

GEORGIA STATE BOARD OF VETERINARY MEDICINE
Board WebEx Meeting Minutes
Wednesday, December 13, 2023 – 9:30 a.m.

The Georgia State Board of Veterinary Medicine met via WebEx meeting on Wednesday, December 13, 2023. The following members were present:

Board Members Present

Dr. William Wright, DVM, Chair
Ms. Jessica Sewell, LVT, Vice Chair
Dr. Beckey Malphus, DVM, Board Member
Dr. Wendy Cuevas, DACVPM, Board Member
Dr. Larry Corry, DVM, Board Member
Dr. Matthew Bradley, DVM, Board Member
Mr. Thomas Culpepper, Consumer Board Member

Staff Present

Adrienne Price, Executive Director
Meagan Doss, Licensing Supervisor
Michelle Hornaday, Board Support Specialist
Arin Holder, Complaint/Compliance Analyst

Attorney General's Office

Michelle Sawyer, Assistant Attorney General

Board Members Absent

No members absent.

Visitors Present

Keri Riddick, DVM, Georgia Veterinary Medical Association (GVMA)
Call-in User 2

Call to Order: Dr. Wright established that a quorum of the Board was present and called the meeting to order at 9:39 a.m.

OPEN SESSION

Agenda Dr. Corry motioned, Dr. Cuevas seconded, and the Board voted unanimously in favor of the motion to accept the meeting agenda as posted.

Open Session Board Minutes

1. October 11, 2023 Open Session Board WebEx Meeting Minutes

Mr. Culpepper motioned, Ms. Sewell seconded, and the Board voted unanimously in favor of the motion to accept the October 11, 2023 Board WebEx Meeting Minutes as presented.

2. October 31, 2023 Rules Committee WebEx Meeting Minutes

Mr. Culpepper motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the October 31, 2023 Rules Committee WebEx Meeting Minutes as presented.

3. December 12, 2023 Open Session Investigative Committee WebEx Meeting Minutes

Mr. Culpepper motioned, Ms. Sewell seconded, and the Board voted unanimously in favor of the motion to accept the December 12, 2023 Investigative Committee WebEx Meeting Minutes, as presented.

Licenses to Ratify: October 4, 2023 – December 6, 2023

Ms. Sewell motioned, Dr. Cuevas seconded, and the Board voted unanimously in favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with Board Rules and Policies, between Board meetings.

Correspondence – Providing Medications to County Shelter for Animal Control, Todd Cooley, DVM

Dr. Malphus motioned, Dr. Cuevas seconded, and the Board voted unanimously in favor of the motion to notify the writer that the Board has no specific statute or rule relevant to the use of pharmaceuticals in dart guns; however, licensees must maintain compliance with BR 700-12-.07 and if controlled substances are being ordered for the dart guns, licensees must contact the U.S. Drug Enforcement Administration for guidance.

Correspondence – Emergency Medical Intervention Kit, Rob Romeijn

Dr. Malphus motioned, Mr. Culpepper seconded, and the Board voted unanimously in favor of the motion to notify the writer they must consult with the veterinarian on an emergency preparedness plan that he may follow when the veterinarian is out of town so that there is an option available for the treatment of the animals.

Correspondence – Sam Geiling on behalf of the National Association of Veterinary Technicians in America (NAVTA) Government Relations Committee

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to notify the writer The Georgia State Board of Veterinary Medicine is aware of the letter sent to AAVSB and the intended vote on closing alternate routes. The Board is in support of closing the alternate routes and is supportive of year-round VTNE testing as well as early access to the VTNE provided that candidates are required to graduate from an accredited program prior to licensure.

Correspondence – Acceptance of U.S. Department of Agriculture - Animal and Plant Health Inspection Service (USDA-APHIS) accreditation modules for LEAP credit, Andrew Smith, VET006697

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to refer the correspondence to the Rules Committee for further review.

Correspondence – Veterinarians and Non-Federally Controlled Substances, Adam M. Ferguson, Drug Enforcement Administration (DEA) Diversion Investigator

Dr. Malphus motioned, Ms. Sewell seconded, and the Board voted unanimously in favor of the motion to notify the writer that the Georgia State Board of Veterinary Medicine has no jurisdiction in this matter and recommends the writer consult with the Georgia Board of Pharmacy on O.C.G.A. § 16-13-28.

Discussion – American Association of Veterinary State Boards (AAVSB) – WATCHDOG Tracking Report

The Board accepted the correspondence in reference to AAVSB as information.

Discussion – CE Broker

1. Updates to Board Suite
2. Thank you

The Board accepted the correspondence in reference to CE Broker as information.

Discussion – Discussion – CE Provider Application – Referred for Full Board Review – Tennessee Veterinary Medical Association – Music City Veterinary Conference, Adele Reed

Dr. Malphus motioned, Ms. Sewell seconded, and the Board voted unanimously in favor of the motion to notify the provider the application is denied. They may submit four individual CE Program applications of 1 hour LEAP each for each of the course programs during the conference for which they are seeking LEAP credit. If approved, the programs will be granted individual approval codes.

Discussion – Rules Committee – W. Wright

1. Rule 700-7-.03. Continuing Veterinary Education_RC 10.31.2023

Ga. Comp. R. & Regs. r. 700-7-.03 Continuing Veterinary Education

Georgia Administrative Code

Department 700. RULES OF GEORGIA STATE BOARD OF VETERINARY MEDICINE

Chapter 700-7. RENEWAL OF LICENSE

Current through Rules and Regulations filed through October 16, 2023

Rule 700-7-.03. Continuing Veterinary Education

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinarian and veterinary faculty member licensed to practice in the State of Georgia must obtain thirty (30) hours of Board approved continuing education per biennium for license renewal.
 - (i) Of the thirty (30) hours required, two (2) per renewal period must be acquired in Georgia laws, rules and professionalism (LEAP). Continuing education hours may be acquired in person, by live interactive webinars or pre-recorded, non-interactive webinars that incorporate measures to ensure active participation throughout the course, to include but not limited a content based post-course test with a minimum of five questions per CE credit. Georgia licensees who do not practice in the State of Georgia are not required to meet the two (2) hour requirement in Georgia laws, rules, and professionalism; and
 - (ii) Eighteen (18) of the thirty (30) hours must include scientific subject matter. Scientific subject matter includes all conventional medical and surgical sub-categories that are evidence based in addition to the science of diagnosis, treatment, and prevention of disease as it relates directly to patients and includes a comprehensive range of the practice of veterinary medicine.
2. At the time of license renewal, each veterinarian shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. Veterinarians and veterinary faculty member licensed during the first year of a biennium must obtain fifteen (15) hours of continuing education and is not required to meet the two (2) hour requirement in Georgia laws, rules, and professionalism. Veterinarians and veterinary faculty members licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire thirty (30) hours is required for each renewal.
4. In the event that a veterinarian or a veterinary faculty member fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.
5. If documentation of continuing education is requested in conjunction with any audit and not received by the Board on or before the deadline date provided, the licensee will be subject to disciplinary action.

6. A veterinarian or veterinary faculty member may not carry over continuing education credits from one biennium license renewal period to the next.
7. Each veterinarian or veterinary faculty member must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
8. Veterinarians or veterinary faculty members who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.
2. Blanket approval does not apply to any continuing education programs on Georgia laws, rules, and professionalism (LEAP).
 - a. All LEAP courses and any other (non-LEAP) continuing education course which is not offered by a blanket approved organization must be awarded Board approval before the course is offered.
 - b. If the LEAP course is a pre-recorded, non-interactive webinar, the provider must ensure that a passing score of 80% is achieved on the content-based post course test before awarding credit for the course.
3. Providers may be awarded Board approval for a continuing education course by submitting the following for consideration by the Board:
 - (i) A continuing education application form;
 - (ii) A detailed course outline or syllabus;
 - (iii) A current curriculum vitae or resume must be provided for each speaker or lecturer;
 - (iv) The procedure to be used for recording attendance; and,
 - (v) The number of continuing education hours for which the course sponsor requests approval.
4. In addition to the LEAP requirements, the remaining credit hours may be earned as follows:
 - (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
 - (ii) Three (3) hours can be for journal studies where follow-up testing is required. Fifteen (15) hours of interactive computer-generated courses will be allowed. Follow-up testing is required.
 - (iii) A maximum of twelve (12) hours will be allowed per calendar day.

- (iv) A maximum of six (6) hours for veterinarians can be acquired through in house training at the licensees' place of employment.
- (v) A maximum of ten (10) hours can be acquired through in-house training for veterinary faculty at AVMA accredited institutions. For the purposes of this rule, "in house training" refers to programs that are only offered to employees of the institution.
- (vi) A maximum of three (3) hours can be acquired by licensees who conducted peer reviews for the Board.
- (vii) Two (2) hours of continuing education credit per lecture for a subject area, regardless of the number of times the licensee presents the course, for a maximum of five different subjects.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select a percentage of its licensees to audit for continuing education compliance.
2. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:
 - (i) Name and license number of participant;
 - (ii) Name of provider;
 - (iii) Name and title of program to include the date and time each individual course was offered;
 - (iv) Hours/CEU's completed;
 - (v) Date of completion; and
 - (vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a current Program Approval Form for each program presented to include all program materials requested. These forms must be complete and should be submitted 60 days in advance in order to be considered by the Board.

Cite as Ga. Comp. R. & Regs. R. 700-7-.03

Authority: O.C.G.A. §§ [43-1-25](#), [43-50-21](#), [43-50-40](#), [43-50-52](#); [43-50-110](#).

History. Original Rule entitled "Continuing Veterinary Education" was filed November 4, 1988; effective November 24, 1988.

Amended: F. Dec. 19, 1990; eff. Jan. 8, 1991.

Amended: F. Jun. 20, 1997; eff. July 10, 1997.

Repealed: New Rule of same title adopted. F. Apr. 8, 2002; eff. Apr. 28, 2002.

Repealed: New Rule of same title adopted. F. Feb. 6, 2005; eff. Feb. 26, 2005.

Amended: F. Aug. 24, 2007; eff. Sept. 13, 2007.

Amended: F. Sept. 2, 2008; eff. Sept. 22, 2008.

Repealed: New Rule of the same title adopted. F. Aug. 12, 2010; eff. Sept. 1, 2010.

Repealed: New Rule of the same title adopted. F. Jun. 19, 2012; eff. July 9, 2012.

Amended: F. Nov. 5, 2014; eff. Nov. 25, 2014.

Amended: F. May 26, 2017; eff. June 15, 2017.

Amended: F. Mar. 16, 2018; eff. Apr. 5, 2018.

Amended: F. Mar. 24, 2021; eff. Apr. 13, 2021.

2. Rule 700-7-.04. Veterinary Technician Continuing Education_RC 10.31.2023

Dr. Corry motioned, Mr. Culpepper seconded, and the Board voted unanimously in favor of the motion to accept the recommendations from the Rules Committee and to refer Rule 700-7-.03. Continuing Veterinary Education and Rule 700-7-.04. Veterinary Technician Continuing Education as amended during today's discussion to clarify LEAP requirements to the Attorney General's Office for a Memorandum of Authority, and if no objections, vote to post.

Ga. Comp. R. & Regs. r. 700-7-.04 Veterinary Technician Continuing Education

Georgia Administrative Code

Department 700. RULES OF GEORGIA STATE BOARD OF VETERINARY MEDICINE

Chapter 700-7. RENEWAL OF LICENSE

Current through Rules and Regulations filed through October 16, 2023

Rule 700-7-.04. Veterinary Technician Continuing Education

Effective January 1, 2010, the Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinary technician licensed to practice in the State of Georgia must obtain eleven (11) hours of Board approved continuing education per biennium for license renewal. Of the eleven (11) hours required, one (1) per renewal period must be acquired in Georgia laws, rules, and professionalism (LEAP). Continuing education hours may be in person, live interactive webinars, or pre-recorded non-interactive webinars that incorporate measures to ensure active participation throughout the course, to include but not limited a content based post-course test with a minimum of five questions per CE credit. Georgia licensees who do not practice in the State of Georgia are not required to meet the one (1) hour requirement in Georgia laws, rules, and professionalism.

2. At the time of license renewal, each veterinary technician shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
3. A veterinary technician licensed during the first year of a biennium must obtain five (5) hours of continuing education and is not required to meet the one (1) hour requirement in Georgia laws, rules, and professionalism. A veterinary technician licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire ten (10) hours is required for each renewal.
4. In the event that a veterinary technician fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board. If documentation of continuing education is requested and not received by the Board prior to the expiration date, the license will expire.
5. A veterinary technician may not carry over continuing education credits from one biennium license renewal period to the next.
6. Each veterinary technician must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
7. Veterinary technicians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United State or Southern Animal Health Association and any course approved by another state board. Blanket approval does not apply to any continuing education programs on Georgia laws, rules and professionalism.
2. All continuing education courses on Georgia laws, rules and professionalism (LEAP) or any continuing education course which is not offered by a blanket approved organization must be awarded Board approval. If the LEAP course is a pre-recorded, non-interactive webinar, the provider must ensure that a passing score of 80% is achieved on the content-based post course test before awarding credit for the course.

Providers may be awarded Board approval for a continuing education course by submitting the

3. following:
 - (i) A continuing education application form;
 - (ii) A detailed course outline or syllabus;
 - (iii) A current curriculum must be provided for each speaker or lecturer;
 - (iv) The procedure to be used for recording attendance;

- (v) The number of continuing education hours for which the course sponsor requests approval.
4. Of the required non-LEAP continuing education, a minimum of 8 hours must be in scientific subject matter to include the science of treatments, interventions, and disease prevention as it relates to the patients. The remaining 2 hours may be on scientific subject matter or non-medical content. These hours may be earned as follows:
- (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
 - (ii) Not more than four (4) hours can be obtained from veterinary journal studies or interactive computer-generated courses where follow-up testing is required.
 - (iii) A maximum of three (3) hours for veterinary technicians can be acquired through in house training at the licensees' place of employment.
 - (iv) A maximum of five (5) hours can be acquired through in house training for veterinary technicians at AVMA accredited institutions.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program.

The documentation shall include:

- (i) Name and license number of participant;

- (ii) Name of provider;
- (iii) Name and title of program;
- (iv) Hours/CEU's completed;
- (v) Date of completion; and
- (vi) Authorizing signature.

7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.

Cite as Ga. Comp. R. & Regs. R. 700-7-.04

Authority: O.C.G.A. §§ [43-1-25](#), [43-50-2](#), [43-50-21](#), [43-50-40](#), [43-50-52](#).

History. Original Rule entitled "Veterinary Technician Continuing Education" adopted. F. Sept. 2, 2008; eff. Sept. 22, 2008.

Repealed: New Rule of the same title adopted. F. Aug. 12, 2010; eff. Sept. 1, 2010.

Repealed: New Rule of the same title adopted. F. Jun. 19, 2012; eff. July 9, 2012.

Amended: F. Nov. 5, 2014; eff. Nov. 25, 2014.

Amended: F. Apr. 13, 2017; eff. May 3, 2017.

Amended: F. Mar. 16, 2018; eff. Apr. 5, 2018.

3. Rule 700-8-.01. Unprofessional Conduct

As it relates to veterinarian-client-patient relationship (VCPR), Board Rule 700-8-.01. Unprofessional Conduct may not be amended as a statutory change would be required to amend the definition of a VCPR. The Board has no authority to make any changes to the statute.

The Rules Committee of the Georgia State Board of Veterinary Medicine will meet January 25, 2024 at 9:30 a.m.

Petition for Rule Waiver – BR 700-2-.02 Taylor Fisher

Dr. Cuevas motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to grant the petition to waive BR 700-2-.02 based on sufficient evidence to substantiate a substantial hardship.

Executive Director's Report – A. Price

Executive Director's Report presented the Board with statistical data relevant to the processing of applications, the number of licensees, and complaints/compliance matters to include the number of Continuing Education applications pending, approved, and denied. In addition, she addressed the following topics with the Board:

- Radiology Rules and Inspections
- Rules Hearing
- PLB Updates

Dr. Corry motioned, M. Sewell seconded, and the Board voted unanimously in favor of the motion to accept the Executive Director's report as presented.

Mathew Bradley left the meeting at 11:05 a.m. with a quorum of the Board still present.

Board Chair's Report – W. Wright, DVM

No formal report was presented; however, Dr. Wright reminded everyone that 2024 is a renewal year and to be aware of upcoming LEAP programs.

Dr. Malphus made a motion, Ms. Sewell seconded, and the Board voted to enter Executive Session in accordance with O.C.G.A. §§ 43-1-2(k); 43-1-19 (h) and 50-14-2 (1) to receive and review information pertaining to investigative reports, pending cases and enforcement matters and to receive the Assistant Attorney General's report. Voting in favor of the motion were those present who included: Dr. Wright, Ms. Sewell, Dr. Malphus, Dr. Corry, Dr. Cuevas, Ms. Sewell, and Mr. Culpepper.

At the conclusion of Executive Session on Wednesday, December 13, 2023, Dr. Wright declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken during the executive session.

OPEN SESSION

Executive Session Board Minutes

- 1. October 11, 2023 Executive Session Board WebEx Meeting Minutes**
- 2. December 12, 2023 Executive Session Investigative Committee WebEx Meeting Minutes**

Ms. Sewell made a motion, Dr. Cuevas seconded, and the Board voted unanimously in favor of the motion to accept the October 11, 2023 Executive Session Board WebEx Meeting Minutes and the December 12, 2023 Executive Session Investigative Committee WebEx Meeting Minutes as amended.

Attorney General's Report – M. Sawyer

Ms. Sewell made a motion, Dr. Cuevas seconded, and the Board voted unanimously in favor of the motion to accept the Attorney General's Report as presented.

Investigative Committee Report – B. Malphus, DVM

Dr. Cuevas motioned, Dr. Corry seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations as amended in Executive Session:

VET230146	Refer to Legal Services for a Public Consent Order with terms and conditions as discussed.
VET230171	Refer to Legal Services for a Public Consent Order with terms and conditions as discussed.
VET240007	Close the case and refer to the Georgia Department of Agriculture.
VET230187	Close the case.
VET230170	Close the case due to the standard of care was met.
VET230174	Close the case due to the standard of care was met.
VET230185	Close the case due to the standard of care was met.
VET230186	Close case with a Letter of Concern.
VET240004	Close the case due to standard of care was met.
VET240008	Refer to Legal Services for a Public Consent Order with terms and conditions as discussed.
VET240009	Close the case due to the standard of care was met.
VET240011	Close the case due to the standard of care was met.
VET240019	Close the case due to the standard of care was met.
VET240026	Close the case due to the standard of care was met.
VET240027	Close the case with a Letter of Concern.
VET240032	Close the case due to the standard of care was met.

Applications for Board Review

Dr. Corry motioned, Ms. Sewell seconded, and the Board voted unanimously in favor of the motion to accept the following recommendations as amended in Executive Session:

Applicant 3118593 Issue the license.

Mr. Culpepper left the meeting at 12:19 p.m. with a quorum of the Board still present.

Applicant 4002653 Accept exam equivalent and issue the license.

Adjournment No further business was discussed, and the meeting adjourned at 12:35 p.m.

Minutes recorded by: Michelle Hornaday, Board Support Specialist

Minutes reviewed by: Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor

Minutes approved on: February 7, 2024

WILLIAM WRIGHT, DVM
BOARD CHAIRPERSON

ADRIENNE PRICE
EXECUTIVE DIRECTOR

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 *et seq.*, requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon, O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now William A. Wright the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Veterinary Medicine Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement, acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On, December 13th, 2023 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:
O.C.G.A. §43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

William A. Wright

Presiding Officer

Sworn and subscribed before me
This 10th day of January 2024

Patricia Price
Notary Public

