

Georgia State Board of Landscape Architects

Board Meeting Open Session Minutes

October 25, 2023

A meeting of the Georgia State Board of Landscape Architects met on **Wednesday, October 25, 2023** via WebEx.

Board Members Present:

Rebecca Kirk, Chairperson
Jon Williams
Jon Calabria
Betsy Norton

Absent Board Members:

Chad Baker

Guest:

Tim Lake

Board Staff Present:

Ashley Foust, Licensure Analyst
Logan Wilson, Board Support Specialist
Darren Mickler, Executive Director
Laurie Elander, Licensing Renewal Director

Attorney General Representative present:

Alison Spencer, Assistant Attorney General

Open Session:

At 9:35 a.m., Chairperson Rebecca Kirk established that there was a quorum present and called the meeting to order.

The Board swore in new Board members Jon Calabria and Betsy Norton.

Jon Williams made a motion for the Board to accept the amended agenda. Betsy Norton seconded, and the motion carried unanimously.

The Board discussed the examination application fee. Jon Williams made a motion for the Board to add this discussion to the next Board meeting. Betsy Norton seconded, and the motion carried unanimously.

Laurie Elander will bring a list of all fees the SOS office charges for applications by the next meeting. Chairperson Rebecca Kirk will get fees on all the surrounding states.

Georgia State Board of Landscape Architects

Board Meeting Open Session Minutes

October 25, 2023

Jon Williams made a motion for the Board to temporarily keep the fees in place now until a final decision is made at the next meeting. Jon Calabria seconded, and the motion carried unanimously.

Approval of Open Session Minutes:

Chairperson Rebecca Kirk presented a draft of the July 19, 2023 Open Session Board minutes and asked for any additions or deletions. Jon Williams made a motion to approve the minutes with no edits, Chairperson Rebecca Kirk seconded. The motion carried unanimously.

2024 Board Meeting Dates:

February 7, 2024
April 17, 2024
July 24, 2024
October 23, 2024

2024 Chairperson and Vice Chairperson:

Jon Calabria made a motion for Chairperson Rebecca Kirk to serve as Chairperson for 2024 and Jon Williams to serve as Vice Chairperson in 2024. Betsy Norton seconded, and the motion carried unanimously.

Executive Session:

At 10:09 a.m., Jon Williams moved to enter into Executive Session, in accordance with O.C.G.A. 43-1-2(k) and 43-1-19(h) and 50-14-2(1), to deliberate on applications and investigative matters. Betsy Norton seconded. Voting in favor of the motion were those members present: Chairperson Rebecca Kirk, Betsy Norton, Jon Calabria and Jon Williams.

The Executive Session of the Georgia State Board of Registration for Landscape Architects meeting was closed at 9:46 a.m. and Chairperson Rebecca Kirk declared the Georgia State Board of Registration for Landscape Architects to be “open” pursuant to the Open Meetings Act, O.C.G.A. §§ 50-14-1 et seq. The following Board Members were present: Chairperson Rebecca Kirk, Jon Calabria, Betsy Norton and Jon Williams. No votes were taken in Executive Session.

Open Session:

Approval of Executive Session Minutes:

Chairperson Rebecca Kirk presented a draft of the July 19, 2023 Executive Session Board minutes and asked for any additions or deletions. Jon Williams made a motion to approve the minutes. Jon Calabria seconded, and the motion carried unanimously.

**Georgia State Board of Landscape Architects
Board Meeting Open Session Minutes
October 25, 2023**

Applications:

There were no new/pending applications to discuss at this time.

Complaints:

LA240001 – Betsy Norton made a motion for the Board to send a letter of no jurisdiction and close. Jon Calabria seconded, and the motion carried unanimously.

Attorney General Report

Assistant Attorney General Alison Spencer presented the AG Report. Jon Williams made a motion for the Board to vote to close LA170003. Jon Calabria seconded, and the motion carried unanimously.

Executive Director Report

Laurie Elander gave an update on the new computer system.

Licenses Issued from July 19, 2023 to October 25, 2023:

Jon Williams made a motion for the Board to vote to ratify the licenses issued. Chairperson Rebecca Kirk seconded, and the motion carried unanimously.

license No	Licensee
LA-T000083	Robert Anthony Kish
LA001956	Emily Ryan McCoy
LA001957	Tyler Ryan Barron
LA001958	Amy Lynn Schwenner
LA001959	Ryan Matthew Blank
LA001960	Kaylin Limerick Kittle
LA001961	Jeanne Camille Joiner
LA001962	Justin Ryan Whitehorn
LA001963	Martin Ludwig Kipp
LA001964	Kathryn Winn Hogan

Other Business:

Jon Calabria made a motion for the meeting to adjourn at 10:32 a.m. Betsy Norton seconded, and the motion carried unanimously.

The next meeting of the Board will be on February 7, 2023.

**Georgia State Board of Landscape Architects
Board Meeting Open Session Minutes
October 25, 2023**

Minutes recorded by:
Minutes reviewed and edited by:

Logan Wilson, Board Support Specialist
Darren Mickler, Executive Director


Rebecca Kirk, Chairperson


Laurie Elander, Executive Director

These minutes were approved on: 2-7-24

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specified exemptions relied upon. O.C.G. A. 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meetings in question.

Comes Rebecca R. Kirk, the Board Chair identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Landscape Architects.
2. I am over the age of 18 and in other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and subject to penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On February 7, 2024, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of members present voted to close the meeting or a portion hereof of the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was: O.C.G.A. 43-1-2(k).
5. The subjects discussed and the underlying facts supporting the closing of this meeting are as follows:

Applications and other personal information submitted by the applicants, information, Favorable or unfavorable, submitted by a reference source concerning an applicant; and Deliberations of the Board with respect to an application, an examination, a complaint, an Investigation, or a disciplinary proceeding.

FURTHER THE AFFIANT SAYETH NOT.

Rebecca R. Kirk
PRESIDING OFFICER

Sworn to and subscribed before me this 8
Day of February, 2024.

Sarah Davis
Notary Public
My Commission Expires: 8-12-2024

