

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY**  
**Board Zoom Meeting Minutes**  
**Friday, August 19, 2022 – 9:00 a.m.**

The Georgia State Board of Occupational Therapy met via Zoom on Friday, August 19, 2022. The following members were present:

**Board Members Present**

Robert McClellan, OTR/L, Vice Chair  
Rafael Salazar, OTR/L, Board Member  
Pamela Reddick-Collins, OTR/L, Board Member  
Casey Vance, Consumer Board Member

**Administrative Staff Present**

Adrienne Price, Executive Director  
Meagan Doss, Licensing Supervisor  
Michelle Hornaday, Board Support Specialist  
Malika Benoit, Complaint/Compliance Analyst

**Board Members Absent**

Rachele Branson, OTR/L, Chairperson  
Marla Marlowe, OTR/L, Board Member

**Attorney General's Office**

Mary Brannen, Senior Assistant Attorney General

**Visitors Present**

No visitors present.

**Call to Order** Mr. McClellan established that a quorum of the Board was present, and called the meeting to order at 9:09 a.m.

**OPEN SESSION**

**Board Meeting Agenda**

Mr. Salazar motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

**Open Session Minutes – June 24, 2022 Open Session Zoom Meeting Minutes**

Mr. Vance motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to accept the June 24, 2022 Open Session Zoom Meeting Minutes as presented.

**Ratification List: May 6, 2022 – September 12, 2022 Licenses, Reinstatements and PAMs**

Ms. Reddick-Collins motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to approve the list of licenses issued from February 18, 2022 – May 6, 2022, licenses issued by reinstatement, the Physical Agent Modalities certifications, and limited permits issued between Board meetings.

**Discussion – American Occupational Therapy Association (AOTA)**

**1. Regulatory Monitoring Report – 06.13.22**

Mr. Salazar motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to refer the topic of supervision of OTAs via telehealth to the Rules Committee for review and discussion.

**2. Legislative Monitoring Report – 06.13.22**

**3. Legislative and Regulatory Report – 06.13.22**

**4. Spring 2022 State Affairs Newsletter**

## **5. Model Occupational Therapy Practice Act Feedback Request**

Ms. Price encouraged members to follow the link provided and to submit their feedback individually to the survey.

## **6. National Board for Certification in Occupational Therapy (NBCOT) Board Representative**

Ms. Reddick-Collins motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to appoint Robert McClellan to serve as the NBCOT delegate.

The Board accepts the correspondence in reference to AOTA as information.

### **Discussion – Governor Active Supervision Certificate 22-01-003 - Board Policy A1 Approved 12.40**

The Board accepts the correspondence in reference to Policy A1 as information.

### **Discussion – CE Broker**

1. Monthly CE Broker Report - July 2022
2. CE Broker – Price Increase on Paid Subscription Services (Effective October 3, 2022)

The Board accepts the correspondence in reference to CE Broker as information.

### **Discussion – 2023 Board Meeting Dates**

Zoom meetings are scheduled on Fridays at 9:00 a.m.

February 24, 2023  
May 12, 2023  
August 18, 2023  
November 3, 2023

Mr. Salazar motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to approve the 2023 Board Meeting Dates as presented.

### **Board Chair’s Report – R. Branson**

No report presented.

### **Executive Director’s Report – A. Price**

Executive Director’s Report presented the Board with statistical data relevant to the processing of applications, the number of licensees, renewal audits, board meetings and complaints/compliance matters. Additionally, the Executive Director’s Report addressed the following:

- OT Licensure Compact

Ms. Reddick-Collins motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to accept the Executive Director’s Report as presented.

**Ms. Reddick-Collins motioned, Mr. Vance seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications, to receive the Attorney General’s, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Rafael Salazar, Pamela Reddick-Collins, and Casey Vance.**

**At the conclusion of Executive Session on Friday, August 19, 2022, Mr. McClellan declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

**OPEN SESSION**

**Executive Session Minutes – June 24, 2022 Executive Session Zoom Meeting Minutes**

Ms. Reddick-Collins motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to accept the June 24, 2022 executive session zoom Meeting minutes as presented.

**Attorney General’s Report – M. Brannen**

**OT190003**

Mr. Salazar motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to rescind the previous motion, close the case, and allow the license to lapse by operation of law.

Ms. Reddick-Collins motioned, Mr. Salazar seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General’s Report as presented.

**Miscellaneous Executive Discussion**

Mr. Vance motioned, Ms. Reddick-Collins seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

**1. CE AUDIT – OT220031**

Renew license with a Letter of Concern regarding compliance with continuing education requirements.

**2. CE AUDIT – OT230001**

Refer to Legal Services for a Public Consent Order for Renewal with a fine of \$500 for failing to meet CE requirements within the biennium. Must complete 5.5 hours of live CE and pay the fine in full within 90 days of the docket date of the order. CE hours taken to meet the terms of the order may not be used to meet CE requirements for the next biennium. Flag for CE Audit.

**3. CE AUDIT – OT220063**

Refer to Legal Services for a Public Consent Order for Renewal with a fine of \$500 for failing to meet CE requirements within the biennium. Must complete two (2) hours of ethics that may be live or online and pay the fine in full within 90 days of the docket date of the order. CE hours accepted to meet the CE requirements for the biennium ending March 31, 2022 may not be used to meet the CE requirements for the next biennium. Flag for CE Audit.

**4. OT230002**

Close the case and renew the license.

**5. CE AUDIT – OT230003**

Refer to Legal Services for a Public Consent Order for Renewal with a fine of \$500 for failing to meet CE requirements within the biennium. Must pay the fine in full within 90 days of the docket date of the order. CE hours accepted to meet the CE requirements for the biennium ending March 31, 2022 may not be used to meet the requirements for the next biennium. Flag for CE Audit.

**Application for Board Review – Applicant 3026645**

Mr. Salazar motioned, Mr. Vance seconded, and the Board voted unanimously in favor of the motion to issue the license.

**Adjournment** No further business was discussed, and the meeting adjourned at 10:11 a.m.

**Minutes recorded by:** Michelle Hornaday, Board Support Specialist

**Minutes reviewed and edited by:** Meagan Doss, Licensing Supervisor & Adrienne Price, Executive Director

**Minutes approved on:** November 4, 2022

RACHELE BRANSON

**BOARD CHAIR**

ADRIENNE PRICE

**EXECUTIVE DIRECTOR**