

GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
Board Zoom Meeting Minutes
Friday, May 12, 2023 – 9:00 a.m.

The Georgia State Board of Occupational Therapy met via Zoom on Friday, May 12, 2023. The following members were present:

Board Members Present

Robert McClellan, OTR/L, Vice Chair
Rafael Salazar, OTR/L, Board Member
Pamela Reddick-Collins, OTR/L, Board Member
Marla Marlowe, OTR/L, Board Member

Administrative Staff Present

Adrienne Price, Executive Director
Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist
Toni Moore, Complaint/Compliance Analyst

Board Members Absent

Rachele Branson, OTR/L, Chairperson
Casey Vance, Consumer Board Member

Attorney General's Office

Mary Brannen, Senior Assistant Attorney General

Visitors Present

No Visitors present.

Call to Order Mr. McClellan established that a quorum of the Board was present, and called the meeting to order at 9:08 a.m.

OPEN SESSION

Board Meeting Agenda

Ms. Reddick-Collins motioned, Ms. Marlowe seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

Open Session Minutes – February 17, 2023 Open Session Zoom Meeting Minutes

Ms. Reddick-Collins motioned, Ms. Marlowe seconded, and the Board voted unanimously in favor of the motion to accept the February 17, 2023 Open Session Zoom Meeting Minutes as presented.

Ratification List: February 17, 2023 – May 5, 2023 Licenses, Reinstatements and PAMs

Mr. Salazar motioned, Ms. Marlowe seconded, and the Board voted unanimously in favor of the motion to approve the list of licenses issued from February 17, 2023 – May 5, 2023, licenses issued by reinstatement, the Physical Agent Modalities certifications, and limited permits issued between Board meetings.

Correspondence – National Board for Certification in Occupational Therapy (NBCOT) Request – OT State Licensing Board Member Roster

Ms. Marlowe motioned, Mr. Salazar seconded, and the Board voted unanimously in favor of the motion to release the requested information.

Discussion – American Occupational Therapy Association (AOTA)

1. State Affairs Newsletter – Spring 2022
2. INSPIRE State Policy Forum
3. Policy E18 – Interventions to Support Occupations

The Board accepts the correspondence in reference to AOTA as information.

Board Chair's Report – R. Branson

No report presented.

Executive Director's Report – A. Price

Executive Director's Report presented the Board with statistical data relevant to the processing of applications, the number of licensees, renewal audits and complaints/compliance matters and the status of renewal applications. Additionally, the Executive Director's Report addressed the following:

- OT Licensure Compact
- Rules Hearing
- Georgia General Assembly
- Annual Ethics Commission Affidavit of Public Officer Filings

Ms. Reddick-Collins motioned, Ms. Marlowe seconded, and the Board voted unanimously in favor of the motion to accept the Executive Director's Report as presented.

Ms. Reddick-Collins motioned, Ms. Marlowe seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to deliberate on Applications, to receive the Attorney General's, Enforcement, and Cognizant Reports, and to conduct Applicant Interviews. Voting in favor of the motion were those present who included Board Members: Robert McClellan, Rafael Salazar, Pamela Reddick-Collins, and Marla Marlowe.

At the conclusion of Executive Session on Friday, May 12, 2023, Mr. McClellan declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.

OPEN SESSION

Executive Session Minutes – February 17, 2023 Executive Session Zoom Meeting Minutes

Mr. McClellan motioned, Ms. Collins seconded, and the Board voted unanimously in favor of the motion to accept the February 17, 2023 Executive Session Zoom Meeting Minutes as presented.

Attorney General's Report – M. Brannen

1. AG MEMO - Requests to Lapse

OT220040
OT220052
OT220049
OT220063

Ms. Reddick-Collins motioned, Mr. Salazar seconded, and the Board voted unanimously in favor of the motion to rescind the referral to the Attorney General's Office and grant the request to withdraw the renewal applications allowing the licenses to lapse by operation of law.

Mr. McClellan motioned, Mr. Salazar seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

Applications for Board Review

Mr. Salazar motioned, Mr. McClellan seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations made in Executive Session:

Reinstatement

Applicant 3088006 Issue the license with a Letter of Concern regarding action in another jurisdiction.

Arrests

Applicant 3077889 Refer to the Attorney General's Office for a Public Consent Agreement for Reinstatement of Licensure for with a fine of \$500 for false attestation. Fine to be paid within 90 days of the docket date. Flag for CE Audit.

Applicant 2514495 Deny the 2020 renewal application and allow the license to lapse by operation of law.

Applicant 3082525 Issue the license. Must notify the Board of the final disposition of the pending case within 10 days of adjudication.

2020 Renewals

Applicant 2899441 Renew the license with a Letter of Concern regarding accurate and timely response to the Board. If fail to submit renewal application for the 2022 cycle in accordance with the notice, the license will lapse by operation of law.

Applicant 2572228 Allow the license to lapse by operation of law for failure to meet the renewal requirements.

Applicant 2556148 Allow the license to lapse by operation of law for failure to meet the renewal requirements.

Applicant 232215 Allow the license to lapse by operation of law for failure to meet the renewal requirements.

Applicant 1757443 Allow the license to lapse by operation of law for failure to meet the renewal requirements.

Applicant 1181304 Allow the license to lapse by operation of law for failure to meet the renewal requirements.

Applicant 2801577 Renew the license with a Letter of Concern regarding accurate and timely response to the Board. If fail to submit renewal application for the 2022 cycle in accordance with the notice, the license will lapse by operation of law.

Applicant 2813404 Renew the license with a Letter of Concern regarding accurate and timely response to the Board. If fail to submit renewal application for the 2022 cycle in accordance with the notice, the license will lapse by operation of law.

Applicant 1304602 Table pending response from the applicant. If fail to submit renewal application for the 2022 cycle in accordance with the notice, the license will lapse by operation of law. If renewal application submitted, refer to the Attorney General's Office for a Consent Order for Renewal of Licensure for the 2020 renewal with a fine of \$500 for failure to meet CE requirements for license renewal. Fine to be paid within 90 days of the docket date. Must complete seven (7) hours of CE [six (6) of which must be live and one (1) hour must be in ethics] within 90 days of the docket date of the order. If the licensee does not submit a renewal application for the 2022 renewal the license will lapse by operation of law.

2022 Renewals

Applicant 228708 Send deficiency letter by certified mail. If the Licensee does not respond within 15 days of receipt, refer to the Attorney General's Office for a Public Consent Order for License Renewal with a fine of \$500 for failure to meet CE requirements within the biennium. Fine must be paid within 90 days of the docket date of the order. Must complete 24 hours of CE of which 12 hours must be live CE within 90 days of the docket date. CE taken to meet the requirements of the order may not be used for future renewals. Flag for CE audit.

Applicant 2735086 Refer to the Attorney General's Office for a Public Consent Order for License Renewal with a fine of \$1000.00 for failure to meet CE requirements within the biennium and false attestation. Fine must be paid within six (6) months of the docket date of the order. Must complete 12 hours of live CE within 90 days of the docket date. CE taken to meet the requirements of the order may not be used for future renewals. Flag for CE audit.

OT230001 Refer to the Attorney General's Office for a Public Consent Order for Renewal with a fine of \$500 for failing to meet CE requirements within the biennium. Must complete 5.5 hours of live CE and pay the fine in full within 90 days of the docket date of the order. CE hours taken to meet the terms of the order may not be used to meet CE requirements for the next biennium. Flag for CE Audit.

Applicant 2840790 Issue a mitigating circumstances letter for one (1) hour of CE. If licensee does not submit proof of completion of required CE, refer to the Attorney General's Office for a Public Consent Order for License Renewal with a fine of \$1000 for failure to meet CE requirements within the biennium and false attestation. Fine must be paid within six (6) months of the docket date of the order. Must complete one (1) hour of CE within 90 days of the docket date. CE hours taken to meet the terms of the order may not be used to meet CE requirements for the next biennium. Flag for CE Audit.

Applicant 229779 Renew the license with a Letter of Concern regarding accurate and timely response to the Board.

Applicant 230343 Renew the license with a Letter of Concern regarding accurate and timely response to the Board.

Applicant 2906759 Refer to the Attorney General's Office for a Consent Order for Renewal of Licensure with a fine of \$500 for failure to meet CE requirements within the biennium. Fine to be paid within 90 days of the docket date. Must complete 12 hours of live CE and two (2) hours in ethics within 90 days of the docket date of the order.

OT170005 Amend the previous motion and refer to the Attorney General's Office for a Public Consent Order for License Renewal with a fine of \$1000 for failure to meet CE requirements and false attestation. Fine must be paid within six (6) months of the order docket date. Must complete 8.5 hours of Live CE within 90 days of the docket date. CE taken to meet the requirements of the order may not be used for future renewals. Flag for CE audit.

Applicant 2851084 Renew the license with a Letter of Concern regarding accurate and timely response to the Board.

Adjournment No further business was discussed, and the meeting adjourned at 11:06 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist

Minutes reviewed and edited by: Adrienne Price, Executive Director & Megan Doss, Licensing Supervisor

Minutes approved on: June 26, 2023

RACHELE BRANSON
BOARD CHAIR

ADRIENNE PRICE
EXECUTIVE DIRECTOR