



**STATE CONSTRUCTION INDUSTRY LICENSING BOARD**  
**DIVISION OF CONDITIONED AIR CONTRACTORS**  
Division Meeting  
December 6, 2023 - Teleconference  
Open Session Minutes

The State Construction Industry Licensing Board, Division of Conditioned Air Contractors, met via teleconference on Wednesday, December 6, 2023, to conduct Division business.

**Division Members Present**

Elaine Powers, Vice Chair  
James Ford  
Chip Greene  
Michael Brown

**Division Members Absent**

Johnny Lyons, Chair

**Staff and Others Present**

La Trenda Tyler-Jones, Executive Director  
Ken English, Licensing Supervisor  
Kim Joiner, Board Support Specialist

Susy Clibrey, Licensing Analyst  
Vesta Martinez, Complaints/Compliance Analyst  
Tomas McNulty, Assistant Attorney General

**Call to Order**

Division Vice Chair, Ms. Powers, noted the presence of a quorum and called the meeting to order at 9:06 a.m.

***OPEN SESSION***

**AGENDA**

Mr. Ford moved, Mr. Greene seconded, and the Board voted unanimously to approve the agenda.

**MINUTES**

Motion to approve the October 4, 2023, Open Session Minutes – motion by Mr. Ford; second by Ms. Powers.  
None Opposed, motion carried.

**LICENSES ISSUED REPORT**

Motion to ratify the following licenses issued with administrative authority from October 1, 2023, to November 30, 2023, – motion by Ms. Powers; second by Mr. Brown. None Opposed, motion carried.

**Conditioned Air Restricted**

CR110557 Jose Mauricio Ochoa, II  
CR110558 Donald N Murray  
CR110559 Lance Christopher Cain  
CR110560 Vinh Kim  
CR110561 Aaron Christopher Curry

CR110562 Joshua Kyle Coker  
CR110563 Chris Lee Golding  
CR110564 Minh Hoang Vu  
CR110565 Ivan Horacio Zermeno

**Conditioned Air Non-Restricted**

CN211580 Bradley Stuart Mullinax  
CN211581 Jeffery Lee Hall  
CN211582 Marc Christopher Johnson

CN211583 John Francis Mills  
CN211584 Gregory Keith Register  
CN211585 Belinda Sheng



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**Conditioned Air Company**

GAREGCR110558 Murray's Mechanical Services LLC  
CAREGCN210990 Archline Construction Group Inc  
GAREGCN209019 Independent Mobile Technicians LLC

GAREGCN210325 Bobby Henson Heating & Air LLC  
GAREGCR108980 Banister Heating and Air  
GAREGCR110125 Dixie Electric Plumbing and Air Company

**CONTINUING EDUCATION - PROVIDER REQUESTS**

Approve the following Continuing Education Provider Request. Motion by Mr. Ford; seconded by Mr. Brown; None opposed; motion carried.

- CAAG - Fall 2023 HVAC Business Updates

**ORDERS TO ACCEPT**

Accept the Voluntary Cease and Desist order as presented – motion by Ms. Powers; second by Mr. Ford. None Opposed, motion carried.

**EXECUTIVE DIRECTORS REPORT**

The Executive Director, La Trena Tyler-Jones, provided an update on active license counts, GOALS system, the 2024 Meeting dates and CILB proposed rule amendments. Ms. Powers raised a concern regarding no reminder being sent to licensees about renewals. The Executive Director will reach out to the renewal department regarding this matter.

***EXECUTIVE SESSION***

At 9:31 a.m., a motion was made by Ms. Powers, seconded by Mr. Ford, and received a unanimous vote by members to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), and 50-14-2(1) ) to review executive session minutes, conduct applicant appearances and interviews, review the attorney general's report, applications, and complaints.

At the conclusion of the Executive Session, Ms. Powers declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq. No votes were taken during executive session.

***OPEN SESSION***

A motion to accept the following recommendations made in Executive Session was made by Mr. Ford, seconded by Mr. Brown. None opposed; motion carried.

**MINUTES**

Recommend approval of the October 4, 2023, Executive Session Minutes.

**APPLICANT APPEARANCES**

Approve the following applicant to sit for the exam and issue license upon passing:  
3092563



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Table the following to allow withdrawal of the application in lieu of denial; if not withdrawn, the application is denied:  
3072260

Uphold denial for the following applicants:

3078862                      3023979                      3083386

**INTERVIEWS**

Approve the following to sit for the exam and issue license upon passing:  
3106910

**LICENSURE APPLICATIONS**

Approve the following to sit for the exam; issue license upon passing:

3122476                      3120637                      3101948  
3120240                      3109120                      3115146

Approve the following to sit for the exam. Upon passing exam, Full Board review is required:  
3110981

Table the following for additional documentation:  
3122766

Send deficiency letters to the following:

3084274                      3122242                      3123377                      3113765

Deny the following:

3116754                      3117376

Uphold the denial of the following:  
3082741

**COMPLAINTS**

Close the following complaints due to response/lack of evidence:

CA240011                      CA240017                      CA240021                      CA240023                      CA240026  
CA240016                      CA240020                      CA240022                      CA240024                      CA240027

Close the following complaint and send final closure letter:  
CA230026

Invite for an interview and send a letter of Concern to the Continuing Education provider:  
CA220020



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Refer to Investigations and offer a C&D (Cease and Desist):  
CA240003

**ATTORNEY GENERAL'S REPORT**

Accept the AG's status report as presented. AAG Tommy McNulty reviewed the process for amending the rules with the Board Members.

**ADJOURNMENT**

With no other business to discuss, the meeting adjourned at 11:46 a.m.

The next Division Committee meeting is scheduled for Wednesday, February 14, 2024, at 9:00 a.m.

Minutes recorded and prepared by: Kim Joiner, Board Support Specialist  
Minutes reviewed and edited by: La Trenda Tyler-Jones, Executive Director

**Elaine Powers**  
Division Vice Chair

**La Trenda Tyler-Jones**  
Executive Director

These minutes were approved on \_\_\_\_\_.