Gerard Metoyer
SGE070590	Charles A Daniels, Jr	SGE070634	Kasiym Rasul Bethea
SGE070591	Wauketa Denise Hill	SGE070635	Fumanekile Wilson Jack
SGE070592	Ethlyn Charaytin DeWindt	SGE070636	Deirra Imani LaShay White
SGE070593	Kevin Jerome Parrish	SGE070637	Daniel Elias Santiago
SGE070594	Tamara Michelle Allen	SGE070638	Aumont Harold Canfield
SGE070595	Sharwood Smith Esuka Ikome	SGE070639	Tara Denise Williams
SGE070596	Vincent James Marchese	SGE070640	Michael Lance Ward
SGE070597	Ronald Joe Shepherd	SGE070641	Antony Matias Bodon, Jr
SGE070598	Christina Tabitha Wiles	SGE070642	Willie Frank Dunn, Jr
SGE070599	Kaylia Yvette Waters	SGE070643	Youckens Salomon
SGE070600	David C Land, Jr	SGE070644	Marques Tron Wise
SGE070601	Andrew Worthy McCoy	SGE070645	Cassandra Denise Williams
SGE070602	William D Odom	SGE070646	Ronnie Andrew Owens, Jr
SGE070603	Emanuel Marcus Leggett	SGE070647	Tramain Lavar Clay
SGE070604	Sharon Amelia Ray	SGE070649	Tyrl Jimmy Newby
SGE070605	Quanesha Nachea Coleman	SGE070650	Ronaldo Ricardo Crawford
SGE070606	Daquan Cole	SGE070651	George Steven Madden
SGE070607	Maurice Constantine	SGE070652	Ben Kofi Hotor
SGE070608	Michael White	SGE070653	Antavius Deon Kynes
SGE070609	Johannes Willem Van der Westhuizen	SGE070654	Travis Edmondson
SGE070610	Michael Branden Cephas	SGE070655	Darius Javon Satterwhite
SGE070611	James C Jackson	SGE070656	Sir I Lencrerot
SGE070612	Eric Vincent Flournoy	SGE070657	Isaiah M Isaac
SGE070613	Devin Rockmond Mack	SGE070658	Alexis N Davis
SGE070614	Tyler Jamal Webb	SGE070659	Pernell Lane
SGE070615	Tarique T Tabb	SGE070660	Christopher Calvin McBride
SGE070616	Ken Davis Kent	SGE070661	Ramonie Te'Zuan Farlow

Georgia Board of Private Detective and Security Agencies
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SGE070662	Devin Marcells Howard	SGE070671	Matthew Saul Cantero
SGE070663	Betty Kathleen Lamberd	SGE070672	James A Yai
SGE070664	Roudy Guerrier	SGE070673	James A Yai
SGE070665	Lemuel Joshua Thurston	SGE070674	David Sciacca
SGE070666	David Blasco	SGE070675	Leroy Derrick Ridley
SGE070667	De'Anthony Douglas Brown	SGE070676	Michael Dewayne Bush
SGE070668	Anton Carlos Falcon	SGE070677	Hiwaitha Alexander Bell
SGE070669	Jeffrey Eugene Murray	SGE070678	Jeremy Marc Lennon
SGE070670	Dericka D Wimbley		

Tripp Mitchell moved, Antonio Long seconded, and the Board voted to ratify the licenses issued between meetings in accordance with Board Rules and Policies.

Rule Adoption Hearing

Pam Griggs called the rule adoption hearing to order at 9:08 a.m. A court reporter was present. Executive Director, Brad Coman noted that no written comments regarding the proposed rules had been received and there were no visitors present to offer comments.

The Board believes it is necessary to amend Rule 509-3-.06 to remove any conflict with current statute, remove antiquated language, and update curriculum for board mandated training for private detective employees and private detective agency license holders. The Board has considered multiple variations of these rule amendments and has determined this to be the most succinct wording while adhering to requirements in the statute and ensuring competent practitioners.

Tripp Mitchell moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as required by O.C.G.A. § 50-13-4. Antonio Long seconded the motion and it carried unanimously.

Tripp Mitchell moved to adopt Rule 509-3-.06. Antonio Long seconded the motion and it carried unanimously.

Rule 509-3-.06 Basic Training Requirements for Private Detectives

- (1) Effective July 1, 2022 ~~A~~ a minimum of seventy (70) hours of classroom instruction is required ~~in a basic training program~~ for all private detective licensees ~~holders~~ and registered private detective employees consisting of instruction in the following topics:
- ~~(a) one hour of instruction in Registration and Orientation: introduction of officials and trainees, statement of procedures, rules and regulations governing the classes, filling in of personnel data and official records;~~
 - ~~(b) two hours of instruction in the history of law enforcement and the private investigations industry, and a discussion of crime and security in the United States;~~
 - ~~(c) two hours of instruction on ethics;~~
 - ~~(d) two hours of instruction on the types of investigations undertaken by the private detective investigator;~~

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

~~(e) four hours of instruction in Principal Georgia Misdemeanors and Felonies; our most often used laws and the elements necessary for establishing a crime, jurisdiction, venue, and Georgia criminal procedure;~~

~~(f) four hours of instruction in Laws of Arrest: deals with the legal authority to make arrests, due process, as well as constitutional guarantees;~~

~~(g) two hours of instruction in Search and Seizure: laws rules and methods of lawful search and seizure;~~

~~(h) two hours of instruction in crime scene investigation searches and scientific aids: laboratories, documenting examiners, polygraph, latent fingerprinting, various fluorescent powders, etc.;~~

~~(i) two hours of instruction in Interviewing Suspects and Witnesses: how to conduct a successful interview, qualifications and preparation necessary, kinesic and cognitive interview techniques;~~

~~(j) two hours of instruction in process serving: civil suits, subpoenas, state courts, superior courts, and magistrate courts;~~

~~(k) four hours of instruction in sources of information, database searches and use of information brokers;~~

~~(l) eight hours of instruction in surveillance: a course designed to teach the proper methods of surveillance and its importance in modern police functions, to include instruction in the Georgia eavesdropping law;~~

~~(m) two hours of instruction in basic video graphy and photography methods;~~

~~(n) two hours of instruction in proper note taking and recording of pertinent information;~~

~~(o) four hours of instruction in case management and report writing, discussion of report formats and content of reports, reducing verbal statements to writing and common mistakes in investigative report writing;~~

~~(p) two hours of instruction in the rules of evidence: a history of trial methods and procedures, as well as instruction in the fundamental concepts of evidence;~~

~~(q) four hours of instruction in courtroom testimony;~~

~~(r) four hours of instruction in court records research;~~

~~(s) two hours of instruction in criminal defense investigations;~~

~~(t) two hours of instruction in undereover investigations;~~

~~(u) two hours of instruction on domestic investigations;~~

~~(v) two hours of instruction on insurance fraud investigations;~~

~~(w) two hours of instruction on white collar crime investigations to include retail fraud loss prevention, and computer crime investigations;~~

~~(x) two hours of instruction on executive protection services;~~

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

~~(y) two hours of instruction in proper business practices to include, but not limited to, contracts, reports, invoices, and client relations;~~

~~(z) a two hour examination should be given at the completion of the course covering all subjects, a passing grade being one of the requirements for qualification.~~

~~(These records shall be subject to inspection, upon request by the Board or its representative.)~~

(a) Course introduction

1. Introduction to the Private Detective business and the types of investigations performed by the private detective
 - i. Role of the Private Detective
 - ii. Scope of practice and authority
2. Overview of OCGA 43-38-(1-16) as it relates to the private detective business
 - i. Introduction to the Georgia State Board of Private Detective and Security Agencies Act
 - ii. Minimum qualifications for licensure and disqualifiers
 - iii. Application procedures
3. Review of Georgia Private Detective and Security Agencies Administrative Board Rules
 - i. Organization (509-1)
 - ii. Minimum qualifications for licensure and issuance of licenses (509-2.02 and 509-02-.03)
 - iii. Training guidelines (509-3-.06)
 - iv. Continuing Education Guidelines and Requirements (509-3-.12)
 - v. Issuance of Weapons Permits by the board (509-4-.01)
 - I. Concealed permit justifications
 - II. Annual re-qualifications requirements
 - III. Review of permitted weapons
 - IV. Weapon Discharge reports (509-4-.05) and review of forms
 - vi. Confusing names (509-4-.03)
 - vii. Advertising and Promotional Materials (509-4-.08)
 - viii. Change of address and location (509-6-.01)
 - ix. Change in ownership (509-6-.02)

(b) Criminal Procedure – An overview of OCGA Title 17, including but not limited to:

1. An overview of the Georgia laws of Arrest
 - i. What constitutes an arrest (O.C.G.A. § 17-4-1)
 - ii. Arrests without a warrant by law enforcement (O.C.G.A. § 17-4-20)
 - iii. Warrants for Arrest (O.C.G.A. § 17-4-40)
 - iv. Review of warrant affidavits and minimum requirements (O.C.G.A. § 17-4-41)
 - v. Application procedures for warrants (O.C.G.A. § 17-4-47)
 - vi. Limited detention by certain private individuals for certain offenses (O.C.G.A. § 17-4-80)
2. Search and Seizure – A review of relevant seizure laws as it relates to the profession. To include but not limited to:
 - i. An overview of the 4th Amendment
 - ii. Relevant and updated case laws and court decisions

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

- iii. Law enforcements role in obtaining search warrants and affidavits for warrants (O.C.G.A. § 17-5-20)
 - iv. Execution of search warrants by law enforcement, no knock clauses and inventories
 - v. Legal standards for lawful seizures with or without a search warrant
- (c) Georgia Criminal Law Overview
- 1. Definition of a crime (O.C.G.A. § 16-2-1)
 - 2. Define jurisdiction and venue
 - 3. Define the phrases “elements of the offense” and “corpus delicti”
 - 4. Instruction on principal misdemeanors and felonies relevant to the profession
 - 5. Defenses to criminal prosecution (O.C.G.A. § 16-3-(1-6))
- (d) Georgia Rules of Evidence – An overview as it relates to evidentiary rules of the courts under Title 24
- 1. Define evidence and classifications of evidence (Direct, Real, Indirect, Circumstantial)
 - 2. Admissibility of evidence (Material, relevant and competent)
 - 3. Review of case laws (i.e. Mapp vs. Ohio and Exclusionary Rule)
 - 4. Hearsay evidence (O.C.G.A. § 24-8-802)
 - 5. Character evidence
 - 6. The Best Evidence Rule
 - 7. Documentary evidence and authentication for court (O.C.G.A. § 24-10-(1002-1007))
 - 8. Privileged communication (O.C.G.A. § 24-5-501)
 - 9. Use of lay witnesses and expert witnesses (O.C.G.A. §24-7-701 and O.C.G.A. § 24-7-702)
- (e) Interviewing Techniques and Methodology
- 1. Instruction on proper methods of conducting an interview
 - i. Preparation
 - ii. Approaches and rapport building
 - iii. Documentation
 - 2. Interviews and interrogations
 - i. De-escalating a hostile witness
 - ii. Questioning techniques
 - iii. Indicators of deception
 - iv. Obtaining confessions and admissions
 - v. Admissibility of statements
- (f) Documentation and Report writing
- 1. Proper note taking and recording pertinent information
 - 2. Opinion vs. factual statements
 - 3. Elements of an effective investigative report
 - 4. Confidentiality and legal issues
 - 5. Submission guidelines and board rules (Board Rule 509-4-.06)
- (g) Overview of the United States Legal System
- 1. Review the court system and jury trial procedure
 - 2. An overview of criminal law concepts
 - i. Burden of proof
 - ii. Beyond a reasonable doubt
 - 3. An overview of civil law concepts
 - i. Totality of circumstances
 - ii. Preponderance of evidence
 - 4. Review jurisdiction and venue as it relates to federal, state and local court systems

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

5. Appellate Courts and the path of an appeal to the State and Federal Supreme court
- (h) Courtroom Testimony
 1. Overview of relevant terms and definitions to include but not limited to:
 - i. Court personnel and their roles (i.e. Judge, Prosecutor, Public Defender, Court clerk, Court reports)
 - ii. Discovery
 - iii. Motions (i.e. Motions to dismiss, suppress evidence etc)
 - iv. Grand Jury
 - v. Voir Dire Process
 2. Pre-trial responsibilities
 3. Preparation for court
 4. Appearance and demeanor in court
 5. Direct Examination and Cross Examination
 6. Steps to proper testimony under oath
- (i) Sources of Information – Instruction on how to develop leads, conduct database searches and legal means of investigative research. Lecture must include but is not limited to:
 1. Use of investigative and proprietary databases
 2. Open source intelligence collection (OSINT)
 3. Government agencies
 4. The Freedom of Information and the Georgia Open Records Act (O.C.G.A. § 50-18-70 et seq.)
 - i. Legal issues and exempt records
 - ii. Sample of a FOIA or open record request
 5. Instruction on how to conduct court records research
 6. Permissible purposes, privacy concerns, data breaches and compliance with the Graham Leech Bliley Act
- (j) Surveillance and Observation- A minimum of four hours in the methodology of covert surveillance. Lecture must include but is not limited to:
 1. Preparation and advance work prior to surveillance
 2. Reasonable expectation of privacy and the Georgia Eavesdropping Act (O.C.G.A. § 16-11-60 et seq.)
 3. Criminal trespass and stalking statutes (O.C.G.A. § 16-7-21 and O.C.G.A. § 16-5-90)
 4. Elements of surveillance (i.e. foot, mobile, stationary)
 5. Employing methods of surveillance
 6. Proper videography, documentation and reporting
 7. Counter surveillance techniques
- (k) Undercover Operations – a review of methods used to perform undercover and covert investigations
 1. Developing the undercover strategy
 2. Information and planning the operation
 3. Operative selection and placement
 4. Evidence gathering
 5. Reporting guidelines and points of contact
 6. Operative extraction
 7. Safety guidelines and legal issues
- (l) Incident and Crime scene analysis and investigation
 1. Overview of police procedures during crime scene processing

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

2. Protection of the scene
3. Sketching, photographing and documenting the scene
4. Search methodology and evidence collection
5. Chain of custody
6. Modus Operandi
7. Incident and Accident investigation (i.e. car accidents, falls, first report of injuries, workplace thefts)
8. Solvability factors in criminal investigation
- (m) Criminal Defense and Due Process Investigations
 1. Role of the private detective in the defense case
 2. Uncovering reasonable doubt
 3. 14th amendment protections
 4. Work product privilege
 5. Statutory justifications
- (n) Missing Persons and Locating Individuals
 1. Methods of locating individuals
 2. Working with law enforcement agencies on missing persons
 3. Investigative techniques and sources of information
 4. interference with custody and kidnapping laws
 5. Hague Convention
- (o) Insurance Investigations
 1. A lecture that encompasses key terms used by special investigations units, claims adjusters and insurance clients that include but not limited to:
 - i. Subrogation
 - ii. Claimant
 - iii. Underwriter
 - iv. Agent
 2. Role of the Special Investigative Unit
 3. Insurance fraud indicators
 4. Workers compensation claims
 5. Slip and fall claims
 6. Auto accidents
 7. Property theft and premises liability
 8. Tort law
- (p) Family law and domestic investigations
 1. Overview of Georgia divorce law (i.e. Ground for divorce, fault, no fault divorce etc.)
 - i. Documenting infidelity and evidence requirements
 - ii. Privacy issues and relevant laws
 - iii. Working with attorneys
 2. Child custody investigations
 - i. Factors in child custody disputes and best interests of the child (O.C.G.A. § 19-9-3)
 3. Legal issues in surveillance, Georgia Eavesdropping act, relevant case laws, privacy and precedent
- (q) Specialized investigations – Lecture overview of specialized areas of the private detective practice
 1. Due diligence investigations
 2. Background investigations

Georgia Board of Private Detective and Security Agencies

Board Meeting Minutes – January 27, 2022

Professional Licensing Boards – Secretary of State

237 Coliseum Drive, Macon, GA 31217

- i. Permission waivers
 - ii. Compliance with the Fair Credit Reporting Act
 - 3. Corporate Investigations
 - 4. Computer Crime Investigation
 - 5. Retail security
 - (r) Protective security
 - 1. Threat assessment investigations
 - 2. Overview of client protection
 - 3. Review of conducting an advance
 - 4. Formations and performing details
 - (s) Case management
 - 1. Client intake procedures
 - 2. Case file organization
 - 3. Case presentations to clients
 - (t) Business Acumen
 - 1. Advertising and marketing (Board Rule 509-4-.08)
 - 2. Client relations and customer service
 - 3. Contracts and retainer agreements
 - 4. Invoicing and billing
 - 5. Setting fees for services
 - 6. Investigative Reports (Board Rule 509-4-.06)
 - 7. Using subcontractors
 - 8. Confidentiality and privacy
 - (u) Investigative Ethics
 - 1. Transparency
 - 2. Client communications
 - 3. Avoiding conflict of interest
 - 4. Understanding ethical obligations
 - (v) a two hour examination should be given at the completion of the course covering all subjects, a minimum passing score of 75% being one of the requirements for qualification. These records shall be subject to inspection, upon request by the Board or its representative.
- (2) In addition to the requirements in paragraph (1), all private detective license holders and registered private detective employees who will be authorized to carry a handgun must complete the applicable firearms training curriculum as set forth in Board Rules 509-3-.08 and/or 509-3-.10.

Authority: O.C.G.A. §§ 43-1-25, 43-38-4(d)(1), (3), 43-38-6(9), 43-38-7(b)(1), and 43-38-10.1(b)(1)

The rules adoption hearing was adjourned at 9:10 a.m.

EXECUTIVE SESSION:

Tripp Mitchell moved, Antonio Long seconded, and the Board voted to enter into Executive Session at 9:17 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-38, for the purpose of conducting applicant interviews, reviewing applications and complaint cases, and to hear the Attorney General's report.

At the conclusion of Executive Session, Pam Griggs, Chair, declared the meeting to be "open" pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 10:55 a.m. No votes were taken during Executive Session.

Georgia Board of Private Detective and Security Agencies
Board Meeting Minutes – January 27, 2022
Professional Licensing Boards – Secretary of State
237 Coliseum Drive, Macon, GA 31217

OPEN SESSION:

Tripp Mitchell moved, Antonio Long seconded, and the Board voted to accept recommendations made during Executive Session as follows:

Appointments:

2959133 – Table – No show.

2960515 – Table – No show, reschedule for February 17, 2022 meeting.

Applications:

Company

NOTE: Companies are approved pending receipt of requisite surety bond or insurance, license fee, and passing exam results.

Company App #	Employee App #	Applicant Name	Decision
2961343	2961348	Surefox North America Inc	Approved.
2962299	2962300	Sodexo Operations, LLC	Approved.
2962970	2962979	T.S.C.	Table - Lack of experience / incomplete application.
2967227	2967231	JAS Investigation, LLC	Approved.
2971224	2981505	Garda CL Southeast, Inc	Approved.
2976031	2977057	Covenant Aviation Security, LLC	Approved.
2978064	2978073	Tovey and Tumlin, Inc	Approved. Tripp Mitchell recused.
2978498	2978502	Parker Security and Investigative Services Inc	Approved.
2978590	2982985	S.A. Lewis & Associates, LLC	Approved.
2979204	2984573	Advance Private Investigations, LLC	Approved.
2979208	2972910	Secure Corp Global LLC	Approved. Tripp Mitchell recused.
2980246	2990593	Off Duty Security Company Inc	Approved.
2980247	2980259	I-Zone 3 Technologies Inc	Approved.
2980260	2984566	TransPerfect Document Management, Inc	Approved.
2980712	2980716	RBL Security of Georgia, LLC DBA Signal of Augusta	Approved.
2982860	2986269	G Force Consulting LLC	Approved.
2986336	2986339	B.B.P.I.	Table – Improper/misleading name.
2987461	2987466	Conquer Security Services Incorporated	Approved.
2988793	2988795	Gallagher Bassett Services, Inc	Approved.
2989342	2989344	GLAW LLC	Approved.
2989347	2989350	RAM Investigations and Operations, Inc	Approved.
2993784	2993789	4Horsemen Investigations and Consulting LLC	Approved.
2993793	2995938	H and P's Security Team LLC	Approved.
2993936	2993939	GLAW LLC	Approved.
2971714	-	Wolverine Consultants LLC	Approved.
2972397	2982306	Hawkeye Protection Services LLC	Approved.
2972470	2982163	Westmoreland Protection Agency, Inc	Approved.
2974802	2974805	Blue Water Security II, Inc	Approved.
2976044	2987345	T and L Security and Investigations Inc	Approved.
2978512	2978514	Wise Protective Services	Approved.

Georgia Board of Private Detective and Security Agencies
Board Meeting Minutes – January 27, 2022
Professional Licensing Boards – Secretary of State
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2979592	2979599	Location 2 Location LLC	Approved.
2982494	2983065	Metro Atlanta Polygraph LLC	Approved.
2983406	2983704	Alexandria Executive Protection and Security Services LLC	Approved.
2984575	2984579	Got You Covered Protection LLC	Approved.
2995838	2984138	Spartan Protective Services	Approved.

Employees

Applicant #	Applicant Name	Decision
2957409	Clarence Frazier	Approve.
2976646	S.S.W.	Approve – with public Consent Order to include \$500 fine for failure to disclose criminal history. Refer to AG’s office.
2978577	W.R.C.	Approve – with public Consent Order to include \$500 fine for failure to disclose criminal history and previous license denial. Refer to AG’s office.
2982294	T.S.S.	Denied – criminal history. Applicant is not eligible to carry a firearm and therefore fails to meet minimal qualifications.
2982828	P.G.S.	Table – need certified court documents.
2983532	M.P.	Table – Schedule applicant interview for February 17, 2022, Board Meeting.
2984951	Norman Clide Vanzandt	Approved.
2987338	L.D.O.	Approve – with Public Consent Order to include \$500 fine for failure to disclose criminal history. Refer to AG’s office.
2989038	M.D.R.	Denied – criminal history. Applicant is not eligible to carry a firearm and therefore fails to meet minimal qualifications.
2991347	A.D.W.	Approve – with Public Consent Order to include \$500 fine for failure to disclose arrest history. Refer to AG’s office.

Trainers/Instructors

Applicant #	Applicant Name	Decision
2933152	David Terrill Sawyer	Approved.
2965412	Nathaniel Henry Williams	Approved.
2968672	Gary Taylor Lancaster	Approved.
2971713	Benjamin Tyrone Maner III	Approved.
2975322	James Lee Williams	Approved.
2976644	Jamine Rochelle Moton	Approved.
2983123	Jason Christopher Johns	Approved.
2985427	Margaret Francene Craig	Approved.
2990458	Ryan Thomas	Approved.
2992735	Eric Terrell Jefferson	Approved.

Complaints:

PDSA220038 – Close – Refer to regional FBI Office.

PDSA220023 – Table – Refer to Investigations to obtain statement from respondent.

PDSA220044 – Table – Refer to Attorney General’s Office for suspension of company license until proof of current bond or insurance has been provided.

Georgia Board of Private Detective and Security Agencies
Board Meeting Minutes – January 27, 2022
Professional Licensing Boards – Secretary of State
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PDSA220036 – Table – Refer to Investigations to obtain statements and additional information from respondents and to offer voluntary Cease & Desist Order.

PDSA220027 – Table – Refer to Investigations to obtain statements, copies of contracts, and to offer a voluntary Cease & Desist order to anyone found practicing without a license.

PDSA220024 – Close – No violation.

PDSA220015 – Close – with Letter of Concern to instructor regarding firearms qualifications and approved weapons.

PDSA220025 – Close – Refer to Law Enforcement.

PDSA220026 – Table – Until application is complete.

PDSA220049 – Table – Refer to Attorney General’s Office for legal advice.

Attorney General’s Report:

Complaint # PDSA220010 – Close – Withdraw application.

Complaint # PDSA220034 – Close – Withdraw application.

OPEN SESSION:

Other Business:

Docketed Orders:

Tripp Mitchell moved, Antonio Long seconded, and the Board voted to accept the docketed orders as presented:

Type	Licensee/Applicant	License/Application #	Docket #	City
Consent Agreement	Mutcherson, Kenyaata Bianca	SGE070460	2021-1589	Pembroke
Consent Agreement	Dello Russo, Michael	SGE070626	2022-0114	Winder
Cease and Desist	King, Kathy Lewis	PDSA220009	2021-1633	Camilla

Board Election

Tripp Mitchell moved, Antonio Long seconded, and the Board voted to re-elect Pam Griggs as Board Chair.

Exam Updates

The Board discussed the need to review the licensing exams for Private Detective Agencies and Private Security Agencies, to address poorly performing questions and any questions that might need to be updated due to conflict with recent updates in statute. The Board unanimously voted to approve the following individuals to serve as subject matter experts to assist PSI in making these updates:

Private Detective Agency Exam

Paul Purcell
Joshua Villines
Christopher Appleby
Tripp Mitchell

Private Security Agency Exam

Larry Davis
Joshua Villines
Joel Peacock
Tripp Mitchell

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Board Meeting Minutes – January 27, 2022
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Executive Director's Report

The Board reviewed the Executive Director's report which provided statistical data regarding licensing, complaints, and examinations.


The next meeting of the Georgia Board of Private Detectives and Security Agencies will be held Thursday, February 17, 2022 at 9:00 a.m.

There being no further business, Pam Griggs, Chair, declared the meeting adjourned at 11:08 a.m.

Minutes recorded by: Kristin Mitchell, Board Support Specialist

Minutes approved on: February 17, 2022


Pam Griggs, Chair


Brad Coman, Executive Director