

**Georgia State Board of Long-Term Care Facility Administrators**  
**Teleconference Board Meeting Minutes – January 12, 2023**  
Professional Licensing Boards Division of the Secretary of State  
237 Coliseum Drive, Macon, Georgia 31217

**Members Present:**

- Barbara Mitchell, Chair
- Barbara Baxter, Vice Chair \*
- Chap Nelson
- Kim Pitsenbarger \*
- Beth Cayce
- Tim Bush

**Others Present:**

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor
- Kristin Mitchell, Board Support Specialist
- Karen Coates, Licensing Analyst \*
- Mary Brannen, Senior Assistant Attorney General \*

**Members Absent:**

- Danny Rampey
- Staci Kennedy
- Shanna Dupree
- Norma Jean Morgan

\* *via teleconference*

***Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.***

Barbara Mitchell, Chair, noted that a quorum was present, called the meeting to order at 9:14 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

**OPEN SESSION**

The Board welcomed new board members, Beth Cayce and Tim Bush, who were recently appointed to the Board by Governor Kemp after the passage of HB 1049.

**Agenda**

Chap Nelson moved, Tim Bush seconded, and the Board voted to approve the January 12, 2023, agenda.

**Minutes**

Chap Nelson moved, Beth Cayce seconded, and the Board voted to approve the September 14, 2023 Open Meeting minutes and Executive Session minutes.

**Ratification List**

Licenses Issued 9/12/2022 through 1/8/2023 (Total – 87): Chap Nelson moved, Beth Cayce seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee
ALCA000480	Alana Belcher Sirmans
ALCA000481	Maryam Khokhar Mullen
ALCA000482	Steve Cadet
ALCA000483	David Keith Ayers
ALCA000484	Ransom Keith Antoine
ALCA000485	Alexis Valencia Williams
ALCA000486	Seferino Charles Patino
ALCA000487	Cathleen Ann Plows-Gulvin
ALCA000488	Zanetta Delores Farmer

License #	Licensee
ALCA000489	Melinda Sue Singleton
ALCA000490	Veronica Leshay Lee
ALCA000491	Bethany Chyrrelle Nance
ALCA000492	Emmanuel Jackson
ALCA000493	Kaye B Beatenbough
ALCA000494	Nena Valerie Jones
ALCA000495	Shannon Rylie Brandon
ALCA000496	Christine M Cavanaugh
ALCA000497	Paige Alise Hatcher

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ALCA000498	Justen D White
ALCA000499	Alicia Antionette Greene
ALCA000500	Anita Deraney
ALCA000501	Shunkelia Johnson England
ALCA000502	Zuly V Martinez
ALCA000503	Tato Gayflorse
ALCA000504	Sharon O Egitton
ALCA000505	Stacey Denise Broadnax
ALCA000506	Kimberly Kay Harris
ALCA000507	Neelam Rahatekar
ALCA000508	Keli Denise Fountain
ALCA000509	Lynette Idella Chin
ALCA000510	Sharon R. White
ALCA000511	Elaine Silveira Tello
ALCA000512	Kiley Webb
ALCA000513	Annemarie Noel Swanson
ALCA000514	Julie Knight Johnson
ALCA000515	Sarah Christine Biehl
ALCA000516	Tena Robin Stewart
ALCA000517	Monica Quibodeaux Lee
ALCA000518	Lucero Niki Havens
ALCA000519	William Edward Burr, Jr.
ALCA000520	Heather Meria Tammen
NHA006103	Timothy Grant Bush
NHA006104	Breiana Paige Feagle
NHA006105	Enola Lawrence
NHA006106	Bruce Charles Bodemer
NHA006107	Marian Hodges Hunter
NHA006108	Jenny Lopez
NHA006109	Judy Lyn Treloar
NHA006110	Edwin Rojas

License #	Licensee
NHA006111	Annette Smith Goodwin
NHA006112	Alison Estelle Austin
NHA006113	Kimberly S Dunham
NHA006114	Destiny Nakia Ray
NHA006115	Soyna Brown Peeler
NHA006116	Joseph Devin Johnston
NHA006117	Augustine Oshahon Aiguosatile
NHA006118	Erikka Bailey Hallback
NHA006119	Stacier Denice Henry
NHAP000289	Shari Jordan
NHAP000290	Soukhy Mont Dor Clark
NHAP000291	Deborah Ann Meade
NHAS000312	Mountain View Health & Rehab Center
NHAS000313	Pruitt Health-Moultrie
NHAS000314	Southwell Health and Rehabilitation
NHAS000315	Park Place Nursing And Rehabilitation
NHAS000316	Traditions Health and Rehabilitation
NHAS000317	Summers Retirement, LLC dba The Lodge
NHAT000490	Jeffrey Seth Stanley
NHAT000491	Michael Darren Phillips, II
NHAT000492	Melissa Ann Duck
NHAT000493	Ramona Calise Lancaster-Epps
NHAT000494	LaCharles Javon Washington
NHAT000495	Stephanie Lynn Watson
NHAT000496	Erica Lane Owens
PCHA000174	Alana Belcher Sirmans
PCHA000175	David Keith Ayers
PCHA000176	Ronald G Crump
PCHA000177	Melinda Sue Singleton
PCHA000178	Nena Valerie Jones
PCHA000179	Justen D White

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License #	Licensee
PCHA000180	Mason Slone Torres
PCHA000181	Ashley Kristen Smith
PCHA000182	Tato Gayflorsee
PCHA000183	Julie Jordan MacNeil

License #	Licensee
PCHA000184	Sharon R. White
PCHA000185	Deborah Sue Sanders
PCHA000186	Jonathan Michael Thornton

**EXECUTIVE SESSION**

Chap Nelson moved, Tim Bush seconded, and the Board voted to enter Executive Session at 9:25 a.m. in accordance with O.C.G.A. §43-1-2(k) (1) (2), § 50-14-2 (1), and 43-1-19(h) (2) & (4), for the purpose of discussing and reviewing complaints, and to hear the Attorney General’s Report.

At the conclusion of Executive Session Barbara Mitchell, Chair, declared the Board meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq., at 11:25 a.m. No votes were taken in Executive Session.

**OPEN SESSION**

Tim Bush moved, Chap Nelson seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

**Application:**

3046781 – D.S. – Nursing Home Administrator by Reciprocity – Deny – The applicant’s initial state of licensure does not maintain a system and standard of qualifications for a nursing home administrator license which is substantially equivalent to those required in this state. Chap Nelson opposed.

**Appointment:**

3046781 – D.S. – Appeal of denial – Barbara Baxter, Kim Pitsenbarger, and Barbara Mitchell in favor of upholding the denial. Chap Nelson, Beth Cayce, and Tim Bush opposed. As a majority vote could not be reached the appeal is tabled to the next Board meeting.

**Complaints:**

NHA220017 – Close – Facility in compliance/matter resolved.

NHA220021 – Close – Facility in compliance/matter resolved.

NHA220023 – Close – Facility in compliance/matter resolved.

NHA230013 – Close – No jurisdiction, refer to DCH.

NHA230014 – Close – No jurisdiction, refer to Georgia Board of Nursing.

NHA230015 – Close – No jurisdiction.

NHA220030 – Close – With a Letter of Concern regarding licensee’s responsibility to notify the Board of any arrests or convictions. The Board reserves the right to take disciplinary action based on the outcome of any cases that have not yet been adjudicated.

NHA230016 – Close – Refer to DCH.

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NHA220003 – Close – Refer to DCH.

NHA230007 – Close – Refer to DCH.

NHA230010 – Close – No jurisdiction.

NHA230017 – Close – Refer to DCH.

NHA220036 – Close – With a Letter of Concern regarding licensee’s responsibility to notify the Board of any arrests or convictions. The Board reserves the right to take disciplinary action based on the outcome of any cases that have not yet been adjudicated.

NHA230019 – Close – Refer to DCH.

NHA230018 – Close – Facility in compliance/matter resolved.

NHA230021 – Close – No jurisdiction, refer to DCH.

NHA230022 – Close – No violation, lack of information.

NHA230020 – Close – Refer to DCH.

**Attorney General’s Report**

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action and request for advice.

**OTHER BUSINESS**

**Docketed Orders:** Beth Cayce moved, Chap Nelson seconded, and the Board voted to accept the docketed orders as presented:

Type	Name	License #	Docket #	City
Consent Order	Christopher Cason	NHA005714	2022-1466	Locust Grove

**Licensure Requirements by State:**

The Board discussed licensing requirements by state that are used to help determine eligibility for reciprocity. Staff provided the Board with a spreadsheet of licensing requirements by state based on the information provided to NAB by the individual states.

**Open Records Request:**

The Board reviewed and discussed an open records request from a law firm for the entire license file for one individual. Tim Bush moved, Chap Nelson seconded, and the Board voted unanimously to deny the request.

There being no further business, Barbara Mitchell, Chair, declared the meeting adjourned at 12:00 p.m.

The next meeting of the Georgia State Board of Long-Term Care Facility Administrators will be held Wednesday, January 18, 2023 at 9:00 a.m.

Minutes recorded by: Kristin Mitchell, Board Support Specialist

Minutes reviewed and edited by: Brad Coman, Executive Director

Minutes approved on February 6, 2023.

  
Barbara Mitchell, Chair

  
Brad Coman, Executive Director