

GEORGIA BOARD OF FUNERAL SERVICE
Board Meeting Minutes – January 9, 2024
Professional Licensing Boards Division of the Secretary of State
237 Coliseum Drive, Macon, Georgia 31217

Members Present:

- Felicia Wimberly, President
- Tommy Davis
- Joe Westbury
- Shanna Jackson Sheats *
- Bryant Hightower *
- Nancy Kennedy
- Bradley Anderson

Others Present:

- Brad Coman, Executive Director
- Melanie Foster, Licensing Supervisor *
- Kristin Mitchell, Board Support Specialist
- Clarrisa Thomas, Licensing Analyst
- Brian Pelon, Assistant Attorney General *

* *via teleconference*

Note: Visitors are excused during Executive Session unless scheduled for a personal appearance.

Felicia Wimberly, President noted that a quorum was present, called the meeting to order at 10:48 a.m., and declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§50-14-1 et seq.

OPEN SESSION

Agenda

Joe Westbury moved, Tommy Davis seconded, and the Board voted to approve the January 9, 2024, agenda.

Minutes

Joe Westbury moved, Tommy Davis seconded, and the Board voted to approve the December 12, 2023, Open Session minutes and Executive Session minutes.

Ratification List

Licenses Issued 12/8/2023 – 1/3/2024 (Total – 19): Joe Westbury moved, Tommy Davis seconded, and the Board voted to ratify the licenses issued between meetings by application and reinstatement in accordance with Board Rules and Policies.

License #	Licensee	License #	Licensee
FSA007092	Maggie Caitlin Minton	FSA007097	Allen Brent Long
FSA007091	Angela J Gardner Cartwright	FD009739	Cason Blake Conger
EMB026561	Roger Donald Sears	FSA007089	Ashley Negron
FD009740	Roger Donald Sears	FSA007088	Gary Lewis Wansley
FD009741	Steve Elliott Rushton	FSA007095	Timothy D. Owens
EMB026560	Cason Blake Conger	FSA007093	Leslie Anne Beecher
FSA007098	Anthony Mark Thomson	FSA007094	Christopher Lee MacGregor
FSA007085	Mckenzie Grace Booker	FSA007090	Lillian Elizabeth Mosher
FSA007087	Emily Renee Green	FSA007096	Timothy Scott Ownbey
FSA007086	Candi A Ramsey		

EXECUTIVE SESSION

Joe Westbury moved, Tommy Davis seconded, and the Board voted to enter Executive Session at 10:49 a.m. in accordance with O.C.G.A. §§ 43-1-19(h) and 43-18, for the purpose of conducting applicant interviews, discussing and reviewing applications and complaints, and to hear the Attorney General’s report.

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At the conclusion of Executive Session, Felicia Wimberly, President, declared the meeting to be “open” pursuant to the Open and Public Meeting Act, O.C.G.A. §§ 50-14-1 et seq., at 1:55 p.m. No votes were taken during Executive Session.

OPEN SESSION

Joe Westbury moved, Tommy Davis seconded, and the motion was carried by the Board to ratify the following recommendations made during the Executive Session:

Appointments

Appearance # 3115262 / 3121230 – Families First Funeral Home / Coastal Empire Crematory – Change of FDFCC from Hannah Miller to Stephen Traylor – Approved.

Appearance # 4009669 – Ginn Funeral Home – Change of FDFCC from Robert Ginn to Clayton Bryant – Approved.

Appearance # 4011232 – C.S.O.A. – Change of Location – Approve with a Letter of Concern to FDFCC for failure to disclose criminal history.

Appearance # 4012252 – Revival Funeral Home LLC – Change of FDFCC from Erma Heyliger to Melvin Melton Jr. – Approved.

Appearance # 4005565 – Peterson’s Funeral Home LLC – Change of Location – Approved.

Appearance # 3116824 – C.AC. – Change of Location – Deny – There is a funeral establishment already licensed at the location and two funeral establishments cannot operate at the same address.

Appearance # 3122519 – L.A.P.F.S. – New Establishment – Deny – Failure to disclose arrest history.

Applications

Application #4002626 / 4004622 – Julie V. Baker-Pendleton – Embalmer and Funeral Director by Reciprocity – Approved.

Complaints

FUN240041 – Table – Refer to Inspections to obtain a statement from FDFCC and pictures of establishment.

FUN240042 – Table – Refer to Inspections to obtain a statement from FDFCC and supporting documents.

Attorney General’s Report

The Board reviewed and accepted the Attorney General’s report, which included information on any cases referred for action and requests for advice.

FUN220025 – close – no violation/lack of information.

Continuing Education – Nancy Kennedy moved, Joe Westbury seconded, and the motion carried by the Board to accept the Continuing Education Committee’s recommendations to approve the following continuing education courses as presented:

Provider	Course	Points
Homesteaders Life Company	Ethics of AI in Preneed Insurance	3
Homesteaders Life Company	Insurance Funded Prearranged Funeral Niche	3
Homesteaders Life Company	Navigating Preneed Insurance Consumer Needs	3
Homesteaders Life Company	Preneed Insurance & Super Clusters	3
NFDA	NFDA Arrangement Solutions Academy	6

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NFDA	NFDA Arrangement Skills Masterclass	8
NFDMA	Hiring Differently	2
NFDMA	Minding Your Business: Ethics	1
NFDMA	Minding Your Business: Staying in Business	2
NFDMA	Busting the Myths of Local Advertisement	1
Wilbert Funeral Services Inc	Formaldehyde, the Funeral Rule, and the Future of the Workforce	2
Betty R. Hill - Funeral Service Presentation Series	Dead Serious: OSHA Guidelines for Funeral Service Professional	1
Betty R. Hill - Funeral Service Presentation Series	Death and Documentation – Navigating Funeral Home Record Keeping Requirements	1
Betty R. Hill - Funeral Service Presentation Series	The Vital Role of Funeral Professionals Navigating Collaborations and Requirements	1
Betty R. Hill - Funeral Service Presentation Series	Beyond the Veil: The Importance of Ethical Practices and Confidentiality in the Funeral Industry	1
Betty R. Hill - Funeral Service Presentation Series	Surviving the Storm with Difficult Families	1
Betty R. Hill - Funeral Service Presentation Series	Death and Dilemmas: Navigating the Ethics of Funeral Professionals	1

OTHER BUSINESS

Docketed Orders – Joe Westbury moved, Tommy Davis seconded, and the Board voted to accept the docketed orders as presented:

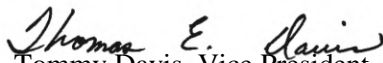
Type	Licensee	License/Application #	Docket #	City
Consent Order	Latosha Moorman Rose	FD005234	2023-1149	East Dublin

Legislative Discussion:

The Board reviewed and discussed any proposed legislation, including SB 209. The Board unanimously voted to table discussion to the next board meeting.

There being no further business, Felicia Wimberly, President, declared the meeting adjourned at 2:33 p.m. The next meeting of the Georgia Board of Funeral Service will be held Tuesday, February 13, 2024, at 10:00 a.m. at 237 Coliseum Drive, Macon, Georgia.

Minutes recorded by: Kristin Mitchell, Board Support Specialist
Minutes reviewed and edited by: Brad Coman, Executive Director
Minutes approved on: February 13, 2024.


Tommy Davis, Vice President


Brad Coman, Executive Director