

**GEORGIA STATE BOARD OF VETERINARY MEDICINE**  
**Board WebEx Meeting Minutes**  
**Tuesday, October 15, 2024 – 12:00 p.m.**

The Georgia State Board of Veterinary Medicine met via WebEx meeting on Tuesday, October 15, 2024. The following members were present:

**Board Members Present**

Ms. Jessica Sewell, LVT, Chair  
Dr. Wendy Cuevas, DACVPM, Vice Chair  
Dr. Matthew Bradley, DVM, Board Member  
Dr. Beckey Malphus, DVM, Board Member  
Dr. Larry Corry, DVM, Board Member

**Staff Present**

Adrienne Price, Executive Director  
Meagan Doss, Licensing Supervisor  
Michelle Hornaday, Board Support Specialist  
Sherry Strong, Licensing Analyst  
Arin Holder, Complaint/Compliance Analyst

**Board Members Absent**

Dr. William Wright, DVM, Board Member

**Attorney General's Office**

No Attorney General present.

**Visitors Present**

Dr. Keri Riddick, DVM, Georgia Veterinary Medical Association (GVMA)

**Administrative Staff Absent**

Arin Holder, Complaint/Compliance Analyst

**Call to Order:** Ms. Sewell established that a quorum of the Board was present and called the meeting to order at 12:07 p.m.

**OPEN SESSION**

**Agenda** Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the agenda as presented.

**Open Session Board Minutes**

1. **October 1, 2024 Rules Committee WebEx Meeting Minutes**
3. **October 9, 2024 Open Session WebEx Meeting Minutes**

Dr. Bradley motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to accept the October 1, 2024 Rules Committee Open Session WebEx Meeting Minutes, and the October 9, 2024 Open Session WebEx Meeting Minutes, as presented.

**Rules Committee Report – J. Sewell, LVT**

**1. BR 700-7-.03 Continuing Veterinary Education**

**Rule 700-7-.03. Continuing Veterinary Education**

The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

(a) General Requirements:

1. Each veterinarian and veterinary faculty member licensed to practice in the State of Georgia must obtain thirty (30) hours of Board approved continuing education per biennium for license renewal.

- (i) Of the thirty (30) hours required, two (2) per renewal period must be acquired in Georgia laws, rules and professionalism (LEAP). Continuing education hours may be acquired in person, by live interactive webinars or pre-recorded, non-interactive webinars that incorporate measures to ensure active participation throughout the course, to include but not limited a content based post-course test with a minimum of five questions per CE credit. Georgia licensees who do not practice in the State of Georgia are not required to meet the two (2) hour requirement in Georgia laws, rules, and professionalism; and
    - (ii) Eighteen (18) of the thirty (30) hours must include scientific subject matter. Scientific subject matter includes all conventional medical and surgical sub-categories that are evidence based in addition to the science of diagnosis, treatment, and prevention of disease as it relates directly to patients and includes a comprehensive range of the practice of veterinary medicine.
  - 2. At the time of license renewal, each veterinarian shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.
  - 3. Veterinarians and veterinary faculty member licensed during the first year of a biennium must obtain fifteen (15) hours of continuing education and is not required to meet the two (2) hour requirement in Georgia laws, rules, and professionalism. Veterinarians and veterinary faculty members licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire thirty (30) hours is required for each renewal.
  - 4. In the event that a veterinarian or a veterinary faculty member fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board.
  - 5. If documentation of continuing education is requested in conjunction with any audit and not received by the Board on or before the deadline date provided, the licensee will be subject to disciplinary action.
  - 6. A veterinarian or veterinary faculty member may not carry over continuing education credits from one biennium license renewal period to the next.
  - 7. Each veterinarian or veterinary faculty member must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
  - 8. Veterinarians or veterinary faculty members who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.
- (b) Approved Continuing Education Programs and Hours:
- 1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United States or Southern Animal Health Association and any course approved by another state board.

2. Blanket approval does not apply to any continuing education programs on Georgia laws, rules, and professionalism (LEAP).
  - a. All LEAP courses and any other (non-LEAP) continuing education course which is not offered by a blanket approved organization must be awarded Board approval before the course is offered.
    - (i) Veterinarians who provide proof of completion of Level 1 accreditation of the USDA-APHIS modules may be awarded 1 hour to meet the LEAP requirement.
    - (ii) Veterinarians who provide proof of completion of Level 2 accreditation of the USDA-APHIS modules may be awarded 2 hours to meet the LEAP requirement.
  - b. If the LEAP course is a pre-recorded, non-interactive webinar, the provider must ensure that a passing score of 80% is achieved on the content-based post course test before awarding credit for the course.
  
3. Providers may be awarded Board approval for a continuing education course by submitting the following for consideration by the Board:
  - (i) A continuing education application form;
  - (ii) A detailed course outline or syllabus;
  - (iii) A current curriculum vitae or resume must be provided for each speaker or lecturer;
  - (iv) The procedure to be used for recording attendance; and,
  - (v) The number of continuing education hours for which the course sponsor requests approval.
  
4. In addition to the LEAP requirements, the remaining credit hours may be earned as follows:
  - (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
  - (ii) Three (3) hours can be for journal studies where follow-up testing is required. Fifteen (15) hours of non-interactive computer-generated courses will be allowed. Follow-up testing is required.
  - (iii) A maximum of twelve (12) hours will be allowed per calendar day.
  - (iv) A maximum of six (6) hours for veterinarians can be acquired through in house training at the licensees' place of employment.
  - (v) A maximum of ten (10) hours can be acquired through in-house training for veterinary faculty at AVMA accredited institutions. For the purposes of this rule, "in house training" refers to programs that are only offered to employees of the institution.
  - (vi) A maximum of three (3) hours can be acquired by licensees who conducted peer reviews for the Board.
  - (vii) Two (2) hours of continuing education credit per lecture for a subject area, regardless of the number of times the licensee presents the course, for a maximum of five different subjects.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select a percentage of its licensees to audit for continuing education compliance.
  2. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.
- (d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:
1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
  2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
  3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
  4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
  5. Providers shall develop policies and procedures for the management of grievances.
  6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program. The documentation shall include:
    - (i) Name and license number of participant;
    - (ii) Name of provider;
    - (iii) Name and title of program to include the date and time each individual course was offered;
    - (iv) Hours/CEU's completed;
    - (v) Date of completion; and
    - (vi) Authorizing signature.
  7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a current Program Approval Form for each program presented to include all program materials requested. These forms must be complete and should be submitted 60 days in advance in order to be considered by the Board.
- If the continuing education application and materials are not submitted 60 days in advance of the date
8. the course is to be offered, the continuing education provider will be assessed penalties as follows:
    1. First offense: Assessed a monetary penalty of \$ 100.00 to be paid in full at the time of application submission.
    2. Second offense:
      - a. Assessed a monetary penalty of \$ 200.00 to be paid in full at the time of application submission.

- b. The continuing education provider will not be allowed to submit any additional courses for approval for a period of 90 days from the Board's decision on the continuing education application in question.
- 3. Third offense:
  - a. Assessed a monetary penalty of \$ 300.00 to be paid in full at the time of application submission.
  - b. The continuing education provider will not be allowed to submit any additional courses for approval for a period of six months from the Board's decision on the continuing education application in question.
- 4. Fourth offense: The continuing education provider will be presented to the Board to determine the next course of action.

**Cite as Ga. Comp. R. & Regs. R. 700-7-.03**

**Authority:** O.C.G.A. §§ [43-1-25](#), [43-50-21](#), [43-50-40](#), [43-50-52](#); [43-50-110](#).

**History.** Original Rule entitled "Continuing Veterinary Education" was filed November 4, 1988: effective November 24, 1988.

**Amended:** F. Dec. 19, 1990; eff. Jan. 8, 1991.

**Amended:** F. Jun. 20, 1997; eff. July 10, 1997.

**Repealed:** New Rule of same title adopted. F. Apr. 8, 2002; eff. Apr. 28, 2002.

**Repealed:** New Rule of same title adopted. F. Feb. 6, 2005; eff. Feb. 26, 2005.

**Amended:** F. Aug. 24, 2007; eff. Sept. 13, 2007.

**Amended:** F. Sept. 2, 2008; eff. Sept. 22, 2008.

**Repealed:** New Rule of the same title adopted. F. Aug. 12, 2010; eff. Sept. 1, 2010.

**Repealed:** New Rule of the same title adopted. F. Jun. 19, 2012; eff. July 9, 2012.

**Amended:** F. Nov. 5, 2014; eff. Nov. 25, 2014.

**Amended:** F. May 26, 2017; eff. June 15, 2017.

**Amended:** F. Mar. 16, 2018; eff. Apr. 5, 2018.

**Amended:** F. Mar. 24, 2021; eff. Apr. 13, 2021.

**2. BR 700-7-.04 Veterinary Technician Continuing Education**

**Rule 700-7-.04. Veterinary Technician Continuing Education**

Effective January 1, 2025, The Georgia State Board of Veterinary Medicine in accordance with the provisions of State Law and for the purpose of establishing certain minimum standards for continuing education in the best interest of and for the protection of the public health, safety and welfare hereby adopts the following rule:

**(a) General Requirements:**

- 1. Each veterinary technician licensed to practice in the State of Georgia must obtain eleven (11) hours of Board approved continuing education per biennium for license renewal. Of the eleven (11) hours required, one (1) per renewal period must be acquired in Georgia laws, rules, and professionalism (LEAP). Continuing education hours may be in person, live interactive webinars, or pre-recorded non-interactive webinars that incorporate measures to ensure active participation throughout the course, to include but not limited a content based post-course test with a minimum of five questions per CE credit. Georgia licensees who do not practice in the State of Georgia are not required to meet the one (1) hour requirement in Georgia laws, rules, and professionalism.
- 2. At the time of license renewal, each veterinary technician shall certify to the Georgia State Board of Veterinary Medicine that he/she has completed the continuing education required for license renewal.

3. A veterinary technician licensed during the first year of a biennium must obtain five (5) hours of continuing education and is not required to meet the one (1) hour requirement in Georgia laws, rules, and professionalism. A veterinary technician licensed during the second year of a biennium is exempt from obtaining continuing education for that renewal period. After this time period, the entire ten (10) hours is required for each renewal.
4. In the event that a veterinary technician fails to verify or submit documentation of continuing education credits at the same time of renewal of his/her license, the Board will not process his/her renewal until continuing education requirements have been met and proof of such has been received and approved by the Board. If documentation of continuing education is requested and not received by the Board prior to the expiration date, the license will expire.
5. A veterinary technician may not carry over continuing education credits from one biennium license renewal period to the next.
6. Each veterinary technician must maintain a record of credit hours earned and proof of attendance of such hours for a period of three years from the date of the preceding renewal period and must provide the Board with said documentation upon request.
7. Veterinary technicians who attend programs where more than one course is taught must maintain proof of the courses attended and the number of hours awarded for each course.

(b) Approved Continuing Education Programs and Hours:

1. Blanket approval is awarded to any National, State and International veterinary association meetings, United States Department of Agriculture and Georgia Department of Agriculture sponsored meeting, Board Certified Specialties programs recognized by the American Veterinary Medical Association, all AVMA accredited veterinary college or school sponsored classes and programs, all AAVSB RACE approved programs, any GVMA constituent organization programs, AAHA programs, programs sponsored by the United State or Southern Animal Health Association and any course approved by another state board. Blanket approval does not apply to any continuing education programs on Georgia laws, rules and professionalism.
2. All continuing education courses on Georgia laws, rules, and professionalism (LEAP) or any continuing education course which is not offered by a blanket approved organization must be awarded Board approval.
  - (i) If the LEAP course is a pre-recorded, non-interactive webinar, the provider must ensure that a passing score of 80% is achieved on the content-based post course test before awarding credit for the course.
  - (ii) Veterinary technicians may satisfy the LEAP requirement by providing proof of completion of three USDA-APHIS modules.
3. Providers may be awarded Board approval for a continuing education course by submitting the following:
  - (i) A continuing education application form;
  - (ii) A detailed course outline or syllabus;
  - (iii) A current curriculum must be provided for each speaker or lecturer;
  - (iv) The procedure to be used for recording attendance;

- (v) The number of continuing education hours for which the course sponsor requests approval.
4. Of the required non-LEAP continuing education, a minimum of 8 hours must be in scientific subject matter to include the science of treatments, interventions, and disease prevention as it relates to the patients. The remaining 2 hours may be on scientific subject matter or non-medical content. These hours may be earned as follows:
- (i) One (1) hour may be given for each 50 minutes of contact time. Seminars are composed of lectures or labs; welcoming remarks, business sessions, unstructured demonstrations or degree programs are not considered seminars.
  - (ii) Not more than four (4) hours can be obtained from veterinary journal studies or non-interactive computer-generated courses where follow-up testing is required.
  - (iii) A maximum of three (3) hours for veterinary technicians can be acquired through in house training at the licensees' place of employment.
  - (iv) A maximum of five (5) hours can be acquired through in house training for veterinary technicians at AVMA accredited institutions.

(c) Continuing Education Audit:

1. During the renewal period, the Board staff will randomly select up to 25% of its licensees to audit for continuing education compliance. If selected for continuing education audit, each licensee must submit continuing education records to meet the renewal requirements for that license renewal period.

(d) Provider and Sponsor Criteria: All providers and sponsors must provide the following information to the Board if they have not been awarded blanket approval:

1. Each sponsor or provider shall have an administrator whose responsibility is to maintain the criteria for quality in programming.
2. Providers shall use qualified personnel to develop and present the programs, which shall utilize appropriate instructional materials and resources.
3. Providers shall provide to the Board adequate advanced promotional information, material about target audiences, program content, faculty credentials and fees.
4. Providers shall provide a means of registration of the participants at each program and maintain a record of attendance for a period of three years from the date of the program.
5. Providers shall develop policies and procedures for the management of grievances.
6. Providers shall provide each participant with adequate documentation of his/her successful completion of the program.

The documentation shall include:

- (i) Name and license number of participant;

- (ii) Name of provider;
  - (iii) Name and title of program;
  - (iv) Hours/CEU's completed;
  - (v) Date of completion; and
  - (vi) Authorizing signature.
7. All continuing education providers seeking approval of the continuing education program by the Georgia State Board of Veterinary shall submit a Program Approval Form for each program presented. These forms should be submitted 60 days in advance.
- If the continuing education application and materials are not submitted 60 days in advance of the date
8. the course is to be offered, the continuing education provider will be assessed penalties as follows:
- 4. First offense: Assessed a monetary penalty of \$ 100.00 to be paid in full at the time of application submission.
  - 5. Second offense:
    - c. Assessed a monetary penalty of \$ 200.00 to be paid in full at the time of application submission.
    - d. The continuing education provider will not be allowed to submit any additional courses for approval for a period of 90 days from the Board's decision on the continuing education application in question.
  - 6. Third offense:
    - a. Assessed a monetary penalty of \$ 300.00 to be paid in full at the time of application submission.
    - b. The continuing education provider will not be allowed to submit any additional courses for approval for a period of six months from the Board's decision on the continuing education application in question.
  - 4. Fourth offense: The continuing education provider will be presented to the Board to determine the next course of action.

**Cite as Ga. Comp. R. & Regs. R. 700-7-.04**

**Authority:** O.C.G.A. §§ [43-1-25](#), [43-50-2](#), [43-50-21](#), [43-50-40](#), [43-50-52](#).

**History.** Original Rule entitled "Veterinary Technician Continuing Education" adopted. F. Sept. 2, 2008; eff. Sept. 22, 2008.

**Repealed:** New Rule of the same title adopted. F. Aug. 12, 2010; eff. Sept. 1, 2010.

**Repealed:** New Rule of the same title adopted. F. Jun. 19, 2012; eff. July 9, 2012.

**Amended:** F. Nov. 5, 2014; eff. Nov. 25, 2014.

**Amended:** F. Apr. 13, 2017; eff. May 3, 2017.

**Amended:** F. Mar. 16, 2018; eff. Apr. 5, 2018.

Dr. Bradley motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to accept the rationales from the Rules Committee regarding BR 700-7-.03 Continuing Veterinary Education, and BR 700-7-.04 Veterinary Technician Continuing Education, and to refer to the Attorney General's Office for a Memorandum of Authority.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to post BR 700-7-.03 Continuing Veterinary Education, and BR 700-7-.04 Veterinary Technician Continuing Education for a Rules Hearing if no objections.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the economic impact discussion provided by the Rules Committee for BR 700-7-.03 Continuing Veterinary Education, and BR 700-7-.04 Veterinary Technician Continuing Education.

### **3. BR 700-2-.04 Temporary Veterinary License**

#### **Rule 700-2-.04 Temporary Veterinary License**

- 1) A one-time, six-month temporary veterinary license may be granted for practice in government or nonprofit shelter medicine, nonprofit sterilization clinics, and nonprofit mobile sterilization programs registered with this state.
- 2) To qualify, the applicant must submit:
  - (a) A complete application in the manner required by the Board along with the application fee established by the Board; and
  - (b) A verification of licensure from another state which training, experience, and testing substantially meet or exceed the requirements of this state to obtain a license; and,
  - (c) Proof of obtaining a specialty, certification, training, or other experience while employed in another state which substantially meets or exceeds the requirement to obtain a license in this state.
- 3) Issuance of a temporary veterinary license shall authorize the holder to practice in this state for a period of up to six (6) months from the date of issuance.
- 4) The holder of a temporary veterinary license may be subject to sanctions as provided in O.C.G.A. § 43-50-41.
- 5) Once the temporary veterinary license expires, it shall not be renewed, and the license holder must cease the practice of veterinary medicine in the State of Georgia unless and until he or she becomes licensed as a veterinarian by the Board.

### **4. BR 700-6-.01 Temporary Veterinary Technician License**

#### **Rule 700-6-.02 Temporary Veterinary Technician License**

- 1) A one-time, six-month temporary veterinary technician license may be granted for practice in government or nonprofit shelter medicine, nonprofit sterilization clinics, and nonprofit mobile sterilization programs registered with this state.
- 2) To qualify, the applicant must submit:
  - (a) A complete application in the manner required by the Board along with the application fee established by the Board; and
  - (b) A verification of licensure from another state which training, experience, and testing substantially meet or exceed the requirements of this state to obtain a license; and,
  - (c) Proof of obtaining a specialty, certification, training, or other experience while employed in another state which substantially meets or exceeds the requirement to obtain a license in this state.
- 3) Issuance of a temporary veterinary technician license shall authorize the holder to practice in this state for a period of up to six (6) months from the date of issuance.
- 4) The holder of a temporary veterinary technician license may be subject to sanctions as provided in O.C.G.A. § 43-50-41.
- 5) Once the temporary license expires, it shall not be renewed, and the license holder must cease the practice of veterinary medicine in the State of Georgia unless and until he or she becomes licensed as a veterinary technician by the Board.

Dr. Bradley motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to accept the rationales from the Rules Committee regarding BR 700-2-.04 Temporary Veterinary License, and BR 700-6-.01 Temporary Veterinary Technician License, and to refer to the Attorney General's Office for a Memorandum of Authority.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to post BR 700-2-.04 Temporary Veterinary License, and BR 700-6-.01 Temporary Veterinary Technician License, for a Rules Hearing if no objections.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the economic impact discussion provided by the Rules Committee for BR 700-2-.04 Temporary Veterinary License, and BR 700-6-.01 Temporary Veterinary Technician License.

## **5. Rules 700-14-.01. Immediate Supervision; 700-14-.02. Direct Supervision, and 700-14-.03. Indirect Supervision**

- a) **BR 700-14-.01. Immediate Supervision**
- b) **BR 700-14-.02. Direct Supervision**
- c) **BR 700-14-.03. Indirect Supervision**

### **Rule 700-14-.01. Immediate Supervision**

- (1) Immediate Supervision means that the duly licensed veterinarian is in audible and in visual range of the animal patient and the person treating the animal.
- (2) A veterinary technician working under the direction, supervision and control of a duly licensed veterinarian may provide the following animal patient care under immediate supervision:
  - (a) Surgical assistance.
  - (b) Placement of abdominal, thoracic or percutaneous gastrostomy (PEG) tubes.

**Cite as Ga. Comp. R. & Regs. R. 700-14-.01**

**Authority: O.C.G.A. Secs. [43-1-25](#), [43-50-3](#), [43-50-21](#), [43-50-24](#).**

### **Rule 700-14-.02. Direct Supervision**

- (1) Direct supervision means that the duly licensed veterinarian is on the premises and is quickly and easily available and that the animal patient has been examined by a licensed veterinarian at such time as acceptable veterinary medical practice requires, consistent with the particular delegated animal health care task.
- (2) A veterinary technician working under the direction, supervision and control of a duly licensed veterinarian may provide the following animal patient care under direct supervision:
  - (a) Euthanasia;
  - (b) Administration of blood or blood components to animal patients;
  - (c) Application of splints and slings;
  - (d) Dental procedures including, but not limited to the removal of calculus, soft deposits, plaque and stains; the smoothing, filing, and polishing of teeth; or the floatation of equine teeth;
  - (e) Non-emergency intubations;

- (f) Induce anesthesia;
- (g) Maintenance of anesthesia;
- (h) Assisting any duly licensed veterinarian in the measuring of quantities of medication, but excluding the dispensing, compounding, or mixing of drugs;
- (i) Dental extraction not requiring sectioning of the tooth or the resectioning of bone;
- (j) Perform central venous;
- (k) Perform arterial catheterization/arterial collection;
- (l) Regional anesthesia, including paravertebral blocks, epidurals, local blocks;
- (m) Placement of tubes, including but not limited to gastric, nasogastric, and nasoesophageal;
- (n) Fluid aspiration from a body cavity or organ (thoracocentesis, abdominocentesis);
- (o) Suturing, stapling, and gluing of an existing surgical incision;
- (p) Suturing a gingival incision;
- (q) Placement of epidural, intraosseous, and nasal catheters; and,
- (r) Castrate, dehorn, dock, for livestock and food animals, excluding equine species, in accordance with acceptable livestock and food animal management practices and the minimum standard of care;
- (s) Replacing a rectal prolapse with a purse string or a vaginal prolapse with a Buhner stitch or purse string for livestock and food animals, excluding equine species, in accordance with acceptable livestock and food animal management practices and the minimum standard of care.

**Cite as Ga. Comp. R. & Regs. R. 700-14-.02**

**Authority:** Authority O.C.G.A. Secs. [43-1-25](#), [43-50-3](#), [43-50-21](#), [43-50-24](#).

**History.** Original Rule entitled "Direct Supervision" adopted. F. Oct. 5, 2006; eff. Oct. 25, 2006.

### **Rule 700-14-.03. Indirect Supervision**

- (1) Indirect supervision means the duly licensed veterinarian is not on the premises but has given either written or oral instructions for the treatment of the animal patient and the animal has been examined by a licensed veterinarian at such times as acceptable veterinary medical practice requires, consistent with the particular delegated health care task.
- (2) A veterinary technician working under the direction, supervision and control of a duly licensed veterinarian may provide the following animal patient care under indirect supervision:
  - (a) Administration and application of treatments, drugs, medication and immunological agents, unless prohibited by government regulation;
  - (b) Perform intravenous catheterizations and maintenance of intraarterial catheterizations;
  - (c) Radiography including settings, positioning, processing, and safety procedures;

- (d) Collection of blood for diagnostic purposes; collection of urine by expression, or catheterization; collection of feces; collection and preparation of tissue, cellular, or microbiological samples by skin scrapings, impressions, or other non-surgical methods for diagnostic purposes;
  - (e) Routine laboratory test procedures;
  - (f) Collection of urine by cystocentesis;
  - (g) Blood or blood component collection and preparation for transfusion;
  - (h) Imaging including, but not limited to, radiography, ultrasonography, computed tomography, magnetic resonance imaging, and fluoroscopy and the administration of radio-opaque agents/materials;
  - (i) Monitoring including, but not limited to, electrocardiogram (ECG), blood pressure, carbon dioxide (CO<sub>2</sub>) and blood oxygen saturation;
  - (j) Laser therapy;
  - (k) Animal rehabilitation therapies;
  - (l) Ocular tonometry, Schirmer tear test, and fluorescein stain application;
  - (m) Application of bandages; and,
  - (n) Suture and staple removal.
- (3) A veterinary technician working under the direction, supervision and control of a duly licensed veterinarian may provide the following emergency animal patient care under indirect supervision:
- (a) Application of tourniquets and/or pressure bandages to control hemorrhage;
  - (b) Initiate and perform CPR, including administration of medication and defibrillation, and provide immediate post-resuscitation care according to established protocols;
  - (c) Application of temporary splints or bandages to prevent further injury to bones or soft tissues;
  - (d) Application of appropriate wound dressings and external supportive treatment in severe wound and burn cases;
  - (e) External supportive treatment in heat prostration cases
  - (f) Administration of a drug to manage and control pain, to prevent further injury, and prevent or control shock, including parenteral fluids, under direct communication with a Veterinarian or in accordance with written guidelines consistent with accepted standards of veterinary medical practice;
- Administration of a drug to prevent suffering of an animal, up to and including euthanasia, under
- (g) direct communication with a Veterinarian;
  - (h) Anti-seizure treatment; and,
  - (i) Placement of orogastric, nasogastric, and nasoesophageal tubes.
- (4) Grooming procedures and non-invasive skin (topical) treatment; and
- (5) Handling and disposal of biohazardous waste materials.

- (6) Ear notch, or remove needle teeth for livestock and food animals, excluding equine species, in accordance with acceptable livestock and food animal management practices and the minimum standard of care.

Dr. Corry motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to accept the rationales from the Rules Committee regarding BR 700-14-.01. Immediate Supervision, BR 700-14-.02. Direct Supervision, and BR 700-14-.03. Indirect Supervision, and to refer to the Attorney General's Office for a Memorandum of Authority.

Dr. Bradley motioned, Dr. Corry seconded, and the Board voted unanimously in favor of the motion to post BR 700-14-.01. Immediate Supervision, BR 700-14-.02. Direct Supervision, and BR 700-14-.03. Indirect Supervision, for a Rules Hearing if no objections.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the economic impact discussion provided by the Rules Committee for BR 700-14-.01. Immediate Supervision, BR 700-14-.02. Direct Supervision, and BR 700-14-.03. Indirect Supervision.

## **6. BR 700-12-.04. Record Keeping**

### **Rule 700-12-.04. Record Keeping**

- (1) Complete, accurate and legible records must be maintained on all animals, or animal groups, including but not limited to, animal owner information, animal identification, and veterinary care (hereinafter referred to as "patient records").
  - (a) All patient records must be maintained for a minimum of 3 years from the patient's last office visit (including diagnostic imaging and other patient data) by the veterinary facility where the patient received treatment. If treatment is not performed at a veterinary facility, a patient record must be maintained by the veterinarian who provided treatment of the patient.
  - (b) The veterinarian must furnish clients with an established mailing address for obtaining patient records.
  - (c) The requirements of subparagraphs (a) shall not apply to a veterinarian who has retired or sold his or her professional practice if said veterinarian has notified the client of such retirement or sale and offered to provide the patient records or copies thereof to another veterinarian of the client's choice or has furnished the client with an established mailing address to submit a request for obtaining patient records.
- (2) Each licensed veterinarian must execute and maintain record of an agreement naming an executor, administrator, or temporary administrator who shall be responsible for maintaining patient records for a period of six months from the date a veterinary facility closes or a licensed veterinarian dies, is incarcerated, or is no longer able to practice due to substantial impairment by reason of mental incompetence, illness or the use of alcohol, drugs, narcotics, chemicals, or any other type of material. Such agreement shall:
  - (a) Provide the name of the executor, administrator, or temporary administrator, the address where the records will be maintained, a phone number, and an email address and an acknowledgement that this information will be shared with the Georgia State Board of Veterinary Medicine and posted in the veterinary facility; and,
  - (b) Grant the Georgia State Board of Veterinary permission to post the contact information for the executor, administrator, or temporary administrator on the website for a period of six months from the date of occurrence for public access, and,

- (c) Hold the executor, administrator, or temporary administrator responsible for notifying the clients of the basis for their possession of the records and how the records may be obtained.
  - (d) Entitle the executor, administrator, or temporary administrator to release any information contained in the files and records to the client with an acknowledgement of receipt from the client for the record charge a reasonable fee to reimburse their cost to mail or produce the records to the client.
- (3) On the 2026 renewal application and each renewal application thereafter, licensed veterinarians will be required to provide the name, address, contact number, and email address for the executor, administrator, or temporary administrator who is identified in the executed agreement as being responsible for the maintenance of patient records when the licensed veterinarian is no longer able.

**Cite as Ga. Comp. R. & Regs. R. 700-12-.04**

**Authority:** O.C.G.A. §§ [43-1-25](#), [43-50-21](#), [43-50-41](#).

**History.** Original Rule entitled "Record Keeping" adopted. F. Apr. 8, 2004; eff. Apr. 28, 2004.

**Amended:** F. Mar. 16, 2018; eff. Apr. 5, 2018.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to accept the rationales from the Rules Committee regarding BR 700-12-.04. Record Keeping, and to refer to the Attorney General’s Office for a Memorandum of Authority.

Dr. Malphus motioned, Dr. Bradley seconded, and the Board voted unanimously in favor of the motion to post BR 700-12-.04. Record Keeping, for a Rules Hearing if no objections.

Dr. Bradley motioned, Dr. Corry seconded, and the Board voted unanimously in favor of the motion to accept the economic impact discussion provided by the Rules Committee for BR 700-12-.04. Record Keeping.

**Executive Session Board Minutes – October 9, 2024 Executive Session WebEx Meeting Minutes**

Dr. Bradley motioned, Dr. Malphus seconded, and the Board voted unanimously in favor of the motion to accept the October 9, 2024 Executive Session WebEx Meeting Minutes, as presented.

**Adjournment** No further business was discussed, and the meeting adjourned at 12:37 p.m.

**Minutes recorded by:** Michelle Hornaday, Board Support Specialist  
**Minutes reviewed by:** Adrienne Price, Executive Director & Meagan Doss, Licensing Supervisor  
**Minutes approved on:** December 11, 2024

JESSICA SEWELL, LVT  
**BOARD CHAIRPERSON**

ADRIENNE PRICE  
**EXECUTIVE DIRECTOR**