

**GEORGIA BOARD OF ATHLETIC TRAINERS**  
**Board WebEx Meeting Minutes**  
**Monday, December 4, 2023 – 1:00 p.m.**

The Georgia Board of Athletic Trainers met via WebEx on Monday, December 4, 2023. The following members were present:

**Board Members Present**

Russell Hoff, MS, ATC, LAT, Chairperson  
Yusuf Ali, Vice Chair  
Diane King, Board Member  
Dr. Robert Kelly, MD, Board Member

**Administrative Staff Present**

Adrienne Price, Executive Director  
Michelle Hornaday, Board Support Specialist  
Meagan Doss, Licensing Supervisor  
Donna Richardson, Complaint/Compliance Analyst

**Board Members Absent**

No members absent.

**Attorney General's Office Present**

Sandra Bailey, Assistant Attorney General

**Visitors Present**

Sean Boland

**Call to Order:** Mr. Hoff established that a quorum of the Board was present and called the meeting to order at 1:00 p.m.

**OPEN SESSION**

**Agenda** The Board accepted the agenda as presented.

**Open Session Minutes – September 25, 2023 Open Session Zoom Meeting Minutes**

Ms. King motioned, Mr. Ali seconded, and the Board voted unanimously in favor of the motion to approve the September 25, 2023 Open Session Zoom Meeting Minutes as presented.

**Licenses to Ratify: September 18, 2023 – November 27, 2023**

Dr. Kelly motioned, Mr. Ali seconded, and the Board voted unanimously in the favor of the motion to ratify the licenses by application and by reinstatement that were issued in accordance with Board Rules and Policies between Board meetings.

**Discussion – Board of Certification (BOC)**

1. **Cert Update - Emergency Cardiac Care – Keeping ATs Prepared to Save Lives**
2. **Regulatory Update – Freedom to Invest in Tomorrow's Workforce Act Gains Additional Strong Support**

Ms. King motioned, Mr. Ali seconded, and the Board voted unanimously in the favor of the motion to accept the correspondence in reference to BOC as information.

**Governor Supervision Certificates**

- a) **23-07-006\_Board Policy D5**
- b) **23-07-011\_Rule 53-6-.01 Renewal of License, Continuing Education**

Mr. Ali motioned, Ms. King seconded, and the Board voted unanimously in favor of the motion to accept the correspondence in reference to the Governor Supervision Certificate, as information.

**Board President’s Report – R. Hoff**

No formal report presented.

**Executive Director’s Report – A. Price**

The Executive Director’s report presented the Board with statistical data relevant to the processing of applications and complaints/compliance matters which have occurred since the last meeting. In addition, the following topic was discussed:

- Annual Ethics Commission Affidavit Filing
- PLB Updates

Dr. Kelly motioned, Mr. Ali seconded, and the Board voted unanimously in favor of the motion to accept the Executive Director’s Report as presented.

**Ms. King motioned, Dr. Kelly seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2 (k); 43-1-19 (h) and 50-14-2 (1) to receive and review information pertaining to applications, pending cases, investigative reports and enforcement matters and to receive the Assistant Attorney General’s report. Voting in favor of the motion were those present who included Board members Russell Hoff, Yusuf Ali, Diane King, and Dr. Robert Kelly, MD.**

**At the conclusion of Executive Session on Monday, December 4, 2023, Mr. Hoff declared the meeting to be “open” pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

**OPEN SESSION**

**Executive Session Minutes – September 25, 2023 Executive Session Zoom Meeting Minutes**

Ms. King motioned, Mr. Hoff seconded, and the Board voted unanimously in favor of the motion to approve the September 25, 2023 Executive Session Zoom Meeting Minutes as presented.

**Attorney General’s Report – S. Bailey**

No report presented.

**Cognizant Report – D. King**

Mr. Hoff motioned, Mr. Ali seconded, and the Board voted unanimously in favor of the motion to approve the following recommendations as presented.

- AT220002**      Close the case with a Letter of Concern regarding substance abuse/misuse and suspicions of prescription fraud and remind the Respondent that if formally charged or experience a relapse, they must notify the Board within ten (10) business days.
- AT230008**      Close the case, due to insufficient evidence.
- AT230009**      Close the case, no jurisdiction.
- AT240001**      Close the case with a Letter of Concern regarding advertisement and a request for the Respondent to remove the wording State licensed Athletic Trainer from the website.

Ms. King motioned, Mr. Hoff seconded, and the Board voted unanimously in favor of the motion to add the renewal reinstatement, and initial applications for licensure for discussion during the next scheduled meeting agenda for the purpose of reviewing and updating the application questions.

**Adjournment**    There being no other business to discuss, the meeting adjourned at 1:52 p.m.

**Minutes recorded by:**  
**Minutes reviewed by:**  
**Minutes approved on:**

Michelle Hornaday, Board Support Specialist  
Megan Doss, Licensing Supervisor, Adrienne Price, Executive Director  
March 18, 2024

**RUSSELL HOFF**  
**BOARD PRESIDENT**

**ADRIENNE PRICE**  
**EXECUTIVE DIRECTOR**

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING OF  
PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now RUSSELL J. HOFF the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the AT Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On DECEMBER 4, 2023 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was:  
O.C.G.A. § 43-1-2(k) and 43-1-19(h)
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:  
To deliberate applications and enforcement matters and to receive information on applications and investigative reports.

FURTHER THE AFFIANT SAYETH NOT

  
Presiding Officer

Sworn and subscribed before me  
This 4th day of DECEMBER 2023

  
Notary Public

