

**GEORGIA BEHAVIOR ANALYST LICENSING BOARD**

Conference Call/WEBEX Board Meeting Minutes

March 28, 2024 \* 9:30 AM

The Georgia Board of Behavior Analyst met via teleconference on Thursday, March 28, 2024.

**MEMBERS PRESENT:**

Maggie Molony, Chair  
Coby Lund, Vice-Chair  
Robin Osborne  
Amber Furby

**ATTORNEY GENERALS' OFFICE:**

Michelle Sawyer, AAG

**VISITORS PRESENT:**

Charlie Manning  
Brandy Eller  
Brittany Bochard  
Kristen Vaughn, GABA  
Brandy M. Locchetta  
Call-In User 1  
Call-In User 2  
Call-In User 4  
Call-In User 5  
Shannon Peacock  
Elizabeth Sansing  
Ed Speedling  
Kary Covall

**ADMINISTRATIVE STAFF PRESENT:**

Brig Zimmerman, Executive Director  
Amanda Allen, Licensing Supervisor  
Linsey Joiner, Board Support Specialist

**Ms. Maggie Molony, Chair, established that a quorum was present and called the Board meeting to order at 9:35 a.m.**

**Agenda:** Approved with one late agenda item:

- Public Rule Hearing Process discussion

**Meeting Minutes:**

- February 6, 2024 CC Cmte Meeting
- February 15, 2024 CC Board Meeting
- February 22, 2024 CC Board Meeting

**Recommendation:**

Approve as presented  
Approve as presented  
Approve as presented

**Ms. Furby motioned, Ms. Osborne seconded, and the Board voted to approve the February 6, 2024 C.C. Committee Meeting minutes as presented. None opposed, motion carried.**

**Ms. Osborne motioned, Mr. Lund seconded, and the Board voted to approve the February 15, 2024 C.C. Board Meeting minutes as presented. None opposed, motion carried.**

**Ms. Furby motioned, Mr. Lund seconded, and the Board voted to approve the February 22, 2024 C.C. Board Meeting minutes as presented. None opposed, motion carried.**

**Correspondence:**

- D. White – BALB/BCBA Requirements – *Board Information Only*
- GA BALB Public Announcement Letter reviewed with public attendees.

**Board Rules Discussion:**

- 75-4 Ethics Code
  - 75-4-.01 Ethics Code
- 75-5 Licensure Requirements
  - 75-5-.01 Licensure by Certification

- 75-5-.02 Licensure by Reciprocity
- 75-5-.03 Temporary Licensure

**Ms. Furby motions, Ms. Osborne seconded, and the Board voted to accept the AG’s MOA for Board Rule/Chapter 75-4 and 75-5 and to post the proposed rule amendments for the minimum thirty days for public view with a public rule hearing to be scheduled for the next available date following the thirty-day public posting. None opposed, motion carried.**

**Mr. Lund motioned, Ms. Furby seconded, and the Board voted to enter Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to discuss and review memos from the Assistant Attorney General’s Office and review previous executive session meeting minutes. Voting in favor of the motion were Board members present Molony, Lund, Furby and Osborne.**

**At the conclusion of Executive Session on Thursday, March 28, 2024, Ms. Molony declared the meeting into “open” session pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were taken in Executive Session.**

**Assistant Attorney General’s Report:**

Ms. Michelle Sawyer, AAG, provided a status report, which included requests for advice and/or requests for authority for proposed rules.

**Mr. Lund motioned, Ms. Furby seconded, and the Board voted to accept the Assistant Attorney General’s report as presented. None opposed, motion carried.**

**Board Member Process Review**

- Public Rules Hearing Process
- Public Announcement Letter
- Board application software
- Complaints/Investigations/Referrals process discussion
  - Public/Private Orders – Reporting
  - Anonymous Complaints
  - Probation/Revocation
- Code of Ethics
- Scope of Supervision – minimum/maximum # of supervisees
- Practicing across state lines/out-of-state license
- Fine Schedule - *Tabled for review next Board meeting*
- Inactive Status - Joint Secretary Licensing Rules

**Executive Session Meeting Minutes:**

- February 15, 2024 CC Board Meeting
- February 22, 2024 CC Board Meeting

**Recommendation:**

- Approve as presented
- Approve as presented

**Ms. Osborne motioned, Ms. Furby seconded, and the Board voted to approve the February 15, 2024 C.C. Executive Session Board Meeting minutes as presented. None opposed, motion carried.**

**Ms. Osborne motioned, Ms. Furby seconded, and the Board voted to approve the February 22, 2024 C.C. Executive Session Board Meeting minutes as presented. None opposed, motion carried.**

**Remaining 2024 Board Meeting Dates:**

The Board discussed and determined the remainder of the 2024 Board meeting dates to be scheduled for the third Thursday of every month. Remaining 2024 Board meeting dates are scheduled to begin at 9:30 a.m.:

- July 18, 2024
- August 15, 2024
- September 19, 2024
- October 17, 2024
- November 21, 2024
- December 19, 2024

**With no additional Board business requiring discussion, the Board meeting was adjourned at 11:51 a.m.**

Minutes recorded by:

Linsey Joiner, Board Support Specialist

Minutes reviewed and edited by:

Amanda Allen, Licensing Supervisor, HC-1

**MARGARET “MAGGIE” MOLONY**

Board Chair

**BRIG ZIMMERMAN**

Executive Director

Minutes approved: **April 18, 2024**

**AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A.50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meetings to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A.50-14-4(b).

Comes now, **Margaret Molony**, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia Behavior Analyst Licensing Board.
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **March 28, 2024**, this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for the closure of this meeting was O.C.G.A. 43-1-2(k) and 43-1-19(h).
5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

SUBJECT DISCUSSED:	LEGAL AUTHORITY
Investigations including reports and deliberations	O.C.G.A. Sect. 43-1-19(h)(2)&(4)
Applications	O.C.G.A. Sect. 43-1-2-(k)(1)(2)
Exams (including questions, materials and deliberations)	O.C.G.A. Sect. 43-1-2(k)(3)(4)
<input checked="" type="checkbox"/> Attorney General's Report (certain matters of attorney/client privilege)	O.C.G.A. Sect. 50-14-2(1)
Investigative Interviews if part of disciplinary	O.C.G.A. Sect. 43-1-19(4)
Probation Report (employer and self report)	O.C.G.A. Sect. 50-18-72(G)(2)
Probation Reports (medical information)	O.C.G.A. Sect. 50-18-72(G)
<input checked="" type="checkbox"/> Executive Session Minutes	O.C.G.A. Sect 50-14-4
Cognizant Member's Report	O.C.G.A. Sect. 43-1-2(k)(4)
Voting	None (must be in open session)

**FURTHER THE AFFIANT SAYETH NOT**

PRESIDING OFFICER Maggie Molony, BCBA-D

Sworn and subscribed before me this 28<sup>th</sup> day of MARCH, 2024

with express permission by  
 Brig Zimmerman, Executive Director

Notary Public  
 My commission expires: 11/02/2027

Iris Waller  
 NOTARY PUBLIC  
 Bibb County, GEORGIA  
 My Commission Expires 11/02/2027

Brig Zimmerman